

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

October 20, 2016

The Mississippi Department of Information Technology Services Board met in Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, October 20, 2016, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

D. Shane Loper, Chairman
Rodney Pearson, Vice-Chairman
June Songy
J. Keith Van Camp
Thomas A. Wicker

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director
Michele Blocker, ITS Chief Administrative Officer
Roger Graves, ITS Chief Operations Officer
Lynn Ainsworth, Information Systems Services (ISS) Division Director
Steven Walker, Telecom Services Division Director

Laura Pentecost, Data Services Division Director
David Johnson, Internal Services Division Director
Jay White, Security Services Division Director
Tina Wilkins, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Donna Hamilton, Procurement Team Leader
Jordan Barber, ISS Technology Consultant
Michelle Smith, ISS Technology Consultant
Monique Hopkins, ISS Technology Consultant
Chris Grimmer, ISS Technology Consultant
Jamekia Hilliard, ISS Technology Consultant
Debra Brown, IT Planner
Jerry Guillory, Data Services Division
Gary LeBlanc, Data Services Division
Sandy Stacy, Data Services Division
Susan Meek, Education Division
Greg Nohra, Security Services Division
Caren Brister, Strategic Communications Manager
Katie White, Strategic Communications Analyst

Others Present:

Jeremiah Dumas, Mississippi State University
Ronnie White, Mississippi State University
Barbara Young, Mississippi Department of Education
Cliff Triplett, Mississippi Department of Education
Teresa Washington, Mississippi Department of Education

Rutledge McMillin, Mississippi Department of Human Services

Mark Allen, Mississippi Department of Human Services

Valeria O'Neal, Mississippi Department of Human Services

Chris Christmas, Mississippi Department of Human Services

Michael Adcock, University of Mississippi Medical Center

Cindy Freeman, University of Mississippi Medical Center

Ben Cohen, Mississippi Department of Transportation

James Watkins, Mississippi Department of Transportation

Bo Dickerson, Mississippi Department of Transportation

Cindy Smith, Mississippi Department of Transportation

Rita Rutland, Mississippi Division of Medicaid

Rob McClure, AT&T

Terrell Knight, C Spire

Bill Wiltshire, C Spire

Mark Hollingsead, Ciber

Brad Stroup, Dell

Scott Sims, Adobe

Karen Newman, The Clay Firm

Evelyn Johnson, Capitol Resources

Javier DeRossette, Microsoft

Donnie Wilemon, Microsoft

Lisa Williamson, Cisco

Barry Camros, Cisco

Randy Young, MCC Mississippi

Shane Loper called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Shane Loper directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on September 15, 2016.

On motion by Tom Wicker and second by Keith Van Camp that the minutes of the meeting on September 15, 2016 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Michelle Smith, Jeremiah Dumas, Director of Parking, Transit, & Sustainability, and Ronnie White, Associate Director, presented Project No. 43034, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of a bus tracking and passenger counting system. The staffs of ITS and MSU recommend approval of the exemption request at a total estimated 10-year lifecycle cost of \$1,800,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by June Songy and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the agenda item.

Agenda Item No. 3: Chris Grimmer and Cliff Triplett, Director of Infrastructure and Support, presented the overview and request to issue Letter of Configuration (LOC) Number 43026, based on General RFP No. 3850, for the acquisition of network and technical support services for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly request approval to publish LOC Number 43026 for the acquisition of network and technical support services for MDE.

