BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

February 21, 2013

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, February 21, 2013, at 11:00 a.m.

Members Present:

Derek Gibbs, Chairman

Rodney Pearson, Vice-Chairman

John Hairston, arrived after Agenda Item No. 5

Thomas A. Wicker

Members Not Present:

Lynn C Patrick

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Donna Rogers, Special Assistant Attorney General

Jay White, Information Security Division Director

Laura Pentecost, Data Services Division Director

Roger Graves, Telecomm Services Division Director

David Johnson, Internal Services Division Director

Drew Schimmel, Special Assistant Attorney General

Tina Wilkins, ISS Technology Consultant

Anthony Hardaway, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Renee Murray, ISS Technology Consultant

Donna Hamilton, ISS Technology Consultant

Teresa Washington, ISS Technology Consultant

Curtis Ritchey, ISS Technology Consultant

Ben Garrett, ISS Technology Consultant

Carl Young, ISS Technology Consultant

Kay-Lynn Meador, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Sandra Randall, ISS Technology Consultant

Gary Rawson, Strategic Services Division

Ravaughn Robinson, Strategic Services Division

Leslie Swilley, Internal Services Division

Dennis Bledsoe, Telecomm Services Division

Terri Heidelberg, Telecomm Services Division

Others Present:

Mike Rackley, Mississippi State University

Rene Hunt, Mississippi State University

Deborah Dent, Jackson State University

David Buford, Jackson State University

N. Radhakrishnda, Jackson State University

Will Simpson, Mississippi Department of Human Services

Valeria O'Neal, Mississippi Department of Human Services

Diane Mobley, Mississippi Department of Human Services

Cindy Greer, Mississippi Department of Human Services

Cheryl Joiner, Mississippi Department of Human Services

Eddie Banks, Mississippi Department of Human Services

Johnny McFarland, Mississippi Department of Human Services

Christine Townsend, Mississippi Department of Human Services

Mohammed Jalaluddin, Mississippi Department of Employment Security

LeAnne Brady, Mississippi Department of Employment Security

John Garrett, Mississippi Department of Employment Security

David Sliman, University of Southern Mississippi

Michael Davis, University of Mississippi Medical Center

Rick Whitehead, University of Mississippi Medical Center

Catherine Wells, University of Mississippi Medical Center

Charlie Case, Mississippi Secretary of State's Office

Tom Riley, Mississippi Secretary of State's Office

Libby Cajoles

Karen Newman, The Clay Firm

Brent Duncan, AT&T

Terrell Knight, CSpire Wireless

Janice Fitzgerald, CSpire Wireless

Mark Hollingsead, Ciber

Jeff Mann, IBM/Curam

J.D. Pinnix, ITSC

Anuraag N. Malaviya, TCS

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Derek Gibbs called the meeting to order, and introduced Terri Heidelberg to lead the Pledge of Allegiance to the United States Flag. Terri led the audience in the Pledge of Allegiance.

Guests introduced themselves.

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Agenda Item No. 1: Derek Gibbs directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on December 20, 2012.

On motion by Rodney Pearson and second by Tom Wicker that the minutes of the December 20, 2012 meeting be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Ben Garrett and David Sliman, Chief Information Officer, presented the

overview and request to issue LOC No. 40356-3707 for the acquisition of maintenance and support of the PeopleSoft Application and Oracle database software for the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM).** The staffs of ITS and USM jointly request approval to publish LOC No. 40356-3707 for the acquisition of maintenance and support of the PeopleSoft Application and Oracle database software for the **UNIVERSITY OF SOUTHERN MISSISSIPPI**.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Curtis Ritchey, Michael Davis and Catherine Wells, Director of Nephrology and Dialysis Services, presented the overview and request to issue RFP No. 3711-39854 for the acquisition of a Dialysis Billing System for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly request approval to advertise and publish RFP No. 3711-39854 for the acquisition of a Dialysis Billing System for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER**.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Teresa Washington, David Buford and Deborah Dent, Chief Information Officer, presented Project No. 40260, requesting approval of an exemption for **JACKSON STATE UNIVERSITY (JSU)** to request proposals for the acquisition of Banner hosting and

application management services. The staffs of ITS and JSU jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of $7,500.000.00. JSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Debra Spell and Will Simpson, Chief Information Officer, presented the overview and request to issue RFP No. 3713-40123 for the acquisition of Quality Assurance/Independent Verification and Validation (QA/IV&V) services and RFP No. 3717-40123 for the acquisition of services to transfer and implement a replacement system for Mississippi Automated Child Welfare Information System (MACWIS), and a request to increase the amount of the protest bond for RFP No. 3717-40123 for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly request approval to: (1) Advertise and publish RFP No. 3713-40123 for the acquisition of Quality Assurance/Independent Verification and Validation (QA/IV&V) services, (2) Advertise and publish RFP No. 3717-40123 for the acquisition of services to transfer and implement a replacement system for the Mississippi Automated Child Welfare Information System (MACWIS), and (3) Increase the protest bond amount from the $250,000.00 default to $5,000,000.00 for RFP No. 3717-40123 for MDHS.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6: Paula Conn, Charlie Case, Chief Information Officer, and Tom Riley, Assistant Secretary of State for Business Services, presented the recommendation of Project No. 40352 for the continuation of the Agreement with Dorger Software Architects for completion of the BFOCUS Corporation Filing system for **MISSISSIPPI SECRETARY OF STATE (MSOS)** Business Services Division. The ITS Executive Director originally approved a professional services agreement for the acquisition of a BFOCUS application support specialist in January 2013 for a six month life cycle cost of $83,200.00. The staffs of ITS and MSOS jointly recommend approval of the continuation of this Agreement with Dorger Software through June 30, 2017 in an amount not-to-exceed $433,040.00 for completion of the STAR.NET BFOCUS Corporation Filing system. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $516,240.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 7: Teresa Washington, Rene Hunt and Mike Rackley, Chief Information Officer, presented the recommendation for RFP No. 3452-40221 for the continuation of the Agreement with Blackboard, Inc. for licensing and related services for **MISSISSIPPI STATE UNIVERSITY (MSU).** The staffs of ITS and MSU jointly recommend approval of the continuation of this Agreement with Blackboard through June 30, 2014, in an amount not to exceed $201,297.00 for licensing and related services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $1,144,831.50.

On motion by Tom Wicker and second by John Hairston that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the agenda item.

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Agenda Item No. 8: Debra Spell, John Garrett and Mohammed Jalaluddin, Director, Office of Technology Innovation, presented the recommendation for Project No. 40042 for a Change Order Request to the Agreement with TATA American International Corporation to customize, enhance, and support the Unemployment Insurance System (UI) for **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staffs of ITS and MDES jointly recommend approval of this Change Order Request in the amount of $46,197,447.00 to customize, enhance, and support the Unemployment Insurance System. With this continuation, the revised total not-to-exceed lifecycle cost for this project is $82,591,525.00.

On motion by John Hairston and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 9: Ben Garrett and Gary Rawson presented the recommendation for Project No. 40240 for the continuation of the Agreement with BroadMap, LLC to extend broadband mapping, deployment, adoption consulting and services for one year for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval of the continuation of this Agreement with BroadMap, LLC through December 31, 2013 in an amount not to exceed $374,000.00, to extend broadband mapping,

deployment, adoption consulting and services. With this continuation, the revised total lifecycle cost of this project is $2,382,263.00.

On motion by John Hairston and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 10: Ratification of the *FY12 Annual Report* and *2012-2013 State of Mississippi Infrastructure and Architecture Plan* as published by the Executive Director. The staff of ITS recommends ratification of publishing the *FY12 Annual Report* and *2012-2013 State of Mississippi Infrastructure and Architecture Plan.*

On motion by John Hairston and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 11 regarding the *IT Resources in State Government: A RoadMap* and IT Consulting Services Reports for July 1, 2012 through December 31, 2012.

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The Board acknowledged Agenda Item No. 12 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed Agenda Item No. 13 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, March 21, 2013.

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On motion by Rodney Pearson and second by Tom Wicker that the following per diem and expenses be approved:

Derek Gibbs - per diem and expenses for 1 day;

Board Meeting, February 21, 2013.

John Hairston - per diem and expenses for 1 day;

Board Meeting, February 21, 2013.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, February 21, 2013.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, February 21, 2013.

Motion carried; unanimously.

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There being no further business, the meeting was adjourned by Derek Gibbs.

Derek Gibbs, Chairman

Rodney Pearson, Vice-Chairman