

University of Mississippi Medical Center

Request for Proposal No. 3720

Eligibility Scrubber Vendor Conference

Monday, November 4, 2013

RFP 3720

The University of Mississippi Medical Center (UMMC) is seeking Eligibility Scrubber Services from a vendor with extensive experience in providing eligibility searches for self-pay patients. The Eligibility Scrubber Services will determine the eligibility of patients classified as self-pay.

For budgeting purposes, UMMC is seeking to acquire a system that will charge a fixed monthly fee as opposed to a per transaction or per return pricing structure. UMMC is seeking a COTS (Commercial off the Shelf) solution. Ground-up development will not be considered.

Attendance

- Roll Call
- Vendors must forward an electronic business card to ITS Contact
- Attendees will be posted on the ITS website (www.its.ms.gov)

Agenda

- Project Overview – Mina Lewis, UMMC
- Mandatory Requirements – Michael Davis, UMMC
- Procurement Guidelines – Donna Hamilton, ITS
- Questions/Answers

University of Mississippi Medical Center

University of Mississippi Medical Center is an umbrella organization that combines the University Hospitals and Health System (UHHS) and University Physicians (UP), the medical faculty practice plan. UHHS is comprised of the teaching hospitals for all University of Mississippi Medical Center educational programs and serves as a 722-bed diagnostic and treatment referral center for the entire state. Inpatient admissions total approximately 28,000 annually. Outpatient and emergency department visits exceed 250,000 per year.

Project Overview

- UMMC is seeking a Vendor to provide services consisting of Eligibility Scrubbing of transmitted accounts, technical support, maintenance and training for the implementation of the Eligibility Scrubber Services.

Project Scope

- The Vendor must be able to perform eligibility searches for self-pay patients.
- The Vendor must be able to process self-pay patient accounts with the ages of 1 to 1095 days (3 years) at the time of transmission.
- The estimated transmission volume based on historical data is approximately 100,000 accounts per month.
- The Vendor must process all self-pay patient accounts to identify possible funding sources within 48 hours of receipt of the transmission file.

Project Scope

- The self-pay searches must include but not be limited to both traditional and managed Medicaid, Medicare, Third Party Insurance, and Supplemental Insurance for Physician and Hospital Accounts.
- The system must be able to scrub accounts from Mississippi and all contiguous states. Primary coverage area must include Mississippi and Louisiana. Secondary coverage area must include Tennessee, Texas, Alabama, and Florida.

Project Scope

- The Vendor must be able to receive, process and transmit files containing all data elements identified in the RFP requirements.
- The Vendor must satisfy all security and access requirements identified in the RFP.

Mandatory Items

- Vendors are specifically disallowed from taking exception to mandatory requirements, and proposals that do not meet all mandatory requirements are subject to immediate disqualification, at the sole discretion of the State.
- Mandatory requirements are those features classified as Mandatory in the body of this RFP.

Mandatory Item Detail

- The Eligibility Scrubber System is a Tier 3 system as referenced in Attachment C of the RFP. The requirements outlined in Attachment C are Mandatory requirements. Vendor must comply with all requirements in Attachment C, as well as those applicable to Tier 3 systems. Any requirements labeled Tier 1, Tier 2, or Tier 4 are not applicable to this system. Vendors are specifically disallowed from taking exception to any of the Mandatory Requirements as noted in Item 5.1 in Section VII of the RFP.

RFP Response

- 1 original, 10 copies
- Proposal Exceptions, Section V – not able to take exceptions after the fact
- Cost Information Submission, Section VIII
- Point by point response to Attachment B

Upcoming Dates

- Deadline for Vendor's Written Questions – 3:00pm Central Time on Monday, November 11, 2013
- Deadline for Questions Answered and Posted – Monday, December 2, 2013
- Proposal Due Date – Thursday, December 12, 2013 at 3:00 p.m. Central Time

Cost Information Submission

- Section VIII
- Costs must be submitted using the format provided
- Vendors cannot update costs after the proposals are opened
- Project Budget data is not available

Standard Contract

- Attachment A, Standard Contract
- Review and take exception if necessary

Additional Information

- Communication with the State, see Section II, Item 14. The State's contact person is Sandra Randall, Sandra.Randall@its.ms.gov
- Answers to Questions posed during the vendor conference are not official unless submitted in writing
- Continue to check the ITS website for updates related to the RFP (www.its.ms.gov)

Questions and Answers