

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, April 21, 2016

Time: 11:00 A.M.

Agenda:

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of March 17, 2016 minutes

Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:

- Agenda Item No. 2: Donna Hamilton and Audrey McAfee, Director – Management Information Systems, will present an overview and request to issue RFP No. 3897-42385 for the acquisition of Inmate Communication Services for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly request approval to advertise and publish RFP No. 3897-42385 for the acquisition of Inmate Communication Services for MDOC.
- Agenda Item No. 3: Donna Hamilton and Angela Armstead, will present an overview and request to issue RFP No. 3892-42421 for the acquisition of an Incident Management System for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH) – OFFICE OF EMERGENCY PLANNING AND RESPONSE (OEPR)**. The staffs of ITS and MSDH jointly request approval to advertise and publish RFP No. 3892-42421 for the acquisition of an Incident Management System for the MSDH.
- Agenda Item No. 4: Jordan Barber and Tracy Etier, Director of IT Enterprise Services and Integration, will present the recommendation for Project No. 42444, submitted under the ITS Planned Purchases Procedure for Fiscal Years 2016 and 2017 by **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of the Planned Purchases request to purchase Cisco Catalyst 6800 Series Switches using the IT Hardware EPL No. 3760 Express Products List from CDWG at a cost not to exceed \$1,379,816.15 during Fiscal Year(s) 2016 and 2017.
- Agenda Item No. 5: Michelle Smith and David Sliman, CIO, will present Project No. 42673, requesting approval of an exemption for the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)** to request proposals for the acquisition of Cisco SMART net Maintenance. The staffs of ITS and USM jointly recommend approval of the exemption request at a total estimated 3-year lifecycle cost of \$1,319,929.43. USM will solicit proposals in accordance with all statutory requirements for such acquisitions.
- Agenda Item No. 6: Cerria Walker, Greg Gregory, Deputy Administrator, and Walter Hille, Chief Systems Information Officer, will present Project No. 42465, requesting

approval for an increase to the initial exemption request for the pension administration system for the **PUBLIC EMPLOYEES' RETIREMENT SYSTEM OF MISSISSIPPI (PERS)**. The staffs of ITS and PERS jointly recommend approval of this Change Order for \$3,479,067.08; therefore increasing the original exemption request by \$2,398,233.87, for a revised not-to-exceed total estimated lifecycle cost of \$27,879,067.07.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 7: Patti Irgens and Kevin Yearick, Chief Technology Officer, will present the evaluation and recommendation of proposals received in response to RFP No. 3823-41621 for the acquisition of a Managed Document Solution for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend the selection of Toshiba Business Solutions as the lowest and best vendor responding to RFP No. 3823-41621, to provide a Managed Document Solution, at a total 5-year lifecycle cost of \$6,451,629.00. With the anticipated 20% growth, the total not-to-exceed 5-year lifecycle cost \$7,741,954.80.
- Agenda Item No. 8: Patti Irgens and Pete Smith, Chief of Communications and Government Relations, will present the recommendation for Project No. 41848 for the acquisition of a Statewide Managed Wi-Fi and Internet Solution for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend the selection of ENA Solutions, Inc. to provide a statewide managed Wi-Fi and internet solution for school districts throughout Mississippi.
- Agenda Item No. 9: Michelle Smith, Mark Allen, CSIO, and Chris Christmas, Office Director, will present the recommendation for Project No. 42552, for the acquisition of Parent Locate and Financial Institute Data Match (FIDM) Services for the Interstate Data Exchange Consortium (IDEC) for **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend the acquisition of Parent Locate and FIDM Services for IDEC from Informatix, Inc. at a total 3-year life cycle cost of \$2,859,398.49.
- Agenda Item No. 10: Jordan Barber, Mark Allen, CSIO, and Chris Larson, NAC Coordinator will present the recommendation for Project No. 42725 for an increase and continuation of the Agreement with Ciber Inc. for the services of a Project Lead for the National Accuracy Clearing House (NAC) for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the increase and continuation of this Agreement with Ciber Inc. pending FNS approval, through September 30, 2017, in an amount not to exceed \$275,400.00, for the services of a Project Lead for the NAC. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$775,008.00.
- **Other Items being presented are as follows:**
 - Agenda Item No. 11: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.
 - Agenda Item No. 12: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, May 19, 2016.

- Approval of Per Diem
- Adjournment

Craig P. Orgeron
Craig P. Orgeron, Ph.D. 