

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

May 14, 2015

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, May 14, 2015, at 11:00 a.m.

Members Present:

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

J. Keith Van Camp

D. Shane Loper

Members Not Present:

Rodney Pearson

Legislative Advisors Present:

Representative Gary V. Staples

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jay White, Information Security Division Director

David Johnson, Internal Services Division Director
Laura Pentecost, Data Services Division Director
Steven Walker, Telecomm Services Division Director
Tina Wilkins, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Renee Murray, Procurement/Consulting Team Leader
Jill Chastant, ISS Technology Consultant
Paula Conn, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Anthony Hardaway, EPL Team Leader
Teresa Washington, ISS Technology Consultant
Alice Claire Scott, Strategic Communications
Billy Rials, Data Services Division
Emily Grace Cole, Internal Services Division

Others Present:

Cindy Freeman, University of Mississippi Medical Center
Terrence Hibbert, University of Mississippi Medical Center
Kristi Henderson, University of Mississippi Medical Center
David Chou, University of Mississippi Medical Center
Michael Osborne, University of Mississippi Medical Center
Stephanie Jones, University of Mississippi Medical Center
Greg Hall, University of Mississippi Medical Center
Brian Shaw, University of Mississippi Medical Center
Ken Holm, University of Mississippi Medical Center
Donna Etheridge, Mississippi State Department of Health

Alisa Williams, Mississippi State Department of Health
Mark Allen, Mississippi Department of Human Services
Chris Christmas, Mississippi Department of Human Services
Valeria O'Neal, Mississippi Department of Human Services
Jackie Surrell, Mississippi Department of Human Services
Joel Savell, Mississippi Department of Human Services
Josh Eure, Mississippi Department of Human Services
Tim Meeks, Mississippi Department of Human Services
David Scott, Mississippi Secretary of State's Office
Charlie Case, Mississippi Secretary of State's Office
Amanda Hughes, Mississippi Secretary of State's Office
Andria Matrick, Mississippi Secretary of State's Office
Michael Relm, Jackson State University
Phil Cumberland, Mississippi Institutions of Higher Learning
Pete Walley, Mississippi Institutions of Higher Learning
Jim Hood, Mississippi Institutions of Higher Learning
John Porter, Mississippi Department of Education
Ellen Davis Burnham, Mississippi Department of Education
Kris Gautier, AT&T
Alan Hasling, Microsoft
James Rankin, Microsoft
Javier DeRossette, Microsoft
Chelsi Taylor, Geocent
Terry Levasseur, Geocent
Brad Stroup, Dell
David Lynn, Dell

Kim McCarty, Dell
Hope Ladner, The Clay Firm
Jennifer Hinman, CSpire
Kameron Ball, CSpire
Heath Walters, EMC

Tom Wicker called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on April 16, 2015.

On motion by June Songy and second by Keith Van Camp that the minutes of the meeting on April 16, 2015 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Jill Chastant and Terrence Hibbert, Director Information Technology, presented Project No. 41847, requesting approval for an increase to the initial exemption request for the Lawson Software Suite for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of this \$6,127,857.44 increase to the original exemption request, with a revised total not-to-exceed lifecycle cost of \$25,218,780.54.

On motion by Keith Van Camp and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 2.5: Jill Chastant, Michael Osborne and Kristi Henderson, Chief Telehealth and Innovation Officer, presented Project No. 42028, requesting approval of an exemption for

the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of a Remote Patient Monitoring solution. The staffs of ITS and UMMC jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$41,410,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Jill Chastant, Donna Smith, EMS Data Systems Registrar and Alisa Williams, Director of EMS, presented Project No. 41904, requesting approval for an increase to the initial exemption request for the Mississippi Emergency Medical Services Information Systems (MEMSIS) for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval of this \$379,340.00 increase to the original exemption request, for a revised not-to-exceed total estimated 11-year lifecycle cost of \$1,332,155.00.

On motion by June Songy and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Teresa Washington, Chris Christmas, Bureau Director, and Josh Eure, Staff Attorney, presented the recommendation for RFP No. 3629-41706 for the continuation of the Agreement with Stellarware Corporation for the operation and management of the New Hire Directory for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of this Agreement with Stellarware Corporation through June 30, 2020, in an amount not to exceed \$563,250.00 for the

operation and management of the New Hire Directory. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,017,477.12.

On motion by Shane Loper and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Debra Spell, Joel Savell, and Mark Allen, Chief Information Officer, presented the recommendation for RFP No. 3687-41887 for the continuation of the Agreement with LexisNexis to host an interstate database (National Accuracy Clearinghouse [NAC]) of program information to support Supplemental Nutrition Assistance Program (SNAP) and Disaster SNAP (D-SNAP) eligibility determinations for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of this Agreement with LexisNexis through October 30, 2022 in an amount not to exceed \$591,347.13. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,391,347.13.

On motion by June Songy and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Jill Chasant, Amanda Scott, and David Scott, Assistant Secretary of State, will present the recommendation for Project No. 41885 for the continuation of the Agreement with LeadsOnline, LLC for scrap metal registration and data collection support for the **MISSISSIPPI OFFICE OF THE SECRETARY OF STATE (SOS)**. The staffs of ITS and SOS jointly recommend approval of the continuation of the Agreement with LeadsOnline, LLC through June 30, 2019, in an amount not to exceed \$478,000.00. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,334,900.00.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Paula Conn, Phil Cumberland, Procurement and Property Officer and Pete Walley, Director of Economic Development Planning Bureau, presented the recommendation for Project 41799 for the continuation of the sole source agreement for the high-performance optical network connector site in Jackson, Mississippi for educational research and networking services from Internet2 for the **STATE OF MISSISSIPPI INSTITUTIONS OF HIGHER LEARNING (IHL)**. The staffs of ITS and IHL jointly recommend the continuation of the sole source agreement for the high-performance optical network connector site for educational research and networking services from Internet2, at a three-year lifecycle cost of \$1,329,000.00. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$2,779,000.00.

On motion by Shane Loper and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7.5: Paula Conn and Dr. John Q Porter, Chief Information Officer, presented the recommendation for RFP No. 3649-42051 for an increase to the Agreement with DLT Solutions, LLC, for upgrades and enhancements to the Mississippi Student Information System for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend approval of the increase to the Agreement with DLT Solutions, LLC in an amount not to exceed \$714,239.38 for upgrades and enhancements to the Mississippi Student Information System. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$2,219,023.97.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 9 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, June 18, 2015.

On motion by Shane Loper and second by Keith Van Camp that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, May 14, 2015.

June Songy - per diem and expenses for 1 day;

Board Meeting, May 14, 2015.

Keith Van Camp - per diem and expenses for 1 day;

Board Meeting, May 14, 2015.

Tom Wicker - per diem and expenses for 1 day;

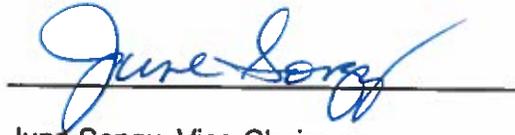
Board Meeting, May 14, 2015.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Tom Wicker.



Tom Wicker, Chairman



June Songy, Vice-Chairman