

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

**March 19, 2015**

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, March 19, 2015, at 11:00 a.m.

#### **Members Present:**

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

J. Keith Van Camp

Rodney Pearson

D. Shane Loper

#### **Legislative Advisors Not Present:**

Representative Gary V. Staples

Senator Sampson Jackson, II

#### **Staff Members Present:**

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jay White, Information Security Division Director

David Johnson, Internal Services Division Director

Laura Pentecost, Data Services Division Director

Steven Walker, Telecomm Services Division Director  
Donna Nead Rogers, Special Assistant Attorney General  
Tina Wilkins, Procurement Process Specialist  
Tangela Harrion, Procurement Team Leader  
Renee Murray, Procurement/Consulting Team Leader  
Donna Hamilton, ISS Technology Consultant  
Paula Conn, ISS Technology Consultant  
Debra Spell, ISS Technology Consultant  
Anthony Hardaway, ISS EPL Team Leader  
Jill Chastant, ISS Technology Consultant  
Betsy Ward, ISS Technology Consultant  
Caren Brister, Strategic Communications  
Alice Claire Scott, Strategic Communications  
Billy Rials, Data Services Division  
Brian Norwood, Telecommunications Services Division  
Gary LeBlanc, Infrastructure Planning Architect  
Gina Sullivan, Internal Services Division  
Jeff Jennings, Data Center Infrastructure Manager  
Greg Nohra, Information Security Division

**Others Present:**

Becky Thompson, Mississippi Department of Finance and Administration  
David Pitcock, Mississippi Department of Finance and Administration  
Mark Allen, Mississippi Department of Human Services  
Kevin Yearick, University of Mississippi Medical Center  
Keith Hodges, University of Mississippi Medical Center

Donna Norris, University of Mississippi Medical Center  
Blakeney Smith, University of Mississippi Medical Center  
Stacy Baldwin, University of Mississippi Medical Center  
John Porter, Mississippi Department of Education  
Ellen Davis Burnham, Mississippi Department of Education  
Deborah Donovan, Mississippi Department of Education  
Sarita Donaldson, Mississippi Department of Education  
Claudia Garrett, Mississippi Department of Public Safety  
Clay Johnston, Mississippi Department of Public Safety  
Chris Gillard, Mississippi Department of Public Safety  
Ken Brown, Mississippi Department of Public Safety  
Sheila Kearney, Mississippi Division of Medicaid  
Stephen Oshinsky, Mississippi Division of Medicaid  
Grant Banks, Mississippi Division of Medicaid  
Don Buffum, Mississippi State University  
Scott Wetherbee, Mississippi State University  
Jay Burrell, Mississippi State University  
Mike Rackley, Mississippi State University  
Johnathan Hollingsworth, Logista  
Mary Tucker, BCI  
Scott Cook, AT&T  
Chelsi Taylor, Geocent  
Terry Levacseur, Geocent  
James Rankin, Microsoft  
Alan Hansling, Microsoft  
Javier DeRossette, Microsoft

Mike Kling, Cisco  
Heath Walters, EMC  
Glenn Wright, EMC  
Wes Talbert, Dell  
Mike Feusher, Dell  
David Lynn, Dell  
Brad Story, Dell  
Karen Newman, The Clay Firm  
Kameron Ball, CSpire  
Janice Fitzgerald, CSpire  
Rocky Masto, Oracle  
Jack Dunne, GDH Government  
LeeAnn Mayo, Capitol Resources  
Mark Hollingsead, Ciber  
Kathryn Stewart, Butler Snow  
Blake Jeter, Cambria

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Tom Wicker called the meeting to order and asked guests to introduce themselves.

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Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on February 19, 2015.

On motion by Rodney Pearson and second by Shane Loper that the minutes of the meeting on February 19, 2015 be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: John Q Porter, MDE Chief Information Officer, presented an overview of

the current environment for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**.

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Agenda Item No. 3: Tangela Harrion, Don Buffum, MSU Director of Procurement and Contracts, and Scott Wetherbee, Sr., Associate Athletic Director, presented Project No. 41878, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of services to enhance the use of technology within Davis-Wade stadium and other campus athletic venues. The staffs of ITS and MSU jointly recommend approval of the exemption request at a total estimated 15-year lifecycle cost that will exceed \$20,000,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the agenda item.

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Agenda Item No. 4: Tangela Harrion, Donna Norris, UMMC Clinical Director of Transport and MedCom, and Blakeney Smith presented Project No. 41665, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of a Transfer Call and Patient Transport Management System. The staffs of ITS and UMMC jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$9,000,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Shane Loper and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Debra Spell, Stephen Oshinsky, DOM Eligibility Modernization Project Director, and Sheila Kearney presented an overview and request to issue RFP No. 3786-41412 for the acquisition of an Eligibility Web Portal for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly request approval to advertise and publish RFP No. 3786-41412 for the acquisition of an Eligibility Web Portal for DOM.

On motion by June Songy and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6: Jill Chastant, Clay Johnston, MDPS CIO, Chris Gillard, and Claudia Garrett presented the recommendation for RFP No. 3641-41896 for a Change Order to the Agreement with MorphoTrust, USA, Inc. for the delivery, modification, installation and maintenance of additional driver license kiosks for **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and MDPS jointly recommend approval of this Change Order request in the amount of \$748,293.00 to provide delivery, modification, installation and maintenance of additional driver license kiosks. With this Change Order, the revised total lifecycle cost of this project is \$44,347,063.28.

On motion by Rodney Pearson and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 7: Paula Conn, Becky Thompson, DFA Deputy Executive Director, and David Pitcock presented the recommendation for Project No. 41750 for the continuation of the Agreement with Navayuga Infotech LLC d/b/a Navtech for consulting services for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of the continuation of the Agreement with Navayuga

Infotech LLC d/b/a Navtech through January 31, 2016, in an amount not to exceed \$1,498,475.00 for consulting services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,213,241.00.

On motion by Rodney Pearson and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 8: Renee Murray and Mark Allen, MDHS Chief Information Officer, presented the recommendation for Project No. 41869 for the continuation of the Agreement with Willow Healthcare Consulting LLC. for project management consulting services for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of this Agreement with Willow Healthcare Consulting LLC through July 31, 2017, in an amount not to exceed \$995,173.20 for project management consulting services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,478,173.20.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 9 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed Agenda Item No. 10 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, April 16, 2015.

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On motion by Keith Van Camp and second by Rodney Pearson that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, March 19, 2015.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, March 19, 2015.

June Songy - per diem and expenses for 1 day;

Board Meeting, March 19, 2015.

Keith Van Camp - per diem and expenses for 1 day;

Board Meeting, March 19, 2015.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, March 19, 2015.

Motion carried; unanimously.

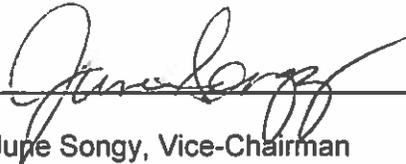
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There being no further business, the meeting was adjourned by Tom Wicker.

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Tom Wicker, Chairman



June Songy, Vice-Chairman