

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

February 20, 2014

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, February 20, 2014, at 11:00 a.m.

Members Present:

Rodney Pearson, Chairman
Thomas A. Wicker, Vice-Chairman
D. Shane Loper
J. Keith Van Camp

Legislative Advisors Not Present:

Representative Gary V. Staples
Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director
Michele Blocker, ITS Chief Administrative Officer
Roger Graves, ITS Chief Operations Officer
Lynn Ainsworth, Information Systems Services (ISS) Division Director
Steven Walker, Telecomm Services Division Director
Laura Pentecost, Data Services Division Director
David Johnson, Internal Services Division Director

Jay White, Information Security Division Director
Donna Nead Rogers, Special Assistant Attorney General
Drew Schimmel, Special Assistant Attorney General
Tina Wilkins, ISS Procurement Process Specialist
Renee Murray, ISS Technology Consultant
Tangela Harrion, ISS Technology Consultant
Anthony Hardaway, ISS Technology Consultant
Paula Conn, ISS Technology Consultant
Chris Grimmer, ISS Technology Consultant
Donna Hamilton, ISS Technology Consultant
Teresa Washington, ISS Technology Consultant
Patti Irgens, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Kenny Wilson, ISS Technology Consultant
Jill Chastant, ISS Technology Consultant
Debra Brown, IT Planning Coordinator
Kevin Gray, IT Planning Coordinator
Caren Brister, Strategic Communications
AliceClaire Thompson, Strategic Communications
Gina Sullivan, Internal Services Division
Leslie Swilley, Internal Services Division
Jerry Guillory, Data Services Division
Mike Hatch, Data Services Division
Ravaughn Robinson, Emerging Technology Coordinator
Gary LeBlanc, Infrastructure Planning Architect

Others Present:

Kathy Gates, University of Mississippi

Robin Miller, University of Mississippi

Jim Willis, Mississippi Department of Transportation

Ray Barksdale, Mississippi Department of Transportation

Mike Roberts, Mississippi Department of Transportation

Brian Housin, Mississippi Department of Transportation

Chris Kimbrell, Mississippi Department of Transportation

Rene Hunt, Mississippi State University

Curtis Thornhill, Mississippi Department of Wildlife, Fisheries and Parks

Jason Thompson, Mississippi Department of Wildlife, Fisheries and Parks

Jennifer Head, Mississippi Department of Wildlife, Fisheries and Parks

John Davis, Mississippi Department of Human Services

Cathy Sykes, Mississippi Department of Human Services

Richard Berry, Mississippi Department of Human Services

Mike Bullard, Mississippi Department of Human Services

Chris Christmas, Mississippi Department of Human Services

Mark Allen, Mississippi Department of Human Services

Valeria O'Neal, Mississippi Department of Human Services

William Ogle, Mississippi Department of Human Services

LeAnne Brady, Mississippi Department of Employment Security

Mohammed Jalaluddin, Mississippi Department of Employment Security

John Garrett, Mississippi Department of Employment Security

Casonja Thompson, Mississippi Department of Employment Security

Charlie Case, Mississippi Secretary of State's Office

Tim Ross, Presidio

Nathan Slater, CSpire
Janice Fitzgerald, CSpire
Karen Newman, The Clay Firm
Mary Tucker, BCI
Tony Bailey, BCI
Jordan Nohra, BCI
John Hollingshead, BCI
Kris Gautier, AT&T
Mike Kling, Cisco
John Wilson, Cisco
Alan Hasliy, Microsoft
Robert Van Meter, Microsoft
Richard Lees, GDH Government Services
Freda Guzman, VSS
Josh Gregory, Frontier Strategies

Rodney Pearson called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on January 16, 2014.

On motion by Shane Loper and second by Tom Wicker that the minutes of the January 16, 2014 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Chris Grimmer and Kathy Gates, Chief Information Officer, presented Project No. 41106, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI**

(UM) to conduct multiple procurements for the acquisition of an enterprise resource planning (ERP) system infrastructure upgrade with enterprise reporting tools. The staffs of ITS and UM jointly recommend approval of the exemption request at a total estimated 2-year lifecycle cost of \$2,938,000.00. UM will conduct multiple procurements in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Donna Hamilton and Jim Willis, Assistant State Traffic Engineer, presented an overview and request to issue RFP No. 3755-41020 to upgrade or replace the Safety Analysis Management System and Crash Editing Tool for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly request approval to advertise and publish RFP No. 3755-41020 to upgrade or replace the Safety Analysis Management System and Crash Editing Tool for MDOT.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Teresa Washington and Rene Hunt presented the recommendation for RFP No. 3452-40749 for the continuation of the Agreement with Blackboard Inc. for licensing and related services for **MISSISSIPPI STATE UNIVERSITY (MSU)**. The staffs of ITS and MSU jointly recommend approval of the continuation of this Agreement with Blackboard through June 30, 2018, in an amount not to exceed \$1,210,458.00 for licensing and related services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$2,355,287.50.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be

approved:

Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the agenda item.