On motion by Rodney Pearson and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Cerria Walker, Mark Allen MDHS CIO, and Rutledge McMillin, NAC Project Director, presented the recommendation for RFP No. 3687-43126 for an increase in the spending authority for the Agreement with LexisNexis for the expansion of the National Accuracy Clearinghouse (NAC) for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)** and the other NAC participating states. The staffs of ITS and MDHS jointly recommend approval of an increase in the spending authority for the Agreement with LexisNexis through November 30, 2020, in an amount not to exceed \$50,000,000.00 for expansion of the National Accuracy Clearinghouse to other states and agencies by interagency agreements with MDHS wherein each state or agency will be obligated to pay MDHS for its NAC-related costs. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$51,391,347.13.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Michelle Smith and Michael Adcock, Center for Telehealth Administrator, presented Project No. 3941-42968, requesting approval for the sole-source acquisition of software maintenance and support of eCareManager from Philips Healthcare, a division of Philips Electronics North America Corporation for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend Philips Healthcare as the sole-source provider of support and maintenance of eCareManager, at a total 3-year lifecycle cost of \$1,047,864.00.

On motion by Keith Van Camp and second by Rodney Pearson that the staff recommendation be

approved:

Motion carried; unanimously.

Agenda Item No. 6: Cerria Walker, Ben Cohen, CIO, and James Watkins presented the recommendation for Project Number 43086 for an increase to the Agreement with Deighton Associates Limited for consulting and programming services in support of the operation and maintenance of the Pavement Management System for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly recommend approval of the increase to the Agreement with Deighton Associates Limited through December 31, 2017, in an amount not-to-exceed \$262,645.00 for consulting and programming services in support of the operation and maintenance of MDOT's Pavement Management System. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$1,174,645.00.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6.5: Donna Hamilton presented the revised recommendation of proposals received in response to RFP No. 3930-42795 for the acquisition of a Master Control and Media Management System for **MISSISSIPPI PUBLIC BROADCASTING (MPB)**. The staffs of ITS and MPB jointly recommend the selection of Sony Electronics, Inc., as lowest and best vendor responding to RFP No. 3930, to provide a Master Control and Media Management System, at a total 7-year life cycle cost of \$1,260,000.00.

On motion by Rodney Pearson and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board acknowledged Agenda Item No. 8 regarding verification of a quorum for the next ITS Board Meeting scheduled for Thursday, November 17, 2016.

On motion by Rodney Pearson and second by Keith Van Camp that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, October 20, 2016.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, October 20, 2016.

June Songy - per diem and expenses for 1 day;

Board Meeting, October 20, 2016.

Keith Van Camp - per diem and expenses for 1 day;

Board Meeting, October 20, 2016.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, October 20, 2016.

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in Conference Room 106 of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, October 20, 2016, immediately following the regularly scheduled monthly meeting.

Members Present:

- D. Shane Loper, Chairman
- Rodney Pearson, Vice-Chairman
- June Songy
- J. Keith Van Camp
- Thomas A. Wicker

Legislative Advisors Not Present:

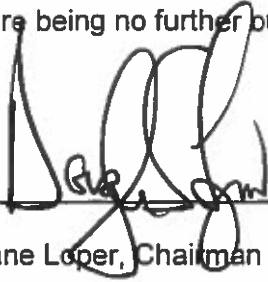
- Senator Sampson Jackson, II
- Representative Gary V. Staples

Staff Members Present:

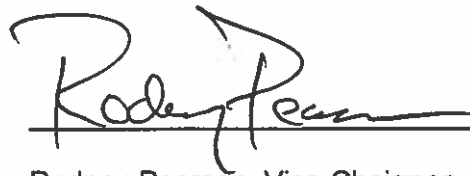
- Craig Orgeron, ITS Executive Director
- Michele Blocker, ITS Chief Administrative Officer
- Roger Graves, ITS Chief Operations Officer
- Lynn Ainsworth, Information Systems Services (ISS) Division Director
- David Johnson, Internal Services Division Director
- Steven Walker, Telecom Services Division Director
- Laura Pentecost, Data Services Division Director
- Jay White, Information Security Division Director
- Greg Nohra, Security Services Division

Shane Loper called the meeting to order and directed the Board's attention to the topic of the meeting, a Planning Session.

There being no further business, the meeting was adjourned by Shane Loper.



Shane Loper, Chairman



Rodney Pearson, Vice-Chairman