

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

March 20, 2014

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, March 20, 2014, at 11:00 a.m.

Members Present:

Rodney Pearson, Chairman
Thomas A. Wicker, Vice-Chairman
D. Shane Loper
June Songy (did not vote)
J. Keith Van Camp (via conference call)

Legislative Advisors Not Present:

Representative Gary V. Staples
Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director
Michele Blocker, ITS Chief Administrative Officer
Roger Graves, ITS Chief Operations Officer
Lynn Ainsworth, Information Systems Services (ISS) Division Director
Laura Pentecost, Data Services Division Director
David Johnson, Internal Services Division Director

Jay White, Information Security Division Director
Donna Nead Rogers, Special Assistant Attorney General