

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

July 18, 2013

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, July 18, 2013, at 11:00 a.m.

Members Present:

Rodney Pearson, Chairman

Lynn C Patrick, Vice-Chairman

D. Shane Loper (via conference call through Agenda Item No. 2)

Thomas A. Wicker

Members Not Present:

J. Keith Van Camp

Legislative Advisors Present:

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Donna Rogers, Special Assistant Attorney General

Jay White, Information Security Division Director

Laura Pentecost, Data Services Division Director

David Johnson, Internal Services Division Director
Tangela Harrion, ISS Technology Consultant
Anthony Hardaway, ISS Technology Consultant
Ben Garrett, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Donna Hamilton, ISS Technology Consultant
Gary LeBlanc, ISS Technology Consultant
Chris Grimmer, ISS Technology Consultant
Teresa Washington, ISS Technology Consultant
Sandra Randall, ISS Technology Consultant
Curtis Ritchey, ISS Technology Consultant
Jerri Clair, ISS Technology Consultant
Jill Chasant, ISS Technology Consultant
Kay-Lynn Meador, ISS Technology Consultant
Leslie Swilley, Internal Services Division
Gina Sullivan, Internal Services Division
Debra Brown, Strategic Services Division
Caren Brister, Strategic Services Division
AliceClaire Thompson, Strategic Services Division
Ravaughn Robinson, Strategic Services Division
Jerry Guillory, Data Services Division
Michelle Smith, Data Services Division
Lynn Templeton, Data Services Division
Tammie Johnson, Data Services Division

Others Present:

Joey Songy, Governor's Office
Roger Smith, Mississippi State University
Trey Breckenridge, Mississippi State University
Delbert Hoseman, Secretary of State
Charlie Case, Mississippi Secretary of State's Office
Russell Walker, Mississippi Secretary of State's Office
Kim Turner, Mississippi Secretary of State's Office
Paige Strickland, University of Southern Mississippi
Jennifer Wentworth, Mississippi Department of Revenue
Jennifer Summerlin, Mississippi Department of Revenue
Michael Harris, Hudspeth Regional Center
David Smith, Hudspeth Regional Center
James Dunaway, Mississippi Department of Mental Health
Chad Curtis, Presidio
Brent Duncan, AT&T
Mike Kling, Cisco
Lisa Williamson, Cisco
Clinton Deer, Cisco
Mary Tucker, BCI
Jennifer Hinman, CSpire
Keith Vargo, CoCentrix
Karen Newman, The Clay Firm
Jason Cox, IBM
Bud Clements, IBM
Mark McLemore, EMC

Rodney Pearson called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on June 20, 2013.

On motion by Tom Wicker and second by Lynn Patrick that the minutes of the June 20, 2013 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Kay-Lynn Meador, Roger Smith, Senior Computing Specialist and Trey Breckenridge, Director – High Performance Computing, presented Project No. 40671, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of an additional high performance computing cluster to increase computation capabilities for the High Performance Computing Collaboratory (HPC²). The staffs of ITS and MSU jointly recommend approval of the exemption request at a total estimated 3-year lifecycle cost of \$1,750,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the agenda item.

Agenda Item No. 3: Donna Hamilton, Delbert Hoseman, and Charlie Case, Chief Information Officer, presented an overview and request to issue RFP No. 3727-40209 seeking a qualified Vendor to provide Managed Hosting Services for the **MISSISSIPPI SECRETARY OF STATE'S OFFICE (MSOS)**. The staff of MSOS requests approval for ITS to advertise and publish RFP 3727-40209 seeking a qualified Vendor to provide Managed Hosting Services for MSOS.

On motion by Lynn Patrick and second by Tom Wicker that the agenda item be tabled, directing the MSOS to meet and discuss the request with Representative Gary Staples, ITS Legislative Advisor, and ITS staff, in order to understand Legislative intent regarding the scope of this request as it relates to House Bill 1450 from the 2012 Legislative Session and full utilization of the State Data Center:

Motion carried; unanimously.

Agenda Item No. 4: Donna Hamilton, Kim Turner, Assistant Secretary of State – Elections, and Charlie Case, Chief Information Officer, presented the recommendation for RFP No. 3443-40705 for the continuation of the Agreement with Election Systems & Software for election support services for the **MISSISSIPPI SECRETARY OF STATE'S OFFICE (MSOS)**. The staffs of ITS and MSOS jointly recommend approval of the continuation of this Agreement with Election Systems & Software through 2016, in an amount not to exceed \$1,827,000.00 for voting machine election support services as listed above. With this continuation, the revised not-to-exceed lifecycle cost of this project is \$26,504,118.94.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Ben Garrett and Paige Strickland, Director of Finance and Administration, presented Project No. 40356, the evaluation and recommendation of proposals received in response Letter of Configuration Number (LOC) No. 40356 issued May 28, 2013, based on General RFP No. 3707, for the acquisition of maintenance and support of the PeopleSoft Application and Oracle database software for the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)**. The staffs of ITS and USM jointly recommend the selection of ERP Analysts, Inc., as lowest and best vendor responding to this LOC, to provide maintenance and support of the

PeopleSoft Application and Oracle database software, at a total 3-year lifecycle cost of \$2,025,687.82.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Teresa Washington and Jennifer Wentworth, System Delivery Manager, presented the recommendation for RFP No. 3592-40246 for a Change Order to Agreement with FAST Enterprises, LLC to provide for additional tax types functionality for the **MISSISSIPPI DEPARTMENT OF REVENUE (DOR)**. The staffs of ITS and DOR jointly recommend approval of this Change Order Request in the amount of \$4,500,000.00 to provide for additional tax types functionality. With this Change Order, the revised total lifecycle cost of this project is \$45,771,967.80.

On motion by Lynn Patrick and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Tangela Harrion, Mike Harris, Director, and James Dunaway, Chief Information Officer, presented Project No. 40594, for the acquisition of CoCENTRIX Coordinated Care Platform System for the **HUDSPETH REGIONAL CENTER (HRC)**. The staffs of ITS, HRC, and Mississippi Department of Mental Health jointly recommend the selection of CoCENTRIX to provide CoCENTRIX (CCP), at a total 5-year lifecycle cost of \$1,303,690.00.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Teresa Washington and Laura Pentecost, Data Services Director, presented Project No. 40155, the evaluation and recommendation of proposals received in response Letter of Configuration (LOC) Number 40155 issued May 2, 2013, based on General RFP No. 3707, for the acquisition of virtual tape, tape robotics, and tape drives to augment the existing tape infrastructure for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends the selection of Mainline Information Systems, Inc., as lowest and best vendor responding to this LOC, to provide virtual tape, tape robotics, and tape drives, at a total 3-year lifecycle cost of \$1,011,898.82.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 9: Chris Grimmer and Laura Pentecost, Data Services Director, presented the recommendation for Project Numbers 40388 and 40389 for an increase to the Agreement with Kyrus Solutions, Inc. (formerly Agilysys, Inc.) for IBM hardware and software maintenance for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** Data Service Division. The staff of ITS recommends approval of the increase to the Agreement with Kyrus Solutions, Inc. (formerly Agilysys, Inc.) through September 30, 2015, in an amount not to exceed \$1,102,246.08 for IBM hardware and software maintenance. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$2,476,514.99.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 10: David Johnson presented a summary of the FY2015 **MISSISSIPPI**

DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS) budget request. The staff of ITS requests approval to submit the FY2015 ITS budget totaling \$42,252,792.00:

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 11 regarding the IT Consulting Services Report for January 2013 through June 2013.

The Board acknowledged Agenda Item No. 12 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 13 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, August 15, 2013.

On motion by Tom Wicker and second by Lynn Patrick that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;
Board Meeting, July 18, 2013.

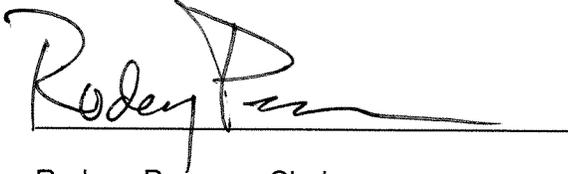
Lynn Patrick - per diem and expenses for 1 day;
Board Meeting, July 18, 2013.

Rodney Pearson - per diem and expenses for 1 day;
Board Meeting, July 18, 2013.

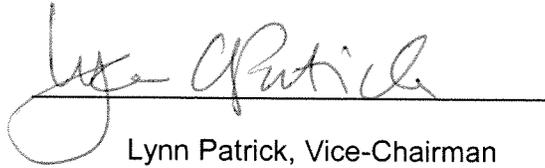
Tom Wicker - per diem and expenses for 1 day;
Board Meeting, July 18, 2013.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Rodney Pearson.

Handwritten signature of Rodney Pearson in cursive script, written over a horizontal line.

Rodney Pearson, Chairman

Handwritten signature of Lynn Patrick in cursive script, written over a horizontal line.

Lynn Patrick, Vice-Chairman