DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, May 15, 2014

Time: 11:00 A.M.

Agenda:

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of April 17, 2014 minutes

Project for Preliminary Approval of Technology Plan and Procurement Approach, Exemptions, and Planned Purchase Requests is as follows:

- Agenda Item No. 2: Jill Chastant, Steve McClellan, VP Finance and Administration, and Dr. Myrtis Tabb, Associate VP Finance and Administration, will present Project No. 41330, requesting approval of an exemption for **DELTA STATE UNIVERSITY (DSU)** to request proposals for the acquisition of technology management services and continuation of the Agreement with Ellucian Company L.P. for technology management services. The staffs of ITS and DSU jointly recommend approval of the exemption request at a total estimated five-year lifecycle cost of $8,500,000.00. DSU will solicit proposals in accordance with all statutory requirements for such acquisitions. The staffs of ITS and DSU also jointly recommend approval of the continuation of the Agreement with Ellucian Company L.P. through June 30, 2015, in an amount not to exceed $1,700,000.00.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 3: Patti Irgens, David Chou, CIO, and Mary Guest, Information Systems Contract Administrative Manager will present the recommendation for Project No. 41241, submitted under the ITS Planned Purchases Procedure for Fiscal Years 2014 through 2016 by **THE UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of the planned purchases request to purchase a three-year Campus Agreement using the Microsoft Express Products List from Dell at a cost not to exceed $3,898,190.46 during Fiscal Years 2014-2016.

- Agenda Item No. 4: Patti Irgens and Cindy Crocker, MAGIC Project Director will present Project No. 41301, recommendation for RFP No. 3542-41301 for the continuation of the Agreement with Salvaggio, Teal & Associates (STA Consulting) for the acquisition of Independent Validation and Verification services for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and

DFA jointly recommend approval of the continuation of this Agreement with STA Consulting through December 31, 2015, in an amount not to exceed $2,193,777.00 for the acquisition of software and implementation services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $11,835,178.35.

- Agenda Item No. 5: Ben Garrett and Cindy Crocker, MAGIC Project Director will present the request for delegating to the ITS Executive Director approval of the awards for Letter of Configuration (LOC) No. 40607 based on General RFP No. 3742, for the acquisition of professional services to assist in supporting ongoing MAGIC operations following Phase I Go-Live for the Magic Project Office of the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly request that the approval of the contract awards for this project be delegated to the ITS Executive Director at an amount not to exceed $5,574,400.00.

Other Items being presented are as follows:

- Agenda Item No. 6: Report by Dale Smith, Deputy Executive Director and Chief Financial Officer, on the Mississippi Department of Employment Security (MDES) Unemployment Insurance (UI) System and UI Modernization Consortium.

- Agenda Item No. 7: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.

- Agenda Item No. 8: Verification of Quorum for the next ITS Board Meeting scheduled for Thursday, June 19, 2014.

- Approval of Per Diem

- Adjournment

Craig P. Orgeron, Ph.D.

Revised 5/13/14