

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

January 19, 2012

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, January 19, 2012, at 11:00 a.m.

Members Present:

Lynn C Patrick

Rodney Pearson

Thomas A. Wicker

Members Not Present:

John Hairston, Chairman

Derek Gibbs, Vice-Chairman

Legislative Advisors Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, Internal Services Division Director

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director
Donna Nead Rogers, Special Assistant Attorney General
Jay White, Information Security Division Director
Laura Pentecost, Data Services Division Director
Roger Graves, Telecomm Services Division Director
David Johnson, ITS Business Manager
Teresa Washington, ISS Technology Consultant
Jeanette Crawford, ISS Technology Consultant
Creston Burse, ISS Technology Consultant
Donna Hamilton, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Rhonda Allen, Strategic Services Division
Caren Brister, Strategic Services Division
Kevin Gray, Strategic Services Division
Vicki Helfrich, Strategic Services Division
Timika Franklin, Telecomm Services Division

Others Present:

Bill Roach, Mississippi Wireless Communications Commission
Dwight Beadle, 22nd Century Technologies
Dan Jordan, Mississippi Office of State Aid Road Construction
Jeff Mann, Curam/IBM
Karen Newman, The Clay Firm
Janice Fitzgerald, CSpire Wireless
Mark Hollingsead, Ciber

Kris Gautier, AT&T

Ryan Allen, Venture Technology

Frances Carroll, Capitol Resources

Rodney Pearson called the meeting to order, and introduced Timika Franklin to lead the Pledge of Allegiance to the United States Flag. Timika Franklin led the audience in the Pledge of Allegiance.

Guests introduced themselves.

Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on December 14, 2011.

On motion by Tom Wicker and second by Lynn Patrick that the minutes of the December 14, 2011 meeting be approved as written:

~~Motion~~ carried; unanimously.

Agenda Item No. 2: Teresa Washington and Dan Jordan, Office of State Aid Road Construction, presented the recommendation for RFP No. 3578-39646 for the continuation of the Agreement with 22nd Century Technologies, Inc. for one business analyst/project manager to augment the existing project management staff for the **OFFICE OF STATE AID ROAD CONSTRUCTION (OSARC)**. The ITS Executive Director originally approved a Professional Services Agreement in June 2009 for a lifecycle cost of \$445,400.00. The staffs of ITS and OSARC jointly recommend the approval of the continuation of this Agreement with 22nd Century Technologies, Inc. through December 31, 2012, in an amount not to exceed \$176,800.00 for one business analyst/project manager to augment the existing project management staff.

With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$622,200.00.

On motion by Lynn Patrick and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Bill Roach, Executive Officer, and Vicki Helfrich presented an update to the MSWIN project for the **MISSISSIPPI WIRELESS COMMUNICATIONS COMMISSION**.

On motion by Tom Wicker and second by Lynn Patrick that the ITS Board commend Bill Roach for his work with the Wireless Communications Commission as the Executive Officer, during the implementation of the Mississippi Wireless Information Network (MSWIN) and the expansion of MSWIN through the construction of a Band 14 (PSST) 700 MHz public safety LTE broadband network to serve hospitals, ambulances, and public safety workers in the state:

Motion carried; unanimously.

Agenda Item No. 4: Jimmy Webster presented the *FY11 Annual Report*.

On motion by Tom Wicker and second by Lynn Patrick that the *FY11 Annual Report* be published as presented:

Motion carried; unanimously.

Agenda Item No. 5: Jimmy Webster presented the *2012-2014 Strategic Master Plan for Information Technology*.

On motion by Tom Wicker and second by Lynn Patrick that the *2012-2014 Strategic Master*

Plan for Information Technology be published with the additions discussed during the Board Meeting:

Motion carried; unanimously.

Agenda Item No. 6: Jimmy Webster presented the *2012 - 2014 Agency Plans for Information Technology*.

The Board acknowledged Agenda Item No. 7 regarding the *IT Consulting Services Report* for July 1, 2011 through December 31, 2011.

The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 9 regarding verification of Quorum for the next ITS Board Meeting scheduled for Thursday, February 16, 2012.

On motion by Lynn Patrick and second by Tom Wicker that the following per diem and expenses be approved:

Lynn Patrick - per diem and expenses for 1 day;

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Rodney Pearson - per diem and expenses for 1 day;

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Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in the Executive Conference Room of the ITS Office Building at 12:30 p.m. to discuss project status updates.

Members Present:

Lynn C Patrick

Rodney Pearson

Thomas A. Wicker

Members Not Present:

John Hairston, Chairman

Derek Gibbs, Vice-Chairman

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, Internal Services Division Director

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director

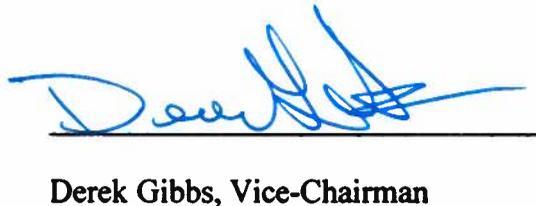
Roger Graves, Telecomm Services Division Director

Rodney Pearson called the meeting to order and the staff gave project status updates.

There being no further business, the meeting was adjourned by Rodney Pearson.



John Hairston, Chairman



Derek Gibbs, Vice-Chairman