

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

August 20, 2015

The Mississippi Department of Information Technology Services Board met in Conference Room 106 of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, August 20, 2015, at 10:30 a.m.

Members Present:

June Songy, Chairman

Rodney Pearson

Thomas A. Wicker

Members Not Present:

D. Shane Loper, Vice-Chairman

J. Keith Van Camp

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Steven Walker, Telecommunications Services Division Director

Laura Pentecost, Data Services Division Director

David Johnson, Internal Services Division Director

Debra Brown, IT Planning Coordinator

June Songy called the meeting to order and directed the Board's attention to the topic of the meeting, a Planning Session.

The Mississippi Department of Information Technology Services Board reconvened in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, August 20, 2015, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

June Songy, Chairman

Rodney Pearson

Thomas A. Wicker

Members Not Present:

D. Shane Loper, Vice-Chairman

J. Keith Van Camp

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director
Michele Blocker, ITS Chief Administrative Officer
Roger Graves, ITS Chief Operations Officer
Lynn Ainsworth, Information Systems Services (ISS) Division Director
Steven Walker, Telecommunications Services Division Director
David Johnson, Internal Services Division Director
Laura Pentecost, Data Services Division Director
Donna Nead Rogers, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Renee Murray, Procurement/Consulting Team Leader
Paula Conn, ISS Technology Consultant
Teresa Washington, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Cerria Walker, ISS Technology Consultant
Donna Hamilton, ISS Technology Consultant
Jill Chastant, ISS Technology Consultant
Patti Irgens, ISS Technology Consultant
Anthony Hardaway, EPL Team Leader
Debra Brown, IT Planning Coordinator
Caren Brister, Strategic Communications
Alice Claire Scott, Strategic Communications
Billy Rials, Data Services Division
Pam Sinclair, Data Services Division

Mike Hatch, Data Services Division

Gary Rawson, Federal Programs Coordinator

Ravaughn Robinson, Emerging Technology Coordinator

Jeff Jennings, Data Center Infrastructure Manager

Emily Grace Cole, Internal Services Division

Gina Sullivan, Internal Services Division

Others Present:

Ike Haynes, Canton Public School District

Cleo Brooks, Canton Public School District

Jennifer Clanton, Canton Public School District

Jennifer Peacock, Mississippi Library Commission

Lynn Burris, Mississippi Library Commission

Vivian Sanderford, Mississippi Library Commission

Susan Cassagne, Mississippi Library Commission

Kevin Yearick, University of Mississippi Medical Center

Emily Lewis, University of Mississippi Medical Center

Robert Douglas, University of Mississippi Medical Center

Cindy Freeman, University of Mississippi Medical Center

Jennifer Summerlin, Mississippi Department of Revenue

Mickey Yates, Mississippi Department of Revenue

Jennifer Wentworth, Mississippi Department of Revenue

Charlie Case, Mississippi Secretary of State's Office

Amanda Hughes, Mississippi Secretary of State's Office

Doug Davis, Mississippi Secretary of State's Office

Scott Clements, Mississippi Department of Education

Jeff Watson, Mississippi Department of Education

Mike Kling, Cisco

Kay Hall Nolan, Synergetics

Tim Ross, Presidio

Jonathan Hollingsworth, Logista

Mark Hollingsead, Ciber

Rob McClure, AT&T

Kris Gautier, AT&T

Alan Hasling, Microsoft

James Rankin, Microsoft

Javier DeRossette, Microsoft

Terrell Knight, C Spire

Janice Fitzgerald, C Spire

Nathan Slater, C Spire

Kameron Ball, C Spire

Evelyn Johnson, Capitol Resources

June Songy called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on July 16, 2015.

On motion by Tom Wicker and second by June Songy that the minutes of the meeting on July 16, 2015 be approved as written:

Motion carried; unanimously, with Rodney Pearson abstaining from the vote.

