

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

June 15, 2017

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, June 15, 2017, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

D. Shane Loper, Chairman

Rodney Pearson, Vice-Chairman

June Songy

Thomas A. Wicker

Members Not Present:

J. Keith Van Camp

Legislative Advisors Present:

Senator Sampson Jackson, II

Legislative Advisors Not Present:

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Steven Walker, Telecom Services Division Director

David Johnson, Internal Services Division Director
Laura Pentecost, Data Services Division Director
Donna Nead Rogers, Special Assistant Attorney General
Jay Woods, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Renee Murray, Program and Contract Management Team Leader
Chris Grimmer, ISS Technology Consultant
Jill Chastant, ISS Technology Consultant
Jamekia Hilliard, ISS Technology Consultant
Debra Brown, IT Planner
Pam Sinclair, Data Services Division
Alan Collums, Data Services Division
Brian Norwood, Telecom Services Division
Lisa Kuyrkendall, Telecom Services Division
Greg Nohra, Security Services Division
Leslie Swilley, Internal Services Division
Sarah Perry, Internal Services Division

Others Present:

Al Ling, University of Mississippi
Andrea Jekabsons, University of Mississippi
Chris Provence, University of Mississippi
Kevin Yearick, University of Mississippi Medical Center
Paul Veregge, University of Mississippi Medical Center
Tracy Etier, University of Mississippi Medical Center

Cindy Freeman University of Mississippi Medical Center
Charlie Case, Mississippi Secretary of State's Office
Eric Davis, Mississippi Secretary of State's Office
Michael Gonzalez, Mississippi Department of Finance and Administration
David Pitcock, Mississippi Department of Finance and Administration
Diane Langham, Mississippi Department of Finance and Administration
Sarita Donaldson, Mississippi Department of Education
Vicki Helfrich, Mississippi Wireless Communications Commission
Clay Johnston, Mississippi Department of Public Safety
DeWann Clark, Mississippi Department of Public Safety
Rita Rutland, Mississippi Division of Medicaid
Jennifer Fulcher, Mississippi Division of Medicaid
Dorothy Young, Mississippi Division of Medicaid
Sheila Kearney, Mississippi Division of Medicaid
Patti Irgens, Mississippi Division of Medicaid
Scott Cook, AT&T
Rob McClure, AT&T
Mark Hollingsead, Ciber
Kristen Hinton, Cisco
Kevin Hankins, CSpire
Terrell Knight, CSpire
Bill Wiltshire, CSpire
Nathan Slater, CSpire
Brad Stroup, Dell
Heath Walters, Dell EMC
Jimmy Webster, JFW Consulting

Hope Ladner, The Clay Firm
Evelyn Johnson, Capitol Resources
Scott Sims, Iliad Group
Libby Cajoleas
Alan Lange
D. Wilemon, Microsoft

Shane Loer called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Shane Loper directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on May 18, 2017.

On motion by Tom Wicker and second by Rodney Pearson that the minutes of the meeting on May 18, 2017 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Jamekia Hilliard and James A. Ling, Director of Business Applications and ERP Support, presented Project No. 43705, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI (UM)** to request proposals for the acquisition of a cloud-based Human Capital Management (HCM) Software Solution. The staffs of ITS and UM jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$1,500,000.00. UM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by June Songy and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Michelle Smith, Rita Rutland, OIT Deputy Administrator, and Jennifer Fulcher, Community Based Services Director, presented an overview and request to issue RFP No. 4011-42954 for the acquisition of operations and maintenance of the Long-Term Services and Supports System (LTSS) for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly request approval to advertise and publish RFP 4011-42954 for the acquisition of operations and maintenance for the Long-Term Services and Support System.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Jordan Barber and Kevin Yearick, Chief Technology Officer, presented Project No. 43253, requesting approval for an increase to the initial award for a Co-location Data Center solution for the **UNIVERSITY MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of this \$787,382.50 increase to the initial award, for additional items for the Co-Location Data Center Solution at a revised not-to-exceed total 5-year lifecycle cost of \$1,985,439.50.

