BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

September 19, 2013

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, September 19, 2013, at 11:00 a.m.

Members Present:

Rodney Pearson, Chairman (arrived during Agenda Item No. 10)

D. Shane Loper

J. Keith Van Camp

Thomas A. Wicker

Members Not Present:

Lynn C Patrick, Vice-Chairman

Legislative Advisors Present:

Representative Gary V. Staples

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Donna Rogers, Special Assistant Attorney General

Drew Schimmel, Special Assistant Attorney General

Laura Pentecost, Data Services Division Director

Roger Graves, Telecomm Services Division Director

David Johnson, Internal Services Division Director

Jay White, Security Division Director

Tina Wilkins, ISS Procurement Process Specialist

Renee Murray, ISS Technology Consultant

Tangela Harrion, ISS Technology Consultant

Anthony Hardaway, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Ben Garrett, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Chris Grimmer, ISS Technology Consultant

Teresa Washington, ISS Technology Consultant

Kenny Wilson, ISS Technology Consultant

Jill Chastant, ISS Technology Consultant

Leslie Swilley, Internal Services Division

Gina Sullivan, Internal Services Division

Debra Brown, Strategic Services Division

Gary Rawson, Strategic Services Division

Jerry Guillory, Data Services Division

Juanita Dennis, Telecom Services Division

Others Present:

Will Simpson, Mississippi Department of Human Services

Cathy Sykes, Mississippi Department of Human Services

Mark Allen, Mississippi Department of Human Services

Diane Mobley, Mississippi Department of Human Services

Cindy Greer, Mississippi Department of Human Services

Garrig Shields, Mississippi Department of Human Services

Valeria O'Neal, Mississippi Department of Human Services

Cheryl Joiner, Mississippi Department of Human Services

Christine Townsend, Mississippi Department of Human Services

Kenneth O'Neal, Ellisville State School

Bobby Sterling, Ellisville State School

James Dunaway, Mississippi Department of Mental Health

Tammie Avant, North Mississippi Regional Center

Renee Davis, North Mississippi Regional Center

Cathy Huff, Mississippi Institutions of Higher Learning

Karana Carroll, Mississippi Institutions of Higher Learning

Scott High, Mississippi Department of Environmental Quality

Natalie Segrest, Mississippi Department of Environmental Quality

Tony Caldwell, Mississippi Department of Environmental Quality

Ray Barksdale, Mississippi Department of Transportation

Mike Roberts, Mississippi Department of Transportation

Robert Massey, Mississippi Department of Education

Chad Curtis, Presidio

Janice Fitzgerald, CSpire

Jennifer Hinman, CSpire

Karen Newman, The Clay Firm

Tim Nelson, Ellucian

Scott Cook, AT&T

Jerry Fortenberry, AT&T

Kris Gautier, AT&T

Rob McClure, AT&T

Gayle Price, AT&T

Mark Hollingsead, Ciber

Tim Dear, HP

Mark McLemore, EMC

Brian Adair, EMC

Bill Keyes, CoCentrix

May Ahbad, CoCentrix

Barry Campus, Cisco

Alan Hasling, Microsoft

****

Tom Wicker called the meeting to order and asked guests to introduce themselves.

****

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on August 15, 2013.

On motion by Shane Loper and second by Keith Van Camp that the minutes of the August 15, 2013 meeting be approved as written:

Motion carried; unanimously.

****

Agenda Item No. 2: Tangela Harrion, Will Simpson, Deputy Administrator, and Cathy Sykes, Director of Field Operations, presented an overview and request to issue RFP No. 3738-40839 seeking a qualified Vendor to provide a Central Receipting and Disbursement Unit and to increase the amount of the protest bond for the Division of Field Operations for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS).** The staffs of ITS and MDHS

jointly request approval to advertise and publish RFP No. 3738-40839 seeking a qualified Vendor to provide a Central Receipting and Disbursement Unit, and to increase the protest bond amount to $1,000,000.00 for the Division of Field Operations for MDHS.

On motion by Keith Van Camp and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

****

Agenda Item No. 3: Tangela Harrion, Dr. Kenneth O'Neal, Assistant Director, and James Dunaway, Chief Information Officer, presented the recommendation for Project No. 40593 for the acquisition of CoCENTRIX Coordinated Care Platform System for **ELLISVILLE STATE SCHOOL (ESS)**. The staffs of ITS, ESS, and MS DMH jointly recommend the selection of CoCENTRIX to provide CoCENTRIX (CCP), at a total 5-year lifecycle cost of $1,309,689.00.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

****

Agenda Item No. 4: Tangela Harrion, Tammie Avant, Assistant Director, and James Dunaway, Chief Information Officer, presented the recommendation for Project No. 40595 for the acquisition of CoCENTRIX Coordinated Care Platform System for **NORTH MISSISSIPPI REGIONAL CENTER (NMRC)**. The staffs of ITS, NMRC, and MS DMH jointly recommend the selection of CoCENTRIX to provide CoCENTRIX (CCP), at a total 5-year lifecycle cost of $1,303,690.00.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

****

Agenda Item No. 5: Debra Spell and Mark Allen, Chief Systems Information Officer, presented the evaluation and recommendation for proposals received in response to RFP No. 3713-40123 for the acquisition of Quality Assurance/Independent Verification and Validation (QA/IV&V) services for the implementation of a replacement system for the Mississippi Automated Child Welfare Information System (MACWIS) for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS).** The staffs of ITS and MDHS jointly recommend the selection of MAXIMUS Human Services, Inc. as the lowest and best Vendor responding to RFP No. 3713 to provide QA/IV&V services for the implementation of a replacement system for MACWIS at a total lifecycle cost of $6,380,502.00.

On motion by Shane Loper and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

****

Agenda Item No. 6: Teresa Washington and Cathy Huff, Director of Support Operations, presented the recommendation for RFP No. 2911-40708 for the continuation of the Agreement with Ellucian Company L.P. for software support and consulting/training services for the **MISSISSIPPI INSTITUTIONS OF HIGHER LEARNING (IHL)**, on behalf of the six universities that use these services. The staffs of ITS and IHL jointly recommend approval of the continuation of this Agreement with Ellucian Company L.P. through December 15, 2015, in an amount not to exceed $900,000.00 for consulting and training services as needed for the universities using Banner. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $5,007,004.00.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

****

Agenda Item No. 7: Jill Chastant and Scott High, Manager of OPC Network Administration, presented the recommendation for RFP No. 3618-40650 for the continuation of the Agreement with Information Management Systems, Inc. for database maintenance support for the **MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY (MDEQ)**. The staffs of ITS and MDEQ jointly recommend approval of the continuation of this Agreement with Information Management Systems, Inc. through October 31, 2015, in an amount not to exceed $343,200.00 for database maintenance support. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $825,240.00.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

****

Agenda Item No. 8: Ben Garrett, Ray Barksdale, CIO, and Mike Roberts, IS Administrative Manager, presented the recommendation for RFP No. 3618-40641 for the continuation of the Agreement with Hubert W. Crook Computer Consultants, Inc. for a Commercial Vehicle Information Systems and Networks (CVISN) Systems Architect to provide consulting services for two years for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly recommend approval of the continuation of this Agreement with Hubert W. Crook Computer Consultants, Inc. through February 28, 2016, in an amount not to exceed $280,000.00, to extend Commercial Vehicle Information Systems and Networks (CVISN) Systems consulting services. With this continuation, the revised total lifecycle cost of this project is $672,000.00.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

****

Agenda Item No. 9: Chris Grimmer, Ray Barksdale, CIO, and Mike Roberts, IS Administrative Manager, presented the recommendation for RFP No. 2692-40689 for the continuation of the Agreement with Cogsdale Holdings, Ltd. for optional support services for Financial Management System enhancements for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly recommend approval of the continuation of this Agreement with Cogsdale Holdings, Ltd. through October 31, 2014, in an amount not to exceed $480,00.00 for support services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $3,250,000.00.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

****

Agenda Item No. 10: Roger Graves, Telecom Services Division Director, presented the recommendation for RFP No. 4000-40644 for the continuation of the Agreement with AT&T for statewide telecommunications services administered by the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval of the continuation of this Agreement with AT&T for statewide telecommunications services administered by ITS through June 30, 2018.

On motion by Shane Loper and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

****

The Board acknowledged Agenda Item No. 11 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

****

The Board discussed Agenda Item No. 12 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, October 17, 2013.

****

On motion by Tom Wicker and second by Shane Loper that the following per diem and expenses be approved:

Keith Van Camp - per diem and expenses for 1 day;

Board Meeting, September 19, 2013.

Shane Loper - per diem and expenses for 1 day;

Board Meeting, September 19, 2013.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, September 19, 2013.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, September 19, 2013.

Motion carried; unanimously.

****

There being no further business, the meeting was adjourned by Rodney Pearson.

Rodney Pearson, Chairman

Lynn Patrick, Vice-Chairman