

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

December 14, 2011

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Wednesday, December 14, 2011, at 11:00 a.m.

Members Present:

John Hairston, Chairman

Lynn C Patrick

Rodney Pearson

Thomas A. Wicker

Members Not Present:

Derek Gibbs, Vice-Chairman

Legislative Advisors Present:

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, Internal Services Division Director

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director

Donna Nead Rogers, Special Assistant Attorney General
Jay White, Information Security Division Director
Laura Pentecost, Data Services Division Director
Roger Graves, Telecomm Services Division Director
David Johnson, ITS Business Manager
Mike Hatch, Data Services Deputy Division Director
Tina Wilkins, ISS Technology Consultant
Gary LeBlanc, ISS Technology Consultant
Ravaughn Robinson, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Donna Hamilton, ISS Technology Consultant
Paula Conn, ISS Technology Consultant
Anthony Hardaway, ISS Technology Consultant
Renee Murray, ISS Technology Consultant
Rhonda Allen, Strategic Services Division
Leslie Swilley, Internal Services Division
Dennis Bledsoe, Telecomm Services Division

Others Present:

Marc Wilson, Mississippi State Department of Health
Veronica Lockett, Mississippi State Department of Health
Kathy Burk, Mississippi State Department of Health
Ona Sykes Gibbs, Mississippi State Department of Health
Dave Coyan, Keane, Inc.

Karen Newman, The Clay Firm
Janice Fitzgerald, CSpire Wireless
Jennifer Hinman, CSpire Wireless
Mark Hollingsead, Ciber
Kris Gautier, AT&T
Jason Cox, IBM

John Hairston called the meeting to order, and introduced Steve Phelps to lead the Pledge of Allegiance to the United States Flag. Steve Phelps led the audience in the Pledge of Allegiance. Guests introduced themselves.

Agenda Item No. 1: John Hairston directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on November 17, 2011.

On motion by Tom Wicker and second by Rodney Pearson that the minutes of the November 17, 2011 meeting be approved as written:

Motion carried; unanimously, with Lynn Patrick abstaining from the vote.

Agenda Item No. 2: Debra Spell presented an overview and request to issue Letter of Configuration (LOC) No. 39517-3644 for the acquisition of mainframe upgrades for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS) AND THE MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly request approval to advertise and publish Letter of Configuration (LOC) Number 39517 based on General RFP No. 3644 for mainframe.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be

approved:

Motion carried; unanimously.

Agenda Item No. 3: Debra Spell presented the evaluation and recommendation of proposals received in response to RFP No. 3666-39174 for the acquisition of Business Continuity and Recovery Services (BCRS) for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS), THE MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS), AND THE MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staffs of ITS, MDHS, and MDES jointly recommend the selection of IBM Corporation as lowest and best Vendor responding to RFP No. 3666 to provide Business Continuity and Recovery Services, at a total 5-year lifecycle cost of \$7,360,733.00.

On motion by Lynn Patrick and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Ravaughn Robinson and Marc Wilson, CIO, presented the evaluation and recommendation of proposals received in response to RFP No. 3550-37455 for the acquisition of services from a qualified Vendor to transfer the SPIRIT WIC Clinical System and implement a Food Management System for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH) - Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)**. The staffs of ITS and MDH jointly recommend the selection of Computer Sciences Corporation (CSC), pending USDA approval, as lowest and best vendor responding to RFP No. 3550-37455, to provide services to transfer the SPIRIT WIC Clinical System and implement a Food Management System, at a total 6-year lifecycle cost of \$5,956,828.00.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 5 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 6 regarding verification of Quorum for the next ITS Board Meeting scheduled for Thursday, January 19, 2012.

On motion by Tom Wicker and second by Lynn Patrick that the following per diem and expenses be approved:

John Hairston - per diem and expenses for 1 day;

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Lynn Patrick - per diem and expenses for 1 day;

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Rodney Pearson - per diem and expenses for 1 day;

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Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

John Hairston stated there was a need to go into closed session to determine the need for executive session.

On motion by Tom Wicker and second by Lynn Patrick that the ITS Board convene in closed session to determine the need for executive session:

Motion carried; unanimously.

The determination for executive session was discussed in closed session, and on motion by Tom Wicker and second by Rodney Pearson that the ITS Board convene in executive session to discuss personnel matters:

Motion carried; unanimously.

The ITS Board returned to open session. John Hairston called the session to order and announced that pursuant to Mississippi Code 25-41-7(4)(b), the ITS Board would convene in executive session to discuss personnel matters. John Hairston further announced the motion to convene in executive session was made by Tom Wicker and second by Rodney Pearson during the closed session, and that the motion carried with a unanimous vote.

The ITS Board convened in executive session.

Members Present:

John Hairston, Chairman

Lynn C Patrick

Rodney Pearson

Thomas A. Wicker

Members Not Present:

Derek Gibbs, Vice-Chairman

On motion by Rodney Pearson and second by Tom Wicker that the ITS Executive Director's salary be increased effective January 1, 2012:

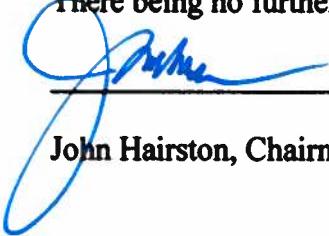
Motion carried; unanimously.

On motion by Lynn Patrick and second by Rodney Pearson that the ITS Board conclude executive session and return to open session:

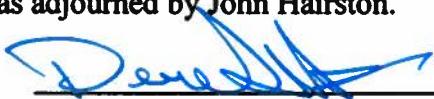
Motion carried; unanimously.

The ITS Board returned to open session. John Hairston called the session to order. No actions were taken by the Board during this session.

There being no further business, the meeting was adjourned by John Hairston.



John Hairston, Chairman



Derek Gibbs, Vice-Chairman