

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

December 13, 2013

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, December 13, 2013, at 11:00 a.m.

Members Present:

Rodney Pearson, Chairman

Lynn C Patrick, Vice-Chairman

D. Shane Loper

J. Keith Van Camp

Thomas A. Wicker

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Steven Walker, Telecomm Services Division Director

David Johnson, Internal Services Division Director

Jay White, Information Security Division Director
Donna Nead Rogers, Special Assistant Attorney General
Tina Wilkins, ISS Procurement Process Specialist
Renee Murray, ISS Technology Consultant
Ben Garrett, ISS Technology Consultant
Anthony Hardaway, ISS Technology Consultant
Paula Conn, ISS Technology Consultant
Patti Irgens, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Chris Grimmer, ISS Technology Consultant
Teresa Washington, ISS Technology Consultant
Kenny Wilson, ISS Technology Consultant
Jill Chastant, ISS Technology Consultant
Curtis Ritchey, ISS Technology Consultant
Debra Brown, IT Planning Coordinator
Kevin Gray, IT Planning Coordinator
Caren Brister, Strategic Communications
AliceClaire Thompson, Strategic Communications
Gina Sullivan, Internal Services Division
Jerry Guillory, Data Services Division
Ravaughn Robinson, Emerging Technology Coordinator

Others Present:

Rita Rutland, Mississippi Division of Medicaid
Karolyn Bridges-Jordan, Mississippi Department of Education
Kegila Lyles, Mississippi Department of Education

Donna White, Mississippi Department of Education
Dewann Clark, Mississippi Department of Public Safety
Clay Johnston, Mississippi Department of Public Safety
Tim Ross, Presidio
Nathan Slater, CSpire
Karen Newman, The Clay Firm
John Hollingshead, Logista
Russell Beatty, AT&T

Rodney Pearson called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on November 21, 2013.

On motion by Lynn Patrick and second by Tom Wicker that the minutes of the November 21, 2013 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Chris Grimmer and Rita Rutland, Chief Systems Information Officer, presented an overview and request to issue Letter of Configuration (LOC) Number 40986, based on General RFP No. 3708, for the acquisition of interoperability platform contractors to implement the Interoperability Platform for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly request approval to publish LOC No. 40986 for the acquisition of interoperability platform contractors to implement an Interoperability Platform for DOM.

On motion by Lynn Patrick and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Curtis Ritchey, Donna White, Kegila Lyles and Karolyn Bridges-Jordan, Project Management Officer, presented the evaluation and recommendation of proposals received in response to RFP No. 3699-39773 for the acquisition of a Web Based Medicaid Reimbursement System for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend the selection of Sivic Solutions Group as lowest and best vendor responding to RFP No. 3699, to provide a Web Based Medicaid Reimbursement System, at a total 5-year lifecycle cost of \$1,547,434.00.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved, along with a friendly amendment made by Tom Wicker and accepted by Keith Van Camp for MDE to report back to the ITS Board after the first year of system operation with reimbursement data for the then-previous three years:

Motion carried; unanimously.

Agenda Item No. 4: Kenny Wilson and Dewann Clark, Senior Business Systems Analyst, presented the recommendation for RFP No. 3538-40975 for a Change Order to the Agreement with PNL Associates, LLC for consulting services to upgrade and enhance the MS Criminal History System (MCHS) for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**, Criminal Information Center (CIC). The staffs of ITS and MDPS jointly recommend approval of this Change Order Request in the amount of \$88,893.00 to provide consulting services to upgrade and enhance the MS Criminal History System. With this Change Order, the revised total lifecycle cost of this project is \$1,138,493.00.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 5 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 6 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, January 16, 2014. The ITS Board discussed and decided to begin the meetings in January, February, March and April 2014 at 11:30 am, rather than at 11:00 am.

On motion by Lynn Patrick and second by Tom Wicker that the following per diem and expenses be approved:

Keith Van Camp - per diem and expenses for 1 day;

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Shane Loper - per diem and expenses for 1 day;

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Lynn Patrick - per diem and expenses for 1 day;

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Rodney Pearson - per diem and expenses for 1 day;

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Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

There being no further business, the meeting was adjourned by Rodney Pearson.

The Mississippi Department of Information Technology Services Board reconvened in Conference Room 106 of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, December 13, 2013, immediately following the conclusion of the regularly scheduled monthly meeting.

Members Present:

- Rodney Pearson, Chairman
- Lynn C Patrick, Vice-Chairman
- D. Shane Loper
- J. Keith Van Camp
- Thomas A. Wicker

Legislative Advisors Present:

- Representative Gary V. Staples

Legislative Advisors Not Present:

- Senator Sampson Jackson, II

Staff Members Present:

- Craig Orgeron, ITS Executive Director
- Michele Blocker, ITS Chief Administrative Officer
- Lynn Ainsworth, Information Systems Services (ISS) Division Director
- David Johnson, Internal Services Division Director

Rodney Pearson called the meeting to order and directed the Board's attention to the topic of the meeting, a planning session for ITS.

There being no further business, the meeting was adjourned by Rodney Pearson.

Rodney Pearson, Chairman

Lynn Patrick, Vice-Chairman