DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, September 18, 2014

Time: 11:00 A.M.

Agenda:

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of August 21, 2014 minutes

Project for Preliminary Approval of Technology Plan and Procurement Approach is as follows:

- Agenda Item No. 2: Ben Garrett and Walter Hille, CIO will present the overview and request to issue Letter of Configuration Number 41539, based on General RFP No. 3741, for the acquisition of Oracle Software support for the **MISSISSIPPI PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)**. The staffs of ITS and PERS jointly request approval to publish LOC No. 41539 for the acquisition of Oracle Software support.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 3: Teresa Washington and David Ezell, Business Analyst, will present the recommendation for Project No. 41554 for the continuation of the Agreement with American Association of Motor Vehicle Administration (AAMVA) for services to operate, maintain, and support the Verification of Lawful Status/Passport system for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The ITS Board originally approved the Professional Services Agreement in August 2012 for a lifecycle cost of $1,443,900.00. The staffs of ITS and MDPS jointly recommend approval of the continuation of this Agreement with AAMVA through June 30, 2016, in an amount not to exceed $713,760.00 for services to operate, maintain, and support the Verification of Lawful Status/Passport system. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $2,157,660.00.

- Agenda Item No. 4: Tangela Harrion and Mark Allen, Chief Systems Information Officer, will present the recommendation for Project No. 41569 for the continuation of the Agreement with BCS Systems, Inc. for on-going document management services, support and licenses, the continuation of the Agreement with HP Autonomy for Worksite Licenses; and the continuation of the Agreement with Kodak for hardware maintenance and support for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**.

The staffs of ITS and MDHS jointly recommend approval of the continuation of the Agreement with BCS Systems, Inc. through December 31, 2019, in an amount not to exceed $4,556,250.00 for on-going document management services, support and licenses. The staffs of ITS and MDHS jointly recommend approval of the continuation of the Agreement with HP Autonomy through December 31, 2019, in the amount not to exceed $1,674,000.00 for Worksite licenses. The staffs of ITS and MDHS jointly recommend approval of the continuation of the Agreement with Kodak through December 31, 2019, in the amount not to exceed $475,000.00 for hardware maintenance and support. With these recommendations, the revised total not-to-exceed lifecycle cost of this project is $18,209,215.29.

- Agenda Item No. 5 Debra Spell will present an overview of the Microsoft contracting process and request for delegating to the ITS Executive Director approval of all planned purchase requests for Microsoft software acquisitions. The staff of ITS requests that the approval of all planned purchase requests be delegated to the ITS Executive Director for Microsoft software acquisitions in accordance with the Microsoft Express Products List (EPL) Instructions for Use document.

- Agenda Item No. 6 Patti Irgens and Polly Moon, LAN/Desktop Support Team Leader will present the recommendation for Project No. 41101, submitted under the ITS Planned Purchase Procedure for Fiscal Years 2015 through 2017 by the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval of the planned purchase request to purchase a three-year Microsoft Enterprise Agreement using the Microsoft Express Products List from Dell Marketing, L.P. at a cost not to exceed $1,489,918.17 during Fiscal Years 2015 through 2017.

Other Items being presented are as follows:

- Agenda Item No. 7: Request to publish the 2015–2017 Master Plan. The staff of ITS requests approval to publish the 2015–2017 Master Plan.

- Agenda Item No. 8: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.

- Agenda Item No. 9: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, October 16, 2014.

- Approval of Per Diem

- Adjournment

Craig P. Orgeron, Ph.D.

Revised 9/17/2014