DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, January 16, 2014

Time: 11:30 A.M.

Agenda:

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of December 13, 2013 minutes

Project for Preliminary Approval of Technology Plan and Procurement Approach, Exemptions, and Planned Purchase Requests is as follows:

- Agenda Item No. 2: Renée Murray, Chris Christmas, Bureau Director II, and Cathy Sykes, Director of Field Operations, will present an overview and request to issue RFP No. 3747-40987 for the acquisition of a document/content management solution for the Division of Field Operations and the Division of Family and Children's Services for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS).** The staffs of ITS and MDHS jointly request approval to advertise and publish RFP No. 3747-40987 for the acquisition of a document/content management solution for MDHS.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 3: Withdrawn
- Agenda Item No. 4: Jill Chastant and Clay Johnston, Chief Information Officer, will present Project No. 41035, requesting approval for the sole-source acquisition of maintenance and services for the Commercial Driver License Information System (CDLIS) from American Association of Motor Vehicle Administrators for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS).** The staffs of ITS and MDPS jointly recommend approval of the continuation of American Association of Motor Vehicle Administrators as the sole-source provider of maintenance and services for the Commercial Driver License Information System (CDLIS), at a total 6-year lifecycle cost of $1,714,591.34.

Other Items being presented are as follows:

- Agenda Item No. 5: Michele Blocker will present the *FY13 Annual Report.* The staff of ITS recommends approval to publish the *FY13 Annual Report.*

- Agenda Item No. 6: Roger Graves will present the *2013-2014 State of Mississippi Infrastructure and Architecture Plan*. The staff of ITS recommends approval to publish the *2013-2014 State of Mississippi Infrastructure and Architecture Plan*.

- Agenda Item No. 7: Acknowledgment of IT Consulting Services Reports for July 1, 2013 through December 31, 2013.

- Agenda Item No. 8: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.

- Agenda Item No. 9: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, February 20, 2014.

- Approval of Per Diem

- Adjournment

Craig P. Orgeron, Ph.D.