Agenda Item No. 5: Teresa Washington, Jason Thompson and Curtis Thornhill, Chief Systems Information Officer, presented the Recommendation for RFP Nos. 3492-40450 and 3493-40450 for the continuation of the Agreements with Active Outdoors for the Hunt/Fish Point-of-Sale application and Park Reservation system for the **MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS (MDWFP)**. The staffs of ITS and MDWFP jointly recommend approval of the continuation of these Agreements with Active Outdoors through March 31, 2017, in an amount not to exceed \$1,192,459.00 for transaction fees for the Hunt/Fish Point-of-Sale application and Park Reservation system. With this continuation, the revised total not-to-exceed lifecycle cost of these projects is \$10,501,374.00.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Jill Chastant and Mark Allen, Chief Systems Information Officer, presented an evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) Number 40657 issued January 6, 2014, based on General RFP No. 3707, for statewide equipment maintenance for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend selection of Business Communications, Inc. as the lowest vendor responding to LOC No. 3707-40657, to provide statewide equipment maintenance for MDHS at a total three-year life cycle cost of \$1,089,813.89.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be

approved:

Motion carried; unanimously.

Agenda Item No. 7: Tangela Harrion, Ricky Berry, Executive Director, and Cathy Sykes, Director of Field Operations, presented the evaluation and recommendation of proposals received in response to RFP No. 3738-40839 seeking a qualified vendor to provide a Central Receipting and Disbursement Unit for the Division of Field Operations for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend the selection of Informatix, Inc., as lowest and best vendor responding to RFP No. 3738, to provide a Central Receipting and Disbursement Unit, at a total 3-year life cycle cost of \$6,764,552.00.

On motion by Shane Loper and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Debra Spell, LeAnne Brady, and Mohammed Jalaluddin, Director, Office of Technology Innovation, presented the recommendation for Project No. 40897 for an increase to the Agreement with TATA American International Corporation, D/B/A TCS America to provide Phase II Tax System support for the Unemployment Insurance System (UI) for **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staffs of ITS and MDES jointly recommend approval of the increase to the Agreement with TATA American International Corporation, D/B/A TCS America through October 31, 2017, in an amount not to exceed \$2,764,574.57 to provide Phase II Tax System support for the Unemployment Insurance System. With this increase, the revised total not-to-exceed lifecycle cost for this project is \$89,638,402.90.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be

approved:

Motion carried; unanimously.

Agenda Item No. 9: Donna Hamilton, LeAnne Brady, and Mohammed Jalaluddin, Director, Office of Technology Innovation, presented the recommendation for Project No. 40883 for a Change Order to the Agreement with VSS, LLC, to purchase software and services for the implementation of a Business Intelligence System, Data Archival, and Security Upgrades to enhance the Unemployment Insurance System (UI) for **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staffs of ITS and MDES jointly request approval of this Change Order Request in the amount of \$428,960.00 to implement a Business Intelligence System, Data Archival, and Security Upgrades. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,333,738,55.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 10 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 11 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, March 20, 2014.

On motion by Tom Wicker and second by Shane Loper that the following per diem and expenses be approved:

Keith Van Camp - per diem and expenses for 1 day;

Board Meeting, February 20, 2014.

Shane Loper - per diem and expenses for 1 day;

Board Meeting, February 20, 2014.

Rodney Pearson - per diem and expenses for 1 day;

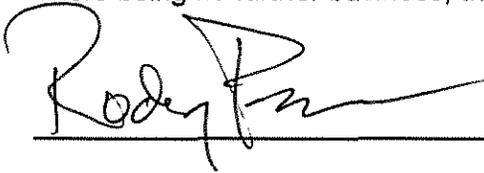
Board Meeting, February 20, 2014.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, February 20, 2014.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Rodney Pearson.



Rodney Pearson, Chairman



Tom Wicker, Vice-Chairman