Agenda Item No. 2: Cerria Walker, Ike Haynes, Superintendent, and Cleo Brooks presented

the recommendation for Project No. 42212, submitted under the ITS Planned Purchases Procedure for School Year 2015-2016 by **CANTON PUBLIC SCHOOL DISTRICT (CPSD)**. The staffs of ITS and the CPSD jointly recommend approval of the planned purchase request for Activ Panels, Activ Expressions, Activ Panel Mobile Stands, Activ Slates, Activ Hubs using the IT Hardware EPL No. 3760 from Synergetics at a cost not to exceed \$1,474,900.00 for 2015-2016 school year.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Patti Irgens, Jennifer Peacock, and Susan Cassagne, Executive Director, presented an overview and request to issue RFP No. 3809-41594 for the acquisition of a State-Wide managed Wi-Fi Solution for the **MISSISSIPPI LIBRARY COMMISSION (MLC)**. The staffs of ITS and MLC jointly request approval to advertise and publish RFP No. 3809-41594 for the acquisition of an State-Wide managed Wi-Fi Solution for the Mississippi Library Commission (MLC).

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Cerria Walker, Emily Lewis, Chief Payor Contracting, and Robert Douglas, Director Hospital Revenue Cycle Management, presented Project No. 42262, requesting approval for an increase to the initial exemption request for contract management and underpayment software for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend the approval of this \$460,000.00 increase to the original exemption request, for a revised not-to-exceed total estimated five-year

lifecycle cost of \$1,450,000.00.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Renée Murray, Jennifer Wentworth, Associate Commissioner, and Jennifer Summerlin, Chief Information Officer, presented an overview and request to issue RFP No. 3819-42048 for the acquisition of a Title Network Replacement System for the **MISSISSIPPI DEPARTMENT OF REVENUE (MDOR)**. The staffs of MDOR and ITS jointly request approval to advertise and publish RFP No. 3819-42048 for the acquisition of a Title Network Replacement System.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Jill Chastant, Amanda Hughes, and Charlie Case, MSOS CIO, presented the recommendation for Project No. 42264 for the continuation of the Agreement with Cornerstone Consulting Group, Inc. for consulting services for the **MISSISSIPPI SECRETARY OF STATE'S OFFICE (MSOS)**. The staffs of ITS and MSOS jointly recommend approval of the increase to the Agreement with Cornerstone Consulting Group, Inc. through September 30, 2018, in an amount not to exceed \$438,240.00 for consulting services. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$783,520.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Donna Hamilton, Scott Clements, Director-Office of Child Nutrition, and Jeff Watson presented the evaluation and recommendation of proposals received in response to RFP No. 3749-40773 for the acquisition of a Child Nutrition Management System for **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend the selection of Colyar Technology Solutions as lowest and best vendor responding to RFP No. 3749 for the acquisition of a Child Nutrition Management System, at a total 5-year lifecycle cost of \$2,510,400.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 9 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, September 17, 2015.

On motion by Tom Wicker and second by Rodney Pearson that the following per diem and expenses be approved:

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, August 20, 2015.

June Songy - per diem and expenses for 1 day;

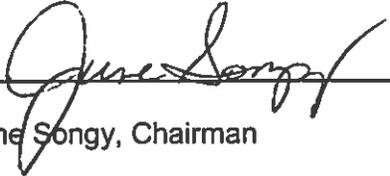
Board Meeting, August 20, 2015.

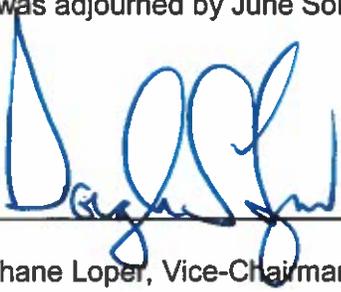
Tom Wicker - per diem and expenses for 1 day;

Board Meeting, August 20, 2015.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by June Songy.


June Songy, Chairman


Shane Loper, Vice-Chairman