

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

**May 18, 2017**

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, May 18, 2017, at 11:00 a.m. for the regularly scheduled monthly meeting.

#### **Members Present:**

D. Shane Loper, Chairman (via conference call)

Rodney Pearson, Vice-Chairman

June Songy

Thomas A. Wicker

#### **Members Not Present:**

J. Keith Van Camp

#### **Legislative Advisors Present:**

Representative Gary V. Staples

Senator Sampson Jackson, II

#### **Staff Members Present:**

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Steven Walker, Telecom Services Division Director

David Johnson, Internal Services Division Director  
Laura Pentecost, Data Services Division Director  
Jay White, Security Services Division Director  
Donna Nead Rogers, Special Assistant Attorney General  
Jay Woods, Special Assistant Attorney General  
Tina Wilkins, Procurement Process Specialist  
Tangela Harrion, Procurement Team Leader  
Renee Murray, Program and Contract Management Team Leader  
Chris Grimmer, ISS Technology Consultant  
Paula Conn, ISS Technology Consultant  
Jill Chastant, ISS Technology Consultant  
Deb Breazeale, ISS Technology Consultant  
Jamekia Hilliard, ISS Technology Consultant  
Wallace Burns, ISS Technology Consultant  
Debra Brown, IT Planner  
Gary LeBlanc, Data Services Division  
Pam Sinclair, Data Services Division  
Brian Norwood, Telecom Services Division  
Lisa Kuyrkendall, Telecom Services Division  
Greg Nohra, Security Services Division  
Leslie Swilley, Internal Services Division

**Others Present:**

Shana Holt, Mississippi Development Authority  
Sarita Donaldson, Mississippi Department of Education  
Greg Gregory, Public Employees' Retirement System of Mississippi

Walter Hille, Public Employees' Retirement System of Mississippi  
Karana Carroll, Mississippi Wireless Communications Commission  
Lisa Chism, Mississippi Department of Revenue  
Jennifer Morgan, Mississippi Department of Revenue  
Clay Johnston, Mississippi Department of Public Safety  
DeWann Clark, Mississippi Department of Public Safety  
Rita Rutland, Mississippi Division of Medicaid  
Sheila Kearney, Mississippi Division of Medicaid  
Patti Irgens, Mississippi Division of Medicaid  
Chaz Guerra, Mississippi Division of Medicaid  
Tom Morris, Mississippi Division of Medicaid  
Scott Cook, AT&T  
Mary Tucker, BCI  
Kevin Hankins, CSpire  
Terrell Knight, CSpire  
Kameron Ball, CSpire  
Kristen Hinton, Cisco  
Chris Salmon, Dell EMC  
Brad Stroup, Dell  
Jimmy Webster, JFW Consulting  
Stephen Clay, The Clay Firm  
Chris Smith, Willow Healthcare Consulting LLC  
Jordan Starnes, The Consulting Group/Sentinel  
Scott Sims, Iliad Group  
Karen Friedrich, Mede/Analytics  
Brian Adair, RoundTower

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Rodney Pearson called the meeting to order and asked guests to introduce themselves.

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Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on April 20, 2017.

On motion by Tom Wicker and second by June Songy that the minutes of the meeting on April 20, 2017 be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Paula Conn, Greg A. Gregory, Deputy Administrator, Office of Administrative Services, and Walter Hille, Chief System Information Officer, presented Project No. 43350, requesting approval for an increase to the exemption request for the pension administration system for the **PUBLIC EMPLOYEES' RETIREMENT SYSTEM OF MISSISSIPPI (PERS)**. The staffs of ITS and PERS jointly recommend approval of this Change Order for \$3,000,000.00; therefore, increasing the exemption request for a revised not-to-exceed total estimated lifecycle cost of \$29,798,233.87.

On motion by Tom Wicker and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Jill Chastant, Rita Rutland, Deputy Administrator OIT, and Chris Smith, Project Manager, presented Project No. 42583, requesting approval for an increase to the initial exemption request for the Medicaid Clinical Data Infrastructure (MCI) for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend approval of this increase to the exemption request by \$31,436,824.48, for a revised not-to-exceed total estimated lifecycle cost of \$59,936,824.48.

On motion by Shane Loper and second by Tom Wicker that the staff recommendation be

approved:

Motion carried; unanimously.

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Agenda Item No. 4: Chris Grimmer and Karana Carroll, Administrative Officer, presented the recommendation for RFP No. 3742-43364 for the continuation of the Agreement with Buford Goff and Associates, Inc. for quality assurance and quality control consulting services for the **MISSISSIPPI WIRELESS COMMUNICATION COMMISSION (WCC)**. The staffs of ITS and WCC jointly recommend approval of the continuation of this Agreement with Buford Goff and Associates, Inc. through June 30, 2019, in an amount not to exceed \$361,300.00 for quality assurance and quality control consulting services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$772,580.00.

On motion by June Songy and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Lynn Ainsworth, Jennifer Morgan, CIO, and Lisa Chism, Deputy Office Director, presented the evaluation and recommendation of proposals received in response to RFP No. 3970-43194 for the acquisition of services for Title Print Outsourcing for the **MISSISSIPPI DEPARTMENT OF REVENUE (DOR)**. The staffs of ITS and DOR jointly recommend the selection of American Bank Note Company as lowest and best vendor responding to RFP No. 3970, to provide services for Title Print Outsourcing, at a total 3-year lifecycle cost not to exceed \$1,735,766.40.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6: Jamekia Hilliard, DeWann Clark, and Clay Johnston, MIS Director,

presented the recommendation for Project No. 43599 for the continuation of the Agreement with PNL Associates for consulting services for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY - CRIMINAL INFORMATION CENTER (MDPS – CIC)**. The staffs of ITS and MDPS jointly recommend approval of the continuation of this Agreement with PNL Associates, LLC through June 30, 2019 in an amount not to exceed \$779,760.00 for consulting services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,276,880.00.

On motion by June Songy and second by Tom Wicker that the staff recommendation be approved:  
Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board acknowledged Agenda Item No. 8 regarding verification of a quorum for the next ITS Board Meeting scheduled for Thursday, June 15, 2017.

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On motion by Tom Wicker and second by June Songy that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, May 18, 2017.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, May 18, 2017.

June Songy - per diem and expenses for 1 day;

Board Meeting, May 18, 2017.

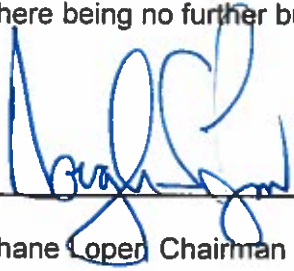
Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.


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There being no further business, the meeting was adjourned by Rodney Pearson.



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Shane Loper Chairman



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Rodney Pearson, Vice-Chairman