

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

November 20, 2014

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, November 20, 2014, at 11:00 a.m.

Members Present:

June Songy, Vice-Chairman

J. Keith Van Camp

Rodney Pearson

Members Not Present:

Thomas A. Wicker, Chairman

D. Shane Loper

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jay White, Information Security Division Director
David Johnson, Internal Services Division Director
Laura Pentecost, Data Services Division Director
Steven Walker, Telecomm Services Division Director
Tina Wilkins, Procurement Process Specialist
Renee Murray, ISS Procurement/Consulting Team Leader
Donna Nead Rogers, Special Assistant Attorney General
Tangela Harrion, ISS Procurement Team Leader
Debra Spell, ISS Technology Consultant
Anthony Hardaway, ISS EPL Team Leader
Teresa Washington, ISS Technology Consultant
Patti Irgens, ISS Technology Consultant
Chris Grimmer, ISS Technology Consultant
Leslie Swilley, Internal Services Division
Gina Sullivan, Internal Services Division
Caren Brister, Strategic Communications
Alice Claire Thompson, Strategic Communications
Jerry Guillory, Data Services Division
Pam Sinclair, Data Services Division
Mike Hatch, Data Services Division
Billy Rials, Data Services Division
Ravaughn Robinson, Emerging Technology Coordinator
Gary LeBlanc, Infrastructure Planning Architect

Others Present:

Rita Rutland, Mississippi Division of Medicaid

Christopher Smith, Mississippi Division of Medicaid
Matthew Nassar, Mississippi Division of Medicaid
Grant Banks, Mississippi Division of Medicaid
David Chou, University of Mississippi Medical Center
Ellen Swoger, University of Mississippi Medical Center
Mark Allen, Mississippi Department of Human Services
Valeria O'Neal, Mississippi Department of Human Services
Karen Newman, The Clay Firm
Scott Cook, AT&T
Brad Stroup, Dell
Mark Hollingsead, Ciber
Nathan Slater, CSpire
Jennifer Hinman, CSpire
Joel Yelverton, Pileum / Yelverton Consulting
Sandy Turnage, Pileum
Jill Beneke, Pileum
Tim Ross, Presidio
Javier DeRossette, Microsoft
Alan Hastins, Microsoft
James Rankin, Microsoft
Mary Tucker, BCI
Ryan Allen, Venture
Drew Love, EMC
Glenn Wright, EMC

June Songy called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on October 16, 2014.

On motion by Keith Van Camp and second by June Songy that the minutes of the October 16, 2014 meeting be approved as written:

Motion carried; unanimously, with Rodney Pearson abstaining from the vote since he was not in attendance at the meeting in October.

Agenda Item No. 2: Patti Irgens, Christopher Smith, Interoperability Strategist, and Rita Rutland, Deputy Administrator of Information Technology Management, presented the overview and request to issue RFP No. 3777-41532 for the acquisition of an Interoperability platform for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly request approval to advertise and publish RFP No. 3777-41532 for the acquisition of an Interoperability platform for the Mississippi Division of Medicaid (DOM).

On motion by Rodney Pearson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Debra Spell, Christopher Smith, Interoperability Strategist, and Rita Rutland, Deputy Administrator of Information Technology Management, presented the overview and request to issue RFP No. 3773-41538 for the acquisition of Independent Verification and Validation (IV&V) services to oversee the acquisition of services to develop and implement an interoperability platform for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly request approval to advertise and publish RFP No. 3773-41538 for the acquisition of Independent Verification and Validation services to oversee the acquisition of services to develop and implement an interoperability platform for DOM.

On motion by Rodney Pearson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3.5: Chris Grimmer, Rita Rutland, Deputy Administrator of Information Technology Management, and Matthew Nassar, Procurement Officer, presented Project No. 41705, requesting approval of an exemption for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)** to request proposals for the acquisition of Independent Verification and Validation (IV&V) consulting services. The staffs of ITS and DOM jointly recommend approval of the exemption request at a total estimated five-year lifecycle cost of \$9,360,000.00. DOM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Ellen Swoger, Associate CIO, and David Chou, CIO, presented additional information regarding the EPIC Project for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** as requested by the ITS Board in August 2014.

Agenda Item No. 5: Withdrawn.

Agenda Item No. 6: Teresa Washington and Mark Allen, Chief Systems Information Officer, presented the recommendation for RFP No. 3705-41645 for the continuation of the Agreement with PerformanceG2, Inc. for the implementation of exploratory analytic capabilities and dashboards for the Child Support Program for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the

continuation of this Agreement with PerformanceG2, Inc. through December 31, 2018, in an amount not to exceed \$725,015.00 for the implementation of exploratory analytic capabilities and dashboards for the Child Support Program. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,141,899.00.

On motion by Keith Van Camp and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Debra Spell and Roger Graves, Chief Operations Officer, presented the evaluation and recommendation of proposals received in response to RFP No. 3723-40437 for the services of a Vendor to consolidate the State's multiple stand-alone e-mail environments into a single cloud-hosted enterprise e-mail offering for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** on behalf of State of Mississippi agencies, institutions, and governmental entities. The staff of ITS recommends the selection of Pileum Corporation to provide Office 365 Exchange Plan 2 mailboxes for an initial 5-year term and up to two 2-year renewal terms subject to price redeterminations throughout the full term.

On motion by Rodney Pearson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 8 regarding the *Information Technology Positions by Agency and Occupational Analysis Reports* as of October 31, 2014.

The Board acknowledged Agenda Item No. 9 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 10 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, December 18, 2014.

On motion by Rodney Pearson and second by Keith Van Camp that the following per diem and expenses be approved:

June Songy - per diem and expenses for 1 day;

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Keith Van Camp - per diem and expenses for 1 day;

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Rodney Pearson - per diem and expenses for 1 day;

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Motion carried; unanimously.

There being no further business, the meeting was adjourned by June Songy.



Tom Wicker, Chairman



June Songy, Vice-Chairman