

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

January 21, 2016

The Mississippi Department of Information Technology Services Board met in Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, January 21, 2016, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

June Songy, Chairman

Rodney Pearson

Thomas A. Wicker

J. Keith Van Camp

Members Not Present:

D. Shane Loper, Vice-Chairman

Legislative Advisors Not Present:

Representative Gary V. Staples

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Laura Pentecost, Data Services Division Director

David Johnson, Internal Services Division Director
Steven Walker, Telecomm Services Division Director
Jay White, Information Security Division Director
Donna Nead Rogers, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Renee Murray, Procurement/Consulting Team Leader
Bill Brinkley, ISS Technology Consultant
Cerria Walker, ISS Technology Consultant
Patti Irgens, ISS Technology Consultant
Teresa Washington, ISS Technology Consultant
Jordan Barber, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Sandy Stacy, Data Services Division
Jerry Guillory, Data Services Division
Pam Sinclair, Data Services Division
Brian Norwood, Telecomm Services Division
Greg Nohra, Enterprise Security Architect
Billy Rials, Data Services Division
Dennis Bledsoe, Telecomm Services Division
Gary LeBlanc, Infrastructure Planning Architect
Emily Grace Cole, Internal Services Division
Gina Sullivan, Internal Services Division

Others Present:

Jeremiah Dumas, Mississippi State University

Steven Grice, Mississippi State University
Martin Duclos, Mississippi State University
Jeffrey Guess, Mississippi State University
Rita Rutland, Mississippi Division of Medicaid
Richard Zhang, Mississippi Division of Medicaid
Paul Shadwick, Mississippi Division of Medicaid
Chris Smith, Mississippi Division of Medicaid
Ian Morris, Mississippi Division of Medicaid
Kevin Yearick, University of Mississippi Medical Center
Pat Little, University of Mississippi Medical Center
Donald Loper, Mississippi Department of Public Safety
Clay Johnston, Mississippi Department of Public Safety
Russ Shows, Mississippi Department of Public Safety
Becky Thompson, Mississippi Department of Finance and Administration
David Pitcock, Mississippi Department of Finance and Administration
Diane Langham, Mississippi Department of Finance and Administration
Shawn McGregor, Mississippi State Personnel Board
Brad Stroup, Dell
Jordan Nohra, BCI
Hermalinda Shirley, SHI International
Terrell Knight, C Spire
Bill Wiltshire, C Spire
Kameron Ball, C Spire
Javier DeRossette, Microsoft
Alan Hasling, Microsoft
James Rankin, Microsoft

Evelyn Johnson, Capitol Resources

Rob McClure, AT&T

Karen Newman, The Clay Firm

Chelsi Taylor, Geocent

Terry Levasseur, Geocent

Mark Hollingsead, Ciber

June Songy called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on December 15, 2015.

On motion by Tom Wicker and second by Rodney Pearson that the minutes of the meeting on December 15, 2015 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Cerria Walker and Jeremiah Dumas, Director of Parking, Transit Services, and Sustainability, presented Project No. 42431, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of a parking management system. The staffs of ITS and MSU jointly recommend approval of the exemption request at a total estimated 10-year lifecycle cost of \$4,000,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the agenda item.

Agenda Item No. 3: Cerria Walker, Dr. Steve Grice, Deputy Executive Director, and Martin Duclos, Deputy Executive Director, presented Project No. 42563, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of a contractor to provide software quality assurance and system testing services. The staffs of ITS and MSU jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$2,163,200.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the agenda item.

Agenda Item No. 4: Cerria Walker and Rita Rutland, Deputy Administrator, OIT, presented Project No. 41413, requesting approval for an increase to the exemption request for quality monitoring services on Medicaid's replacement of the Medical Management Information System, Pharmacy Benefit Management System, Decision Support System, and Fiscal Agent Services for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend approval of this \$315,169.00 increase to the original exemption request, for a revised not-to-exceed total estimated 7-year lifecycle cost of \$1,691,502.00.

