

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, February 16, 2017

Time: 11:00 A.M.

Agenda:

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of January 19, 2017 minutes

Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:

- Agenda Item No. 2: Cerria Walker and Steven Walker, Director of Telecom Services Division, will present an overview and request to issue RFP No. 3983-43030 for the acquisition of AVAYA hardware, software, licensing, maintenance, and support for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requests approval to advertise and publish RFP No. 3983-43030 for the acquisition of Avaya hardware, software, licensing, maintenance, and support for ITS.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 3: Jamekia Hilliard, David Sliman, Chief Information Officer, and Dr. Tom Hutchinson, Interim Director of the Office of Online Learning, will present the recommendation for the RFP No. 3692-43097 for the acquisition of Canvas Learning Management System for **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)** Office of Online Learning. The staffs of ITS and USM jointly recommend the selection of Instructure Inc. to provide the Canvas Learning Management System at a total 5-year lifecycle cost of \$1,440,047.41.
- Agenda Item No. 4: Jamekia Hilliard, Chris Christmas, and Rutledge McMillin will present the recommendation for RFP No. 3738-43331 for the continuation of the Agreement with Informatix, Inc. for a State Disbursement Unit (SDU) for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)** Division of Field Operations. The staffs of ITS and MDHS jointly recommend approval of the continuation of this Agreement with Informatix, Inc. through April 21, 2019, in an amount not to exceed \$4,661,812.08 for a State Disbursement Unit. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$12,042,210.63.

- Agenda Item No. 4.5: Jordan Barber, Mark Allen, CIO, and Jacob Black, Deputy Administrator of Administration, will present the recommendation for Project No. 43285 to utilize the Texas Department of Information Resources (DIR) Cooperative Contract DIR-TSO-3149 for the acquisition of DocuSign Licenses and Support for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend the selection of Carahsoft Technology Corporation from the Texas Department of Information Resources (DIR) Cooperative Contract DIR-TSO-3149 to provide DocuSign Licenses and Support at a total 3-year lifecycle cost of \$2,302,500.10.
- Agenda Item No. 5: Michelle Smith and Angela Armstead, will present the evaluation and recommendation of proposals received in response to RFP No. 3892-42421 for the acquisition of an Incident Management System for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH) – OFFICE OF EMERGENCY PLANNING AND RESPONSE (OEPR)**. The staffs of ITS and MSDH jointly recommend the select of Knowledge Center Enterprises, LLC. as lowest and best vendor responding to RFP No. 3892, to provide an Incident Management System, at a total 5-year lifecycle cost of \$1,140,000.00.
- Agenda Item No. 6: Jill Chastant and Jeremy Hill, MS-HIN Executive Director, will present the recommendation for RFP No. 3560-43352, for an increase to the Agreement with Medicity, Inc. for Data Mart subscription and hosting for the Mississippi Health Information Network (MS-HIN) in conjunction with the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staffs of ITS and MS-HIN jointly recommend approval of the increase to the Agreement with Medicity, Inc. through February 24, 2020, in an amount not to exceed \$482,000.00 for Data Mart subscription and hosting. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$34,461,823.00.
- Agenda Item No. 7: Jordan Barber and M.E. Waldrop, Chief of Police, will present the recommendation for RFP No. 3776-43358 for the acquisition of Automated License Plate Readers for the **MADISON POLICE DEPARTMENT (MPD)**. The staffs of ITS and MPD jointly recommend the selection of TCSware Inc. to provide Automated License Plate Readers at a total 4-year lifecycle cost of \$1,331,975.00.
- Agenda Item No. 8: Cerria Walker and Clay Johnston, MIS Director, will present Project No. 3971-43249, requesting approval for the sole-source acquisition of State-to-State (S2S) Verification Service enhancements from American Association of Motor Vehicle Administrators (AAMVA) for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (DPS)**. The staffs of ITS and DPS jointly recommend American Association of Motor Vehicle Administrators as the sole-source provider of State-to-State (S2S) Verification Service enhancements, at a total 6-month lifecycle cost of \$2,088,616.56.
- Agenda Item No. 8.5: Monique Hopkins and David Derrick, Executive Director, will present the evaluation and recommendation of proposals received in response to RFP No. 3905-42260 for the acquisition of Testing Administration Services for the **MISSISSIPPI STATE BOARD OF COSMETOLOGY (MSBC)**. The staffs of ITS and MSBC jointly recommend the selection of Pearson VUE, as lowest and best vendor responding to RFP No. 3905, to provide Testing Administration Services. The market value of the Agreement for a 5-year period is expected to exceed \$1,000,000.00.

Other Items being presented are as follows:

- Agenda Item No. 9: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.
- Agenda Item No. 10: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, March 23, 2017.
- Approval of Per Diem
- Adjournment



Craig P. Orgeron, Ph.D