

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

October 15, 2015

The Mississippi Department of Information Technology Services Board met in Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, October 15, 2015, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

June Songy, Chairman

D. Shane Loper, Vice-Chairman

Rodney Pearson

J. Keith Van Camp

Thomas A. Wicker

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Laura Pentecost, Data Services Division Director

David Johnson, Internal Services Division Director
Donna Nead Rogers, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Renee Murray, Procurement/Consulting Team Leader
Debra Spell, ISS Technology Consultant
Cerria Walker, ISS Technology Consultant
Jill Chastant, ISS Technology Consultant
Patti Irgens, ISS Technology Consultant
Anthony Hardaway, EPL Team Leader
Debra Brown, IT Planning Coordinator
Billy Rials, Data Services Division
Pam Sinclair, Data Services Division
Ravaughn Robinson, Data Services Division
Jeff Jennings, Data Center Infrastructure Manager
Caren Brister, Strategic Communications Manager
Brian Norwood, Telecommunications Services Division
Greg Nohra, Information Security Division
Emily Grace Cole, Internal Services Division
Gina Sullivan, Internal Services Division

Others Present:

Grant Banks, Mississippi Division of Medicaid
Susan Wadsworth, Mississippi Division of Medicaid
Jerry Horton, Mississippi Department of Corrections
Sean Smith, Mississippi Department of Corrections
Christopher Fields, Mississippi Emergency Management Agency

Edward Williams, Mississippi Emergency Management Agency
George Humphries, Mississippi Emergency Management Agency
Larry Bowman, Mississippi Emergency Management Agency
Becky Thompson, Mississippi Department of Finance and Administration
David Pitcock, Mississippi Department of Finance and Administration
Brian Pugh, Mississippi Office of the Governor
Mike Kling, Cisco
Mark Hollingsead, Ciber
Scott Cook, AT&T
Natalia Boldyreve, Microsoft
James Rankin, Microsoft
Bill Wiltshire, C Spire
Nathan Slater, C Spire
Karen Newman, The Clay Firm
Evelyn Johnson, Capitol Resources
Bryce Yelverton, Yelverton/Pileum
Chris Smith, RJ Young
Steven Young, RJ Young
Clint Wasser, RJ Young
Blake Jeter, Cambria

June Songy called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on September 17, 2015.

On motion by Shane Loper and second by Rodney Pearson that the minutes of the meeting on

September 17, 2015 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Patti Irgens, Grant Banks, Acting Security Officer and Susan Wadsworth, MES Project Manager, presented the overview and request to issue RFP No. 3835-41734 for the acquisition of Project Management, Independent Verification and Validation (IV&V), Test Management and Change Management services to replace the existing Medicaid Enterprise Solution (MES) for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend approval to advertise and publish RFP 3835-41734 for Project Management services, Independent Verification and Validation services, Test Management services and Change Management services for the Division of Medicaid.

On motion by Rodney Pearson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Cerria Walker and Jerry Horton, Network Manager, presented Project No. 41972, requesting approval of an exemption for **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)** to acquire digital copier/multifunction equipment from Mississippi Department of Finance and Administration (DFA), Office of Purchasing, Travel, and Fleet Management (OPTFM) State Contract. The staffs of ITS and MDOC jointly recommend approval of the exemption request at a total estimated 3 year lifecycle cost of \$2,418,000.00. MDOC will lease these devices from DFA OPTFM's state contract for leasing and rental of multi-function copiers/printers, in compliance with all statutory requirements for such acquisitions.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Patti Irgens and Christopher Fields, Office Director, presented the recommendation for Sole Source No. 3816-41941 for a continuation of the sole-source Agreement with MB3, Inc for hosting and support of the Emergency Management Portal for the **MISSISSIPPI EMERGENCY MANAGEMENT AGENCY (MEMA)**. The staffs of ITS and MEMA jointly recommend approval of the continuation of this sole-source Agreement with MB3, Inc. through June 30, 2016, in an amount not to exceed \$67,500.00 for support and hosting of the Emergency Management Portal. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,292,050.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Tangela Harrion, Becky Thompson, Deputy Executive Director, and David Pitcock, Managing Consultant, presented the recommendation for Project No. 42258 for increases to multiple Agreements for consulting services to support MAGIC for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of the increases to these Agreements through June 30, 2017, in an amount not to exceed \$10,257,203.50 for consulting services to support MAGIC. Additionally, the staffs of ITS and DFA jointly request approval to publish LOC No. 42439 for the acquisition of Logistics Functional Consultant services. The staffs of ITS and DFA jointly request that the approval of the contract award for this LOC be delegated to the ITS Executive Director at an amount not to exceed \$781,470.00. With these increases, the revised total not-to-exceed lifecycle cost of this project is \$18,895,078.50.

On motion by Rodney Pearson and second by Shane Loper that the staff recommendation be

approved:

Motion carried; unanimously.

Agenda Item No. 6: Jill Chastant and Sean Smith, Director of Corrections Investigative Division, presented the recommendation for RFP No. 3527-42073 for the continuation of the Agreement with Global Tel*Link Corporation for an Inmate Calling Service for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommend approval of the continuation of this Agreement with Global Tel*Link Corporation through January 12, 2017 for Inmate Calling Service.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Debra Spell and Laura Pentecost, Data Services Director, presented the evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) Number 42000, based on General RFP No. 3774, for the acquisition of hardware and software maintenance for infrastructure hardware and software located in the State Data Center for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends the selection of Tolt Solutions, Inc. as lowest and best Vendor responding to this LOC to provide hardware and software maintenance for infrastructure hardware and software located in the State Data Center at a total not-to-exceed five-year lifecycle cost of \$1,857,919.69.

On motion by Keith Van Camp and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 9 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, November 19, 2015.

On motion by Rodney Pearson and second by Keith Van Camp that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;
Board Meeting, October 15, 2015.

Rodney Pearson - per diem and expenses for 1 day;
Board Meeting, October 15, 2015.

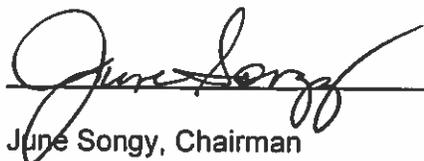
June Songy - per diem and expenses for 1 day;
Board Meeting, October 15, 2015.

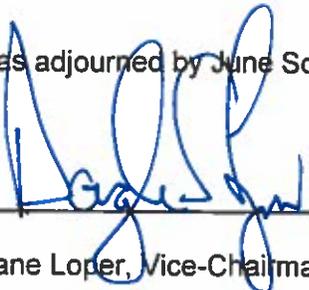
Keith Van Camp - per diem and expenses for 1 day;
Board Meeting, October 15, 2015.

Tom Wicker - per diem and expenses for 1 day;
Board Meeting, October 15, 2015.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by June Songy.


June Songy, Chairman


Shane Loper, Vice-Chairman