

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

September 17, 2015

The Mississippi Department of Information Technology Services Board met in Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, September 17, 2015, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

June Songy, Chairman

Rodney Pearson

Thomas A. Wicker

D. Shane Loper, Vice-Chairman

J. Keith Van Camp

Members Not Present:

Legislative Advisors Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Steven Walker, Telecommunications Services Division Director

Laura Pentecost, Data Services Division Director
David Johnson, Internal Services Division Director
Donna Nead Rogers, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Renee Murray, Procurement/Consulting Team Leader
Paula Conn, ISS Technology Consultant
Teresa Washington, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Cerria Walker, ISS Technology Consultant
Donna Hamilton, ISS Technology Consultant
Jill Chastant, ISS Technology Consultant
Patti Irgens, ISS Technology Consultant
Seth Phillips, ISS Technology Consultant
Anthony Hardaway, EPL Team Leader
Debra Brown, IT Planning Coordinator
Billy Rials, Data Services Division
Pam Sinclair, Data Services Division
Jerry Guillory, Data Services Division
Sandy Stacy, Data Services Division
Gary LeBlanc, Infrastructure Planning Architect
Gary Rawson, Federal Programs Coordinator
Ravaughn Robinson, Emerging Technology Coordinator
Jeff Jennings, Data Center Infrastructure Manager
Emily Grace Cole, Internal Services Division
Gina Sullivan, Internal Services Division

Others Present:

Eric Jordan, Mississippi State Veterans Affairs Board

John Scott, Mississippi State Veterans Affairs Board

Randy Reeves, Mississippi State Veterans Affairs Board

Russell Donald, University of Mississippi Medical Center

Kevin Yearick, University of Mississippi Medical Center

Cindy Freeman, University of Mississippi Medical Center

Clay Johnston, Mississippi Department of Public Safety

DeWann Clark, Mississippi Department of Public Safety

Pete Smith, Mississippi Department of Education

Ellen Davis Burnham, Mississippi Department of Education

Cathy Huff, Mississippi Institutions of Higher Learning

Phil Cumberland, Mississippi Institutions of Higher Learning

Latrina McClenton, Mississippi State Department of Health

Bill Crowder, Mississippi State Department of Health

Dale Smith, Mississippi Department of Employment Security

Mohammed Jalaluddin, Mississippi Department of Employment Security

Tommy Jameson, Mississippi Department of Employment Security

Drew Maddox, Mississippi State Senate

Mary Tucker, BCI

Mike Kling, Cisco

Clinton Dear, Cisco

Heath Walters, EMC

Mark Hollingsead, Ciber

Rob McClure, AT&T

Kris Gautier, AT&T

Scott Cook, AT&T
David Lynn, Dell
Brad Stroup, Dell
Chris Salmon, Dell
Joe Daughy, Dell
Alan Hasling, Microsoft
James Rankin, Microsoft
Javier DeRossette, Microsoft
Terrell Knight, C Spire
Janice Fitzgerald, C Spire
Bill Wiltshire, C Spire
Brian Caraway, C Spire
Karen Newman, The Clay Firm
Evelyn Johnson, Capitol Resources
Terry Levasseur, Geocent
Chelsi Taylor, Geocent

June Songy called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on August 20, 2015.

On motion by Rodney Pearson and second by Tom Wicker that the minutes of the meeting on August 20, 2015 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Donna Hamilton, Eric Jordan, Director of Operations, and John Scott,

Systems Manager, presented the overview and request to issue RFP No. 3783-39848 for the acquisition of an Electronic Medical Records and Facilities Management System for the **MISSISSIPPI STATE VETERANS AFFAIRS BOARD (VAB)**. The staffs of ITS and VAB jointly request approval to advertise and publish RFP No. 3783-39848 for the acquisition of an Electronic Medical Records and Facilities Management System for the VAB.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Renee Murray, Kevin Yearick, and Russell Donald, Manager End User Computing, presented an overview and request to issue RFP No. 3823-41621 for the acquisition of a Managed Document Solution Vendor for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly request approval to advertise and publish RFP No. 3823-41621 for the acquisition of Managed Document Solution Vendor for the UMMC.

On motion by Keith Van Camp and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Donna Hamilton and Clay Johnston, MIS Director, presented the overview and request to issue RFP No. 3781-39947 for the acquisition of a statewide Uninsured Motorist Management System for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and DPS jointly request approval to advertise and publish RFP No. 3781-39947 for the acquisition a statewide uninsured motorist management system for the MDPS in cooperation with the **COMMISSIONER OF INSURANCE** and the **DEPARTMENT OF REVENUE (DOR)**.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Renee Murray, Ellen Burnham, and Pete Smith, Bureau Manager, Communications & legislative Services, presented an overview and request to issue RFP No. 3827-41848 for the acquisition of State-wide Managed Wi-Fi and Internet Solution for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly request approval to advertise and publish RFP No. 3827-41848 for the acquisition of a statewide managed Wi-Fi and internet solution for the MDE.

On motion by Rodney Pearson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Paula Conn presented the overview and request to issue RFP No. 3820-42030 for the acquisition of Statewide Cellular Voice and Data Services for the **STATE OF MISSISSIPPI**. The staff of ITS requests approval to advertise and publish RFP No. 3820-42030 for the acquisition of Statewide Cellular Voice and Data Services for the State of Mississippi.

On motion by Shane Loper and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Cerria Walker, Cathy Huff Director of Support Operations and Phil Cumberland Procurement Officer presented the recommendation for RFP No. 2911-42196 for the continuation of the Agreement with Ellucian Company L.P. for software support and consulting/training services for **MISSISSIPPI INSTITUTIONS OF HIGHER LEARNING (IHL)** on

behalf of the six universities that use these services. The ITS Board originally approved software support and consulting/services in September 2013 for a lifecycle cost of \$4,026,000.00. The staffs of ITS and IHL jointly recommend approval of the continuation of this Agreement with Ellucian Company L.P. through October 31, 2017, in an amount not-to-exceed \$923,406.00 for consulting and training services as needed for the universities using Banner. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$5,348,636.09.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson abstaining from the vote.

Agenda Item No. 8: Jill Chasant, Bill Crowder, and Latrina McClenton, Office of Immunizations Director, presented the recommendation for RFP No. 3558-41993 for a Change Order to the Agreement with Scientific Technologies Corporation for additional interoperability functions for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval of a Change Order to the Agreement with Scientific Technologies Corporation to provide additional interoperability functions, in an amount not to exceed \$390,784.00. With this Change Order, the revised total not-to-exceed lifecycle cost of this project is \$13,258,516.00.

On motion by Keith Van Camp and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 9: Cerria Walker, DeWann Clark, and Clay Johnston, MIS Director, presented the recommendation for RFP No. 3614-42223 for the continuation of the Agreement with Appriss, Inc. for a nation-wide offender information system for **MISSISSIPPI**

DEPARTMENT OF PUBLIC SAFETY (MDPS) Criminal Information Center. The ITS Board originally approved the nation-wide offender information system in October 2010 for a lifecycle cost of \$1,533,150.00. The staffs of ITS and MDPS jointly recommend approval of the continuation of this Agreement with Appriss, Inc. through December 31, 2020, in an amount not to exceed \$1,579,144.90 for the nation-wide offender information system. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,112,294.90.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 10: Teresa Washington, Tommy Jameson, and Mohammed Jalaluddin, Director of the Office of Technology Development and Innovation, presented the recommendation for RFP No. 3742-42325 for the continuation of the Agreement with Intueor Consulting, Inc. for a Technical Architect for the **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The ITS Executive Director originally approved the Professional Services Agreement in September 2014 for a lifecycle cost of \$291,200.00. The staffs of ITS and MDES jointly recommend approval of the continuation of this Agreement with Intueor Consulting, Inc. through September 30, 2017, in an amount not to exceed \$444,600.00 for a Technical Architect. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$735,800.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 11 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive

Director.

The Board discussed Agenda Item No. 12 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, October 15, 2015.

On motion by Rodney Pearson and second by Keith Van Camp that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, September 17, 2015.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, September 17, 2015.

June Songy - per diem and expenses for 1 day;

Board Meeting, September 17, 2015.

Keith Van Camp - per diem and expenses for 1 day;

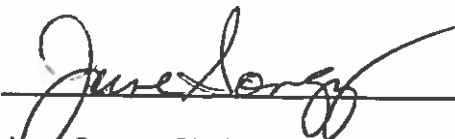
Board Meeting, September 17, 2015.


Tom Wicker - per diem and expenses for 1 day;

Board Meeting, September 17, 2015.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by June Songy.


June Songy, Chairman


Shane Loper, Vice-Chairman