On motion by Rodney Pearson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Patti Irgens and Rita Rutland, Deputy Administrator, OIT, presented an overview and request to issue RFP No. 3872-41374 for the acquisition of an Identity Asset

Verification System for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)** to release RFP No. 3872. The staffs of ITS and DOM jointly request approval to advertise and publish RFP No. 3872-41374 for the acquisition of an IAVS system for DOM.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Bill Brinkley, Kevin Yearick, CTO, and Pat Little presented an overview and request to issue RFP No. 3871-42188 for Paging Services at the main campus and state-wide locations for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly request approval to advertise and publish RFP No. 3871-42188 for the acquisition of Paging Services for UMMC.

On motion by Keith Van Camp and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Debra Spell, Clay Johnston, MIS Director, and Donald Loper, Director of Communications, presented the overview and request to issue RFP No. 3859-41911 for the acquisition of in-car video camera systems for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and MDPS jointly request approval to advertise and publish RFP No. 3859-41911 for the acquisition of in-car video camera systems for MDPS.

On motion by Rodney Pearson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Cerria Walker, Clay Johnston, MIS Director, and Donald Loper, Director

of Communications, presented the recommendation for Project Number 42320 for an increase to the Agreement with TCSware for the purchase of Automated License Plate Reader (ALPR) equipment, extended warranty, and maintenance for **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (DPS)**. The staffs of ITS and DPS jointly recommend approval of the increase to the Agreement with TCSware through June 30, 2019, in an amount of \$339,959.00 for the purchase of ALPR equipment, extended warranty, and maintenance. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$1,045,279.00.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 9: Teresa Washington and Becky Thompson, Deputy Executive Director, and David Pitcock, MAGIC Deputy Project Director, presented the recommendation for RFP No. 3598-42383 for the continuation of the Agreement with GovernmentJobs.com, Inc., d/b/a NeoGov, for hosting and maintenance services for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of the continuation of this Agreement with GovernmentJobs.com, d/b/a NeoGov, through December 30, 2020, in an amount not to exceed \$780,000.00 for hosting and maintenance services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,730,000.00.

On motion by Rodney Pearson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 10: Patti Irgens, Rita Rutland, Deputy Administrator, OIT, and Chris Smith presented the evaluation and recommendation of proposals received in response to RFP No.

3777-41532 for the acquisition of an Interoperability Platform for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend the selection of HP Enterprise Services, LLC as lowest and best vendor responding to RFP No. 3777, to provide an Interoperability Platform, at a total 5-year lifecycle cost of \$5,684,892.00.

On motion by Keith Van Camp and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 11: Michele Blocker presented the recommendation for Approval of State Retiree hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2016 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. § 27-104-17 (3). The Executive Director and staff of ITS jointly recommend approval of State Retiree Glenn A. Hinkle hired under Contract exceeding \$20,000.00 for Fiscal Year 2016 to work for ITS for a total not-to-exceed amount of \$37,750.00.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 12 regarding the *IT Consulting Services Reports* for July 2015 through December 2015.

The Board acknowledged Agenda Item No. 13 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 14 regarding verification of quorum for next ITS Board

Meeting scheduled for Thursday, February 18, 2016.

On motion by Rodney Pearson and second by Keith Van Camp that the following per diem and expenses be approved:

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, January 21, 2016.

June Songy - per diem and expenses for 1 day;

Board Meeting, January 21, 2016.

Keith Van Camp - per diem and expenses for 1 day;

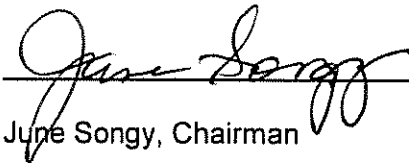
Board Meeting, January 21, 2016.

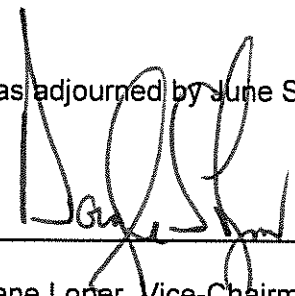
Tom Wicker - per diem and expenses for 1 day;

Board Meeting, January 21, 2016.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by June Songy.


June Songy, Chairman


Shane Loper, Vice-Chairman