On motion by Tom Wicker and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Chris Grimmer, Libby Cajoleas, TS Project Manager, and Charlie Case, Chief Information Officer, presented the evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) Number 43323 issued May 8, 2017, based on General RFP No. 3850, for the acquisition of STAR application support for the **MISSISSIPPI SECRETARY OF STATE'S OFFICE (MSOS)**. The staffs of ITS and MSOS jointly recommend the selection of Dorger Software Architects, Inc. as lowest and best vendor responding to this LOC, to provide STAR application support, at a total 3-year lifecycle cost not to exceed \$1,098,000.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Jordan Barber, Alan Collums, Data Center Infrastructure Coordinator, and Michael Gonzalez, MAGIC Basis Lead, presented the recommendation for Project No. 43272 for the continuation of and increase to the Agreement with International Business Machine Corporation for business continuity and recovery services for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**, and for Project No. 43503 for the continuation of and increase to the Agreement with International Business Machine Corporation for business continuity and recovery services for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staff of ITS recommends approval of the continuation and increase to the Agreement with International Business Machine Corporation through December 31, 2018, in an amount not to exceed \$465,072.00 for business continuity and recovery services.

Further, the staffs of ITS and DFA jointly recommend approval of the continuation and increase to the Agreement with International Business Machine Corporation through December 31, 2018, in an amount not to exceed \$423,942.00 for business continuity and recovery services. With these continuations, the revised total not-to-exceed lifecycle cost of this project is \$15,537,899.00.

On motion by Tom Wicker and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Michele Blocker presented the recommendation for approval of State Retirees hired under contract(s) exceeding \$20,000.00 for Fiscal Year 2018 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. § 27-104-17 (3). The staff of ITS recommends approval of State Retirees Terry Bergin,

Ginger Breland, Daniel Catchot, Dee Conerly, Robert Harrison, Glenn Hinkle, Dianne Martin, James Rule, and Melissa Womack hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2018 for the Mississippi Department of Information Technology Services (ITS) for a total not-to-exceed amount of \$366,476.00.

On motion by Rodney Pearson and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Lynn Ainsworth, Clay Johnston, DPS MIS Director, and DeWann Clark presented the recommendation to rescind the award to NEC Corporation of America in response to RFP No. 3894-41492 for the acquisition of an Automated Fingerprint Identification System for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (DPS)**. In accordance with the Decision rendered by the ITS Executive Director in the Protest by 3M Cogent, Inc. of the Award of Contract for RFP No. 3894-41492, the staffs of ITS and DPS jointly recommend that the award to NEC Corporation of America be rescinded.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 9: Vicki Helfrich, Executive Officer, presented an update on the MSWIN project for the **MISSISSIPPI WIRELESS COMMUNICATION COMMISSION (WCC)**.

The Board acknowledged Agenda Item No. 10 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

Agenda Item No. 11: Shane Loper directed the Board's attention to the need for nomination of

a Chairman and Vice-Chairman to begin serving July 1, 2017.

On motion by Tom Wicker and second by June Songy that Rodney Pearson serve as Chairman of the ITS Board for one year, effective July 1, 2017:

Motion carried; unanimously.

On motion by Tom Wicker and second by June Songy that Keith Van Camp serve as Vice-Chairman for one year, effective July 1, 2017:

Motion carried; unanimously.

The Board discussed Agenda Item No. 12 regarding authorization of per diem, travel and other expenses for ITS Board members through June 30, 2018. The staff of ITS recommends a motion to authorize per diem, travel and other expenses as required for ITS Board members to attend the scheduled monthly meetings of the ITS Board through June 30, 2018, along with other meetings as required in the performance of their duties.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 13 regarding verification of a quorum for the next ITS Board Meeting scheduled for Thursday, July 20, 2017.

On motion by Rodney Pearson and second by Tom Wicker that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, June 15, 2017.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, June 15, 2017.

June Songy - per diem and expenses for 1 day;

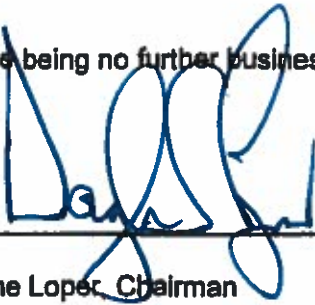
Board Meeting, June 15, 2017.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, June 15, 2017.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Shane Loper.



Shane Loper, Chairman



Rodney Pearson, Vice-Chairman