

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES  
BOARD MEETING AGENDA**

Location: ITS Board Room  
ITS Office Building  
3771 Eastwood Drive  
Jackson, Mississippi 39211

Date: Monday, June 25, 2012

Time: 11:00 A.M.

Agenda:

- Call to Order
- Pledge of Allegiance to the United States Flag, led by Lori Rutland
- Introduction of Guests
- Agenda Item No. 1: Approval of May 17, 2012 minutes.

**Project for Preliminary Approval of Technology Plan and Procurement Approach is as follows:**

- Agenda Item No. 2: Debra Spell and Joel Savell, EBT/EPC/ECC Services Coordinator, will present an overview and request to issue:
  - LOC No. 39783 based on General RFP No. 3671 to acquire the services of a Project Lead;
  - RFP No. 3684-39783 to acquire the services of an Evaluation/Quality Assurance Contractor; and
  - RFP No. 3687-39783 to acquire the services of a Development and Implementation Contractor.

These services are required to implement an interstate database (National Accuracy Clearinghouse [NAC]) of program information to support Supplemental Nutrition Assistance Program (SNAP) and Disaster SNAP (D-SNAP) eligibility determinations for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly request approval to issue, advertise and publish LOC No. 39783-3671, RFP No. 3684-39783, and RFP No. 3687-39783 to acquire the services of a Project Lead, Evaluation/Quality Assurance Contractor, and Development and Implementation Contractor respectively to implement a NAC interstate database of program information to support SNAP and D-SNAP eligibility determinations for MDHS.

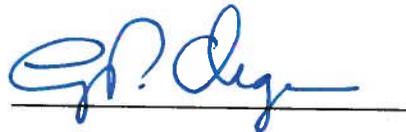
The staffs of ITS and MDHS request that the approval of the contract award for the Project Lead and Evaluation Contractor be delegated to the ITS Executive Director since MDHS plans to acquire these services prior to the Development Contractor being selected, and cost is estimated to be below the Board approval limit.

**Project for Approval of the Recommended Selection/Award is as follows:**

- Agenda Item No. 3: Debra Spell and Tim Ragland, MIS Director, will present Project No. 39564, the evaluation and recommendation of proposals received in response to LOC No. 39564 issued February 23, 2012, based on General RFP No. 3671 for the acquisition of consulting services to support the Mississippi Automated Child Welfare Information System (MACWIS) for **THE MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend the approval of Ciber as lowest and best Vendor responding to LOC No. 39564-3671 for the acquisition of consulting services to support the Mississippi Automated Child Welfare Information System at a total three-year lifecycle cost of \$3,760,500.00. MDHS is also requesting approval to re-new the contract for two additional one-year terms at a total cost of \$2,582,711.40. This will bring the total five-year cost to \$6,343,211.40.

**Other Items being presented are as follows:**

- Agenda Item No. 4: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.
- Agenda Item No. 5: ITS Board's nomination of a Chairman and Vice-Chairman to begin serving July 1, 2012.
- Agenda Item No 6: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, July 19, 2012, and confirmation of the Board Meeting Schedule for Fiscal Year 2013.
- Approval of Per Diem
- Adjournment



Craig P. Orgeron, Ph.D.