

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES  
BOARD MEETING AGENDA**

**Location:** ITS Board Room  
ITS Office Building  
3771 Eastwood Drive  
Jackson, Mississippi 39211

**Date:** Thursday, November 16, 2017

**Time:** 11:00 A.M.

**Agenda:**

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of October 19, 2017 minutes

**Projects for Approval of the Recommended Selection/Award are as follows:**

- Agenda Item No. 2: Michelle Smith and Krista M. LeBrun, Ph.D., Assistant Executive Director for eLearning and Instructional Technology, will present the evaluation and recommendation of proposals received in response to RFP No. 3955-42894 for the acquisition of a Web-Conferencing and Instant Messaging solution for the **MISSISSIPPI COMMUNITY COLLEGE BOARD (MCCB)**. The staffs of ITS and MCCB jointly recommend the selection of NWN Corporation as lowest and best vendor responding to RFP No. 3955, to provide Web-Conferencing and Instant Messaging, at a total 5-year lifecycle cost of \$1,059,600.00.
- Agenda Item No. 3: Jamekia Hilliard and Jennifer Wentworth, Associate Commissioner, will present the recommendation for RFP No. 3830-44009 for an increase to the Agreement with FAST Enterprises, LLC to add Levels 2 & 3 maintenance and support along with remote batch monitoring for the Mississippi Automated Registration Vehicle Information Network (MARVIN) for the **MISSISSIPPI DEPARTMENT OF REVENUE (DOR)**. The staffs of ITS and DOR jointly recommend approval of the increase to the Agreement with FAST Enterprises, LLC through September 30, 2021, in an amount not to exceed \$8,045,000.00 for Levels 2 & 3 maintenance and support along with remote batch monitoring for MARVIN. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$28,045,000.00.
- Agenda Item No. 4: Jill Chastant, Clay Johnston, CIO, and Major Ken Brown will present the recommendation for RFP No. 3641-42879 for a Change Order to the Agreement with MorphoTrust USA, Inc. to increase functionality, add equipment and meet legislative mandates for the Driver License System for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and MDPS jointly recommend approval of this Change Order Request in the amount of \$395,008.28, to increase functionality, add equipment and

meet Legislative mandates for the Driver License System. With this Change Order, the revised total lifecycle cost of this project is \$44,709,202.22.

- Agenda Item No. 5: Michelle Smith, Audrey McAfee, Deputy Administrator, and Sean Smith, Corrections Investigation Division Director, will present the evaluation and recommendation of proposals received in response to RFP No. 3897-42385 for the acquisition of Inmate Communication Services for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommend the selection of Global Tel\*Link as lowest and best vendor responding to RFP No. 3897, to provide Inmate Communication Services, at an estimated 3-year lifecycle cost of \$1,414,749.61.
- Agenda Item No. 6: Jill Chastant and Audrey McAfee, Deputy Administrator, will present the recommendation for Project Number 43282 for the continuation of the Agreement with DatamanUSA, LLC for network support services for **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommend approval of the continuation of this Agreement with DatamanUSA, LLC through December 31, 2020 in an amount not to exceed \$530,400.00, for network support services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$813,280.00.

**Other Items being presented are as follows:**

- Agenda Item No. 7: Billy Rials, Enterprise Architect, will present the request to publish the *FY17 Annual Report*. The staff of ITS requests approval to publish the *FY17 Annual Report*.
- Agenda Item No. 8: Billy Rials, Enterprise Architect, will present the request to publish the 2018-2020 Master Plan. The staff of ITS requests approval to publish the 2018-2020 Master Plan.
- Agenda Item No. 9: Acknowledgment of Information Technology Positions by Agency and Occupational Analysis Reports as of October 31, 2017.
- Agenda Item No. 10: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.
- Agenda Item No. 11: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, December 21, 2017.
- Agenda Item No. 12: Consideration of the Request for Review by SpedTrack of the ITS Executive Director's Decision regarding the Protest by SpedTrack of the Award of Contract for RFP No. 3947-42928.
- Approval of Per Diem
- Adjournment



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Craig P. Orgeron, Ph.D.

*Revised November 14, 2017*