

University of Mississippi Medical Center

Request for Proposal No. 3823



THE UNIVERSITY OF MISSISSIPPI
MEDICAL CENTER
EDUCATION • RESEARCH • HEALTHCARE

Attendance

- Roll Call
- Please email your business card to Patti Irgens (Patti.Irgens@its.ms.gov)
- Attendees will be posted on the ITS website (www.its.ms.gov)

Agenda

- First Roll Call - Patti Irgens - ITS
- Project Overview - Cindy Freeman - UMMC
- Procurement Guidelines - Patti Irgens - ITS
- Questions/Answers - All
- Wrap-up and Next Steps - Patti Irgens - ITS
- Final Roll Call - Patti Irgens - ITS

Organization Overview

- UMMC, located in Jackson, Mississippi is the state's only academic health science center
- UMMC's missions are to improve the lives of Mississippians by
 - educating tomorrow's healthcare professionals
 - conducting health sciences research
 - providing cutting-edge patient care
- With 10,000 employees, UMMC is one of the largest employers in Mississippi



Organization Overview

- UMMC includes six health science schools:
 - Medicine
 - Nursing
 - Dentistry
 - Health Related Professions
 - Graduate Studies
 - Pharmacy
- Vital to our education and research programs, UMMC provides wide-ranging patient care programs



Organization Overview

- In Mississippi, UMMC offers the “only”
 - Level 1 trauma center
 - Level 4 neonatal intensive care nursery
 - Organ transplant programs
 - Children’s Hospital
 - Critical Care Hospital
 - Pediatric Ambulance
- These are in addition to many other referral services.
- University Physicians, the faculty group practice of the School of Medicine includes more than 550 doctors, 125 Specialties
- UMMC also has a presence in Lexington, Grenada, Tupelo, Hattiesburg & Gulfport



Managed Document Output Project Overview

- UMMC has approximately 2,550 printers/multifunctional devices.
 - The vast majority are at or beyond end of life.
- In consideration of the missions of UMMC, it is critical for equipment reliability, including document output devices.

Managed Document Output Project Overview

- The primary goal is to reduce printing cost while improving security, productivity and reliability.
- To accomplish this goal UMMC need a vendor to provide:
 - Document output devices, deployed in phases throughout the organization;
 - Firmware or software necessary to operate the output devices, including upgrades and technical support;
 - Device or fleet management system;
 - Delivery, installation, configuration, and testing of output devices.

RFP Response

- Proposal: 1 original, 6 copies
- Submission Cover Sheet, Section I
- Proposal Exceptions, Section V – not able to take exceptions after the fact
- Response to RFP Questionnaire (Section VI)
- Point by point response to Section VII
- Cost Information Submission (Section VIII)
- References (Section IX)

Upcoming Dates

- **Deadline for Vendor's Written Questions**
December 11, 2015 - 3:00 p.m. Central Time
- **Deadline for Questions Answered and Posted**
January 7, 2016
- **Proposal Due Date**
January 22, 2016 - 3:00 p.m. Central Time

Cost Information Submission

- Section VIII
- Costs must be submitted using the format provided
- Vendors cannot update costs after the proposals are opened
- Project Budget data is not available

Standard Contract

- Exhibit A, Software License and Maintenance Agreement
- Review and take exception if necessary

Questions & Answers



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Additional Information

- Communication with the state, see Section II, Item 14. The State's contact person is Patti Irgens: Patti.Irgens@its.ms.gov
- Answers to questions posed during the vendor conference are not official unless submitted in writing
- Continue to check the ITS website for updates related to the RFP (www.its.ms.gov)

Attendance

- Final Roll Call
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