

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

December 18, 2014

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, December 18, 2014, at 11:00 a.m.

Members Present:

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

J. Keith Van Camp

Rodney Pearson

D. Shane Loper

Legislative Advisors Present:

Representative Gary V. Staples

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jay White, Information Security Division Director

David Johnson, Internal Services Division Director

Laura Pentecost, Data Services Division Director
Steven Walker, Telecomm Services Division Director
Tina Wilkins, Procurement Process Specialist
Renee Murray, ISS Procurement/Consulting Team Leader
Donna Hamilton, ISS Technology Consultant
Paula Conn, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Anthony Hardaway, ISS EPL Team Leader
Teresa Washington, ISS Technology Consultant
Debra Brown, IT Planning Coordinator
Leslie Swilley, Internal Services Division
Caren Brister, Strategic Communications
Alice Claire Thompson, Strategic Communications
Jerry Guillory, Data Services Division
Pam Sinclair, Data Services Division
Billy Rials, Data Services Division
Ravaughn Robinson, Emerging Technology Coordinator
Gary LeBlanc, Infrastructure Planning Architect
Jeff Jennings, Data Center Infrastructure Manager

Others Present:

Clay Johnston, Mississippi Department of Public Safety
Kevin Myers, Mississippi Department of Public Safety
Donald Loper, Mississippi Department of Public Safety
Russ Shows, Mississippi Department of Public Safety
Cliff Triplett, Mississippi Department of Education

David Pitcock, Mississippi Department of Finance and Administration

Jim Willis, Mississippi Department of Transportation

Ben Cohen, Mississippi Department of Transportation

Mike Roberts, Mississippi Department of Transportation

Bo Dickerson, Mississippi Department of Transportation

Karen Newman, The Clay Firm

Scott Cook, AT&T

Nathan Slater, CSpire

Janice Fitzgerald, CSpire

Terrell Knight, CSpire

Javier DeRossette, Microsoft

James Rankin, Microsoft

Jordan Norha, BCI

Heath Walters, EMC

David Lynn, Dell

Tom Wicker called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on November 20, 2014.

On motion by Rodney Pearson and second by Keith Van Camp that the minutes of the November 20, 2014 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Jill Chastant and Clay Johnston, IT Director, presented Project No. 41578, requesting approval for an increase to the initial exemption request for an in-car video

management solution for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and MDPS jointly recommend approval of this \$827,001.00 increase to the original exemption request, for a revised not-to-exceed total estimated lifecycle cost of \$1,787,001.00.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Withdrawn

Agenda Item No. 4: Teresa Washington and Cliff Triplett, Director of Infrastructure and Support, presented the recommendation for RFP No. 3649-41525 for the continuation of the Agreement with DLT Solutions, LLC, for upgrades and enhancements to the Mississippi Student Information System for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend approval of the continuation of this Agreement with DLT Solutions, LLC through December 31, 2015, in an amount not to exceed \$93,750.00 for upgrades and enhancements to the Mississippi Student Information System. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,504,784.59.

On motion by Rodney Pearson and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Donna Hamilton, Ben Cohen, CIO, and Jim Willis, Assistant State Traffic Engineer, presented the evaluation and recommendation of proposals received in response to RFP No. 3755-41020 to upgrade or replace the Safety Analysis Management System and Crash Editing Tool for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly recommend the selection of Intergraph as lowest and best

vendor responding to RFP No. 3755-41020 to upgrade or replace the Safety Analysis Management System and Crash Editing Tool, at a total not-to-exceed Phase I cost of \$608,631.00.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Donna Hamilton and Ben Cohen, Chief Information Officer, and Mike Roberts, IS Procurement Manager, presented the recommendation for Project No. 41694 for the continuation of the Statement of Work with SAP Public Services, Inc. for consulting services for Financial Management System enhancements for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly recommend approval of the continuation of this Statement of Work with SAP Public Services, Inc. through March 31, 2015, in an amount not to exceed \$308,900.80 for consulting services. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$1,518,397.60.

On motion by June Songy and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 8 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, January 15, 2015.

On motion by Rodney Pearson and second by Keith Van Camp that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, December 18, 2014.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, December 18, 2014.

June Songy - per diem and expenses for 1 day;

Board Meeting, December 18, 2014.

Keith Van Camp - per diem and expenses for 1 day;

Board Meeting, December 18, 2014.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, December 18, 2014.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Tom Wicker.

The Mississippi Department of Information Technology Services Board reconvened in Conference Room 106 of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, December 18, 2014, immediately following the conclusion of the regularly scheduled monthly meeting.

Members Present:

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

D. Shane Loper

J. Keith Van Camp

Members Not Present:

Rodney Pearson

Legislative Advisors Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Laura Pentecost, Data Services Division Director

Jay White, Information Security Division Director

David Johnson, Internal Services Division Director

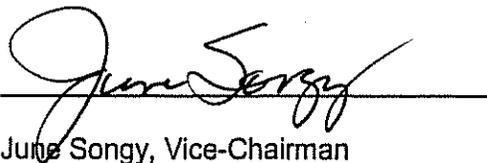
Steven Walker, Telecomm Services Division Director

Tom Wicker called the meeting to order and directed the Board's attention to the topic of the meeting, an Agency Planning Session.

There being no further business, the meeting was adjourned by Tom Wicker.



Tom Wicker, Chairman



June Songy, Vice-Chairman