

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

April 26, 2013

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Friday, April 26, 2013, at 11:00 a.m.

Members Present:

Derek Gibbs, Chairman

Shane Loper

Lynn C. Patrick

Thomas A. Wicker

Members Not Present:

Rodney Pearson, Vice-Chairman

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director

Donna Rogers, Special Assistant Attorney General

Jay White, Information Security Division Director

Laura Pentecost, Data Services Division Director

Roger Graves, Telecomm Services Division Director

David Johnson, Internal Services Division Director

Drew Schimmel, Special Assistant Attorney General

Tina Wilkins, ISS Technology Consultant

Anthony Hardaway, ISS Technology Consultant

Renée Murray, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Chris Grimmer, ISS Technology Consultant

Teresa Washington, ISS Technology Consultant

Ben Garrett, ISS Technology Consultant

Kay-Lynn Meador, ISS Technology Consultant

Leslie Swilley, Internal Services Division

Gina Sullivan, Internal Services Division

Jerry Guillory, Data Services Division

Evan Prisock, Data Services Division

Others Present:

Charlie Case, Mississippi Secretary of State's Office

Renea Haycraft, Mississippi Secretary of State's Office
Phil Cumberland, Mississippi Secretary of State's Office
Joey Songy, Governor's Office
June Songy, Lamar County School District
Rita Rutland, Mississippi Division of Medicaid
Michael Davis, University of Mississippi Medical Center
Bill Thompson, University of Mississippi Medical Center
Mike Rackley, Mississippi State University
Rene Hunt, Mississippi State University
Joe Surkin, Mississippi State Department of Health
Marc Wilson, Mississippi State Department of Health
William Gong, Mississippi State Department of Health
Vicki Helfrich, Wireless Communications Commission
Karen Newman, The Clay Firm
John Sullivan, Presidio
Ed Gogoh, Presidio
Terrell Knight, CSpire
Slade Lindsay, Towers of Mississippi
Kris Gautier, AT&T
Blake Jeter, Cambria
Brandon Gay, Quintergy
John McRae, Quintergy
Evelyn Johnson, Capitol Resources

Derek Gibbs called the meeting to order, and introduced Evan Prisock to lead the Pledge of Allegiance to the United States Flag. Evan led the audience in the Pledge of Allegiance. Guests introduced themselves.

Agenda Item No. 1: Derek Gibbs directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meetings on March 21, 2013 and April 17, 2013.

On motion by Lynn Patrick and second by Tom Wicker that the minutes of the March 21, 2013 and April 17, 2013 meetings be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Teresa Washington and Charlie Case, Chief Information Officer, presented the overview and request to issue Letter of Configuration (LOC) No. 40456, based on General RFP No. 3708, for the acquisition of project management services for the **MISSISSIPPI SECRETARY OF STATE'S OFFICE (MSOS)**. The staffs of ITS and MSOS jointly request approval to publish LOC No. 40456 for the acquisition of project management services for MSOS.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Ben Garrett and June Songy, Director of Technology for the Lamar County School District, presented the recommendation for Project No. 40435, submitted under

the ITS Planned Purchases Procedure for Fiscal Years 2014 through 2017 by the **LAMAR COUNTY SCHOOL DISTRICT (LCSD)**. The staffs of ITS and LCSD jointly recommend approval of the planned purchases request to purchase Apple MacBook Air and MacBook Pro laptops using the Apple EPL No. 3707A from Apple, Inc., at a cost not to exceed \$3,121,647.98 during Fiscal Years 2014-2017.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Derek Gibbs welcomed Shane Loper as a newly appointed ITS Board Member to the meeting and introduced him to the audience.

Agenda Item No. 4: Ben Garrett and Rita Rutland, Chief Systems Information Officer, presented the recommendation for Project No. 40409 for the continuation of the Agreement with Cheryl Crawford for project management services for **MISSISSIPPI DIVISION OF MEDICAID (MDOM)**. The staffs of ITS and MDOM jointly recommend the approval of the continuation of this Agreement with Cheryl Crawford through March 31, 2014, in an amount not to exceed \$136,000.00, for project management assistance for MDOM's Medicaid Management Information System. With this continuation the revised total lifecycle cost of this project is \$634,100.00.

On motion by Lynn Patrick and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Ben Garrett and Michael Davis, Director of IT Contract Administration, presented the recommendation for Project No. 40434 for the continuation of the Agreement with Allscripts (formerly Eclipsys) for licensing and support of the Allscripts software for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of the continuation of this Agreement with Allscripts through Fiscal Year 2019 in an amount not to exceed \$1,078,941.00 to extend licensing and support of the Allscripts software over the next five years. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$2,583,143.00.

On motion by Shane Loper and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Renée Murray, Mike Rackley, CIO and Rene Hunt, Deputy CIO and Director of Enterprise Information Systems, presented Project No. 40161, the evaluation and recommendation of proposals received in response to Letter of Configuration Number 40161 issued January 31, 2013, based on General RFP No. 3670, for the acquisition of an Oracle Software License and Services Agreement for the **MISSISSIPPI STATE UNIVERSITY (MSU)**. The staffs of ITS and MSU jointly recommend the selection of Oracle America, Inc. as lowest vendor responding to this LOC to provide an Oracle Software Licenses and Services Agreement at a total 3-year lifecycle cost of \$2,020,739.48. Due to the pending expiration of licenses and support, time is of the essence. Therefore, the staffs also request approval to negotiate with the next lowest vendor, Mythics, Inc., at a total 3-year lifecycle cost of

\$2,357,031.00, should the State be unable to negotiate a contract with Oracle in a reasonable timeframe.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Renée Murray and Joe Surkin, System Acquisition and Consolidation Director, presented the evaluation and recommendation of proposals received in response to RFP No. 3619-38308 for the acquisition of a comprehensive Patient Information Management System that includes a practice management and electronic health record system for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend the selection of Siemens as lowest and best vendor responding to RFP No. 3619 to provide a comprehensive Patient Information Management System that includes a practice management and electronic health record system, at a total 5-year lifecycle cost of \$3,010,592.00.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Paula Conn and Vicki Helfrich, Executive Officer, presented the recommendation for Project No. 40250 for the acquisition of tower space to house additional of equipment on leased sites with Towers of Mississippi II, LLC for Microwave backhaul and LTE, and the continuation of the lease agreements for 24 tower sites with Towers of Mississippi II,

LLC for the **WIRELESS COMMUNICATIONS COMMISSION (WCC)**. The staffs of ITS and the WCC jointly recommend the approval of the acquisition of tower space to house additional equipment on leased sites with Towers of Mississippi II, LLC for Microwave backhaul and LTE, in an amount not to exceed \$1,275,750.00, and the continuation of the lease agreements for 24 tower sites with Towers of Mississippi II, LLC in an amount not to exceed \$11,187,000.00. With this acquisition and continuation, the revised total not-to-exceed lifecycle cost of this project is \$34,312,385.00.

On motion by Lynn Patrick and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 9 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

Tom Wicker stated there was a need to go into closed session to determine the need for executive session.

On motion by Tom Wicker and second by Lynn Patrick that the ITS Board convene in closed session to determine the need for executive session:

Motion carried; unanimously.

The determination for executive session was discussed in closed session, and on motion by Tom Wicker and second by Lynn Patrick that the ITS Board convene in executive session to discuss prospective litigation:

Motion carried; unanimously.

The ITS Board returned to open session. Derek Gibbs called the session to order and announced that pursuant to Mississippi Code 25-41-7(4)(b), the ITS Board would convene in executive session to discuss prospective litigation. Derek Gibbs further announced the motion to convene in executive session was made by Tom Wicker with a second by Lynn Patrick during the closed session, and that the motion carried with a unanimous vote.

The ITS Board convened in executive session.

Members Present:

Derek Gibbs, Chairman

Shane Loper

Lynn C. Patrick

Thomas A. Wicker

Members Not Present:

Rodney Pearson, Vice-Chairman

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Donna Rogers, Special Assistant Attorney General

Drew Schimmel, Special Assistant Attorney General

Tina Wilkins, ISS Technology Consultant

Renée Murray, ISS Technology Consultant

No actions were taken during executive session.

On motion by Tom Wicker and second by Shane Loper that the ITS Board conclude executive session and return to open session:

Motion carried; unanimously.

The ITS Board returned to open session. Derek Gibbs called the session to order. No actions were taken by the Board during this session.

The Board discussed Agenda Item No. 10 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, May 16, 2013. The meeting scheduled from May 16, 2013, was rescheduled for Friday, May 24, 2013.

On motion by Lynn Patrick and second by Tom Wicker that the following per diem and expenses be approved:

Derek Gibbs - per diem and expenses for 1 day;

Board Meeting, April 26, 2013.

Shane Loper - per diem and expenses for 1 day;

Board Meeting, April 26, 2013.

Lynn Patrick - per diem and expenses for 1 day;

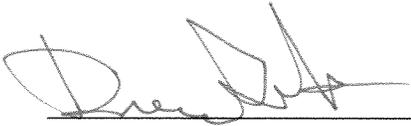
Board Meeting, April 26, 2013.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, April 26, 2013.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Derek Gibbs.



Derek Gibbs, Chairman



Rodney Pearson, Vice-Chairman