

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

July 21, 2016

The Mississippi Department of Information Technology Services Board met in Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, July 21, 2016, at 11:00 a.m. for the regularly scheduled monthly meeting.

#### **Members Present:**

D. Shane Loper, Chairman

June Songy

J. Keith Van Camp

Thomas A. Wicker

#### **Members Not Present:**

Rodney Pearson, Vice-Chairman

#### **Legislative Advisors Present:**

Representative Gary V. Staples

#### **Legislative Advisors Not Present:**

Senator Sampson Jackson, II

#### **Staff Members Present:**

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Donna Nead Rogers, Special Assistant Attorney General  
David Johnson, Internal Services Division Director  
Steven Walker, Telecom Services Division Director  
Laura Pentecost, Data Services Division Director  
Jay White, Information Security Division Director  
Tina Wilkins, Procurement Process Specialist  
Tangela Harrion, Procurement Team Leader  
Anthony Hardaway, EPL Team Leader  
Jordan Barber, ISS Technology Consultant  
Michelle Smith, ISS Technology Consultant  
Debra Brown, IT Planner  
Sandy Staci, Data Services Division  
Mike Lang, Data Services Division  
Billy Rials, Data Services Division  
Jeff Jennings, Data Center Infrastructure Manager  
Emily Grace Cole, Internal Services Division  
Caren Brister, Strategic Communications Manager  
AliceClaire Scott, Strategic Communications Analyst

**Others Present:**

David Sliman, University of Southern Mississippi  
Keith Hill, University of Southern Mississippi  
Ellen Swoger, University of Mississippi Medical Center  
Cindy Freeman, University of Mississippi Medical Center  
Ben Cohen, Mississippi Department of Transportation  
Bo Dickerson, Mississippi Department of Transportation

Mike Roberts, Mississippi Department of Transportation

Christy Berry, Mississippi Department of Transportation

Nathan Slater, C Spire

Bill Wiltshire, C Spire

Rob McClure, AT&T

Chris Salmon, Dell

Brad Stroup, Dell

Boyd Summers, IBM

Karen Newman, The Clay Firm

Scott Cook, AT&T

Evelyn Johnson, Capitol Resources

Scott Sims, Adobe

Terry Levasseur, Geocent

Brian Priest, Geocent

Allen Bonner, CenturyLink

Patrick Hancock, CenturyLink

Donnie Wilemon, Microsoft

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Shane Loper called the meeting to order and asked guests to introduce themselves.

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Agenda Item No. 1: Shane Loper directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on June 16, 2016.

On motion by June Songy and second by Keith Van Camp that the minutes of the meeting on June 16, 2016 be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Michelle Smith, David Sliman, CIO, and Keith Hill presented Project No. 42969, requesting approval of an increase to the initial exemption request for Cisco SMARTnet Maintenance for the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)**. The staffs of ITS and USM jointly recommend approval of this \$1,180,070.57 increase to the original exemption request, for a revised not-to-exceed total estimated 5-year lifecycle cost of \$2,500,000.00.

On motion by Keith Van Camp and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Jordan Barber and Ellen Swoger, Associate CIO, presented Project No. 42777, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of healthcare IT consulting services. The staffs of ITS and UMMC jointly recommend approval of the exemption request at a total estimated 3-year lifecycle cost of \$1,768,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Tangela Harrion, Ben Cohen, CIO, and Christy Berry presented an overview and request to issue RFP No. 3867-41258, for the acquisition of a truck routing and intelligent permitting system for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly request approval to advertise and publish RFP 3867-41258, for the acquisition of truck routing and intelligent permitting system for MDOT.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Michele Blocker presented the recommendation for approval of state retirees hired under contract(s) exceeding \$20,000.00 for Fiscal Year 2017 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. § 27-104-17 (3). The Executive Director and staff of ITS jointly recommend approval of State Retirees Ginger Breland, Terry Bergin, Daniel Catchot, Frank Conerly, Robert Harrison, Glenn Hinkle, Dianne Martin, James Rule and Melissa Womack hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2017 for ITS for a total not-to-exceed amount of \$359,016.00.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6: Billy Rials presented the ITS 5–Year Strategic Plan for the Fiscal Years 2018-2022 as submitted to the Legislative Budget Office and Mississippi Department of Finance and Administration Office of Budget and Fund Management.

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Agenda Item No. 7: David Johnson presented a summary of the FY2018 **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** budget request. The staff of ITS requests approval to submit the FY2018 ITS budget.

On motion by Tom Wicker and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 8 regarding the IT Consulting Services Reports for January 2016 through June 2016.

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The Board acknowledged Agenda Item No. 9 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed Agenda Item No. 10 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, August 18, 2016.

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On motion by June Songy and second by Tom Wicker that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;  
Board Meeting, July 21, 2016.

June Songy - per diem and expenses for 1 day;  
Board Meeting, July 21, 2016.

Keith Van Camp - per diem and expenses for 1 day;  
Board Meeting, July 21, 2016.

Tom Wicker - per diem and expenses for 1 day;  
Board Meeting, July 21, 2016.

Motion carried; unanimously.

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The Mississippi Department of Information Technology Services Board reconvened in Conference Room 106 of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, July 21, 2016, immediately following the regularly scheduled monthly meeting.

Members Present:

D. Shane Loper, Chairman

June Songy

J. Keith Van Camp

Thomas A. Wicker

**Members Not Present:**

Rodney Pearson, Vice-Chairman

**Legislative Advisors Present:**

Representative Gary V. Staples

**Legislative Advisors Not Present:**

Senator Sampson Jackson, II

**Staff Members Present:**

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

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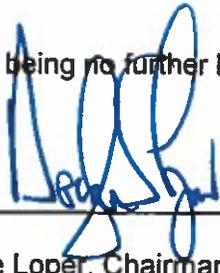
Billy Rials, Data Services Division

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Shane Loper called the meeting to order and directed the Board's attention to the topic of the meeting, a Planning Session.

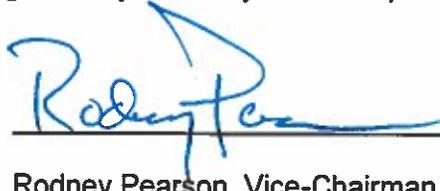
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There being no further business, the meeting was adjourned by Shane Loper.



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Shane Loper, Chairman



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Rodney Pearson, Vice-Chairman