

## BOARD MEETING MINUTES

### MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

June 19, 2014

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, June 19, 2014, at 11:00 a.m.

#### Members Present:

Rodney Pearson, Chairman  
Thomas A. Wicker, Vice-Chairman  
D. Shane Loper  
June Songy  
J. Keith Van Camp

#### Legislative Advisors Present:

Representative Gary V. Staples

#### Legislative Advisors Not Present:

Senator Sampson Jackson, II

#### Staff Members Present:

Craig Orgeron, ITS Executive Director  
Michele Blocker, ITS Chief Administrative Officer  
Roger Graves, ITS Chief Operations Officer  
Lynn Ainsworth, Information Systems Services (ISS) Division Director  
Laura Pentecost, Data Services Division Director

Jay White, Information Security Division Director  
Donna Nead Rogers, Special Assistant Attorney General  
Renee Murray, ISS Procurement/Consulting Team Leader  
Tangela Harrion, ISS Technology Consultant  
Anthony Hardaway, ISS Procurement/EPL Team Leader  
Donna Hamilton, ISS Technology Consultant  
Teresa Washington, ISS Technology Consultant  
Chris Grimmer, ISS Technology Consultant  
Debra Spell, ISS Technology Consultant  
Kenny Wilson, ISS Technology Consultant  
Jill Chastant, ISS Technology Consultant  
Ben Garrett, ISS Technology Consultant  
Debra Brown, IT Planning Coordinator  
Gina Sullivan, Internal Services Division  
Leslie Swilley, Internal Services Division  
Caren Brister, Strategic Communications  
Gary LeBlanc, Infrastructure Planning Architect  
Pam Sinclair, Data Services Division  
Ravaughn Robinson, Emerging Technology Coordinator  
Jeff Jennings, Data Center Infrastructure Manager

Others Present:

Stephen Cunetto, Mississippi State University  
Francine Coleman, Mississippi State University  
Emily A. Bishop, Jackson State University  
Ivory J. Griskell, Jackson State University

Mike Mulvihill, Mississippi Department of Education  
Karolyn Bridges-Jordan, Mississippi Department of Education  
Theresa King, Mississippi Division of Medicaid  
Melanie Wakeland, Mississippi Division of Medicaid  
Rita Rutland, Mississippi Division of Medicaid  
Caitlin Jennings, Mississippi Division of Medicaid  
Chris Smith, Mississippi Division of Medicaid  
Grant Banks, Mississippi Division of Medicaid  
Rebekah Bland, Mississippi State Personnel Board  
David Stovall, Mississippi State Personnel Board  
Tim Ross, Presidio  
Karen Newman, The Clay Firm  
Kris Gautier, AT&T  
Mike Kling, Cisco  
Brad Stromp, Dell  
Mary Tucker, BCI  
Mark Hollingsead, Ciber  
Nathan Slater, CSpire  
Lee Ann Mayo, Capitol Resources

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Rodney Pearson called the meeting to order and asked guests to introduce themselves.

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Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on May 15, 2014.

On motion by Shane Loper and second by Tom Wicker that the minutes of the May 15, 2014 meeting be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Debra Spell and Stephen Cunetto, Administrator of Systems, presented Project No. 41354, requesting an increase to the original exemption request for an Automated Library System for **MISSISSIPPI STATE UNIVERSITY (MSU)**. The staffs of ITS and MSU jointly recommend approval of this \$2,418,472.54 increase to the original exemption request, for a revised not-to-exceed total estimated 17-year lifecycle cost of \$2,718,472.02.

On motion by June Songy and second by Shane Loper that the staff recommendations be approved, with Rodney Pearson recusing himself for the duration of this agenda item:

Motion carried; unanimously.

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Agenda Item No. 3: Kenny Wilson, Emily A. Bishop, Director of Academic IT, and Dr. Ivory J. Griskell, Associate Vice President of Information Technology, presented the recommendation for Project No. 41352 for the continuation of the Agreement with Blackboard Inc. for the Learning Management System (LMS) for **JACKSON STATE UNIVERSITY (JSU)**. The staffs of ITS and JSU jointly recommend approval of the continuation of this Agreement with Blackboard, Inc. through June 30, 2017, in the amount not-to-exceed \$1,051,440.00 for a learning management system and helpdesk solution. With this continuation the revised total not-to-exceed lifecycle cost of this project is \$1,559,589.00.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Jill Chastant and Mike Mulvihill, Assistant Superintendent, presented Project No. 40382 for the continuation of the Agreement with XAP Corporation for hosting and support services for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of

ITS and MDE jointly recommend approval of the continuation of this Agreement with XAP Corporation through June 30, 2019, in an amount not to exceed \$2,314,556.25 for maintenance and support services. With this continuation, the revised total not-to-exceed lifecycle cost for this project is \$4,285,691.36.

On motion by June Songy and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Ben Garrett and Mike Mulvihill, Assistant Superintendent presented the recommendation for Project No. 41370 for the continuation of the Agreement with Melior-Delaware, Inc. for online training and education services for the Automotive and Health Science programs for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend approval of the continuation of this Agreement with Melior-Delaware, Inc. through June 30, 2017, in an amount not to exceed \$361,500.00 for online training and education services for the Automotive and Health Science programs for MDE. With this continuation, the revised total not-to-exceed lifecycle cost for this project is \$1,161,500.00.

On motion by Shane Loper and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6: Ben Garrett, Melanie Wakeland, and Theresa King, Procurement Officer, presented Project No. 41374, requesting approval of an exemption for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)** to request proposals for the acquisition of a web-based Asset Verification System. The staffs of ITS and DOM jointly recommend approval of the exemption request at a total estimated 2-year lifecycle cost of \$1,250,000.00. DOM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 7: Rita Rutland, Chief Systems Information Officer, and Chris Smith presented an overview of the Medicaid Interoperability Project for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**.

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Agenda Item No. 8: Jill Chastant and Rita Rutland, Chief Systems Information Officer, presented Project No. 41390 and Project No. 41391, requesting approval of exemptions for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)** to request proposals for project management services, and Independent Verification and Validation (IV&V) services. The staffs of ITS and DOM jointly recommend approval of the exemption request for project management services at a total estimated five-year lifecycle cost of \$9,360,000.00. DOM will solicit proposals in accordance with all statutory requirements for such acquisitions. The staffs of ITS and DOM jointly recommend approval of the exemption request for Independent Verification and Validation services at a total estimated five-year lifecycle cost of \$9,360,000.00. DOM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; with Rodney Pearson opposed.

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Agenda Item No. 9: Donna Hamilton and Rita Rutland, Chief Systems Information Officer, presented Project No. 41401 requesting approval for an increase to the initial exemption request for quality monitoring services on Medicaid's replacement of the Medical Management Information System, Pharmacy Benefit Management System, Decision Support System, and

Fiscal Agent Services for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend approval of this \$132,250.00 increase to the exemption request, for a revised not-to-exceed total estimated 5-year lifecycle cost of \$1,135,892.00.

Agenda Item No. 10: Donna Hamilton and Rita Rutland, Chief Systems Information Officer, presented Project No. 41393, requesting approval of an exemption for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)** to request proposals for the acquisition of outside expertise to perform analysis and planning regarding the incorporation of the Medicaid Information Technology Architecture (MITA) 3.0 State Self-Assessment (SSA). The staffs of ITS and MDOM jointly recommend approval of the exemption request at a total estimated 1-year lifecycle cost of \$850,000.00. DOM will solicit proposals in accordance with all statutory requirements for such acquisitions.

Agenda Item No. 11: Kenny Wilson and Rita Rutland, Chief Systems Information Officer, presented the recommendation for Project No. 41318, requesting approval for an increase to the initial exemption request for the Decision Support System/Data Warehouse (DSS/DW) solution for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend approval of this extension and \$3,552,806.00 increase to the original exemption request, for a revised not-to-exceed total estimated 5-year lifecycle cost of \$20,152,806.00.

On motion by Shane Loper and second by Tom Wicker that the staff recommendations for Agenda Item No. 9, Agenda Item No. 10, and Agenda Item No. 11 be approved:

Motion carried; unanimously.

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Agenda Item No. 12: Chris Grimmer and Rita Rutland, Chief Systems Information Officer,

presented Project No. 40986, the evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) Number 40986 issued March 19, 2014, based on General RFP No. 3742, for the acquisition of a project manager and project specialist and a request for delegating to the ITS Executive Director approval of the award for the acquisition of a technical architect for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend the selection of Ciber, Inc. as lowest and best vendor responding to this LOC, to provide a Project Manager, at a total 3-year lifecycle cost of \$767,779.56, and Cambria Solutions, Inc. to provide a Project Specialist, at a total 3-year lifecycle cost of \$828,000.00. The staffs of ITS and DOM also jointly request that the approval of the Technical Architect contract award for this project be delegated to the ITS Executive Director at an amount not to exceed \$796,215.84.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 13: Kenny Wilson and Rita Rutland, Chief Systems Information Officer, presented the recommendation for Project No. 41239 for the continuation of the Agreement with Morris Consulting, for project management for Medicaid Electronic Health Record System (MEHRS) integration and expansion for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend approval of the continuation of this Agreement with Morris Consulting through April 24, 2018, in an amount not-to-exceed \$990,000.00 for project management for the expansion of the MEHRS/eScript system. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,300,000.00.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 14: Michele Blocker presented the recommendation for Approval of State Retirees hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2015 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. § 27-104-17 (3). The Executive Director and staff of ITS jointly recommend approval of State Retirees Frank Conerly, Ginger Breland, Dianne Martin, Robert Harrison, and James Rule hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2015 for ITS for a total not-to-exceed amount of \$150,865.00.

On motion by Shane Loper and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 15 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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Rodney Pearson directed the Board's attention to the need for nomination of a Chairman and Vice-Chairman to begin serving July 1, 2014.

On motion by Keith Van Camp and second by Shane Loper that Tom Wicker serve as Chairman of the ITS Board for one year, effective July 1, 2014:

Motion carried; unanimously, with Tom Wicker abstaining from the vote.

On motion by Keith Van Camp and second by Shane Loper that June Songy serve as Vice-Chairman for one year, effective July 1, 2014:

Motion carried; unanimously, with June Songy abstaining from the vote.

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The Board discussed Agenda Item No. 17 regarding authorization of per diem, travel and other

expenses for ITS Board members through June 30, 2015. The staff of ITS recommends a motion to authorize per diem, travel and other expenses as required for ITS Board members to attend the scheduled monthly meetings of the ITS Board through June 30, 2015, along with other meetings as required in the performance of their duties.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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The Board discussed Agenda Item No. 18 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, July 17, 2014, and confirmation of the Board Meeting Schedule for Fiscal Year 2015.

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On motion by Tom Wicker and second by Keith Van Camp that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, June 19, 2014.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, June 19, 2014.

June Songy - per diem and expenses for 1 day;

Board Meeting, June 19, 2014.

Keith Van Camp - per diem and expenses for 1 day;

Board Meeting, June 19, 2014.

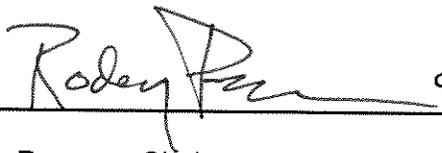
Tom Wicker - per diem and expenses for 1 day;

Board Meeting, June 19, 2014.

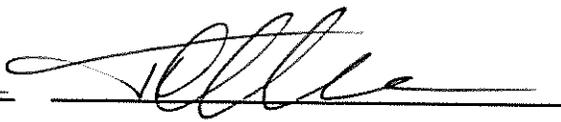
Motion carried; unanimously.

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There being no further business, the meeting was adjourned by Rodney Pearson.



Rodney Pearson, Chairman



Tom Wicker, Vice-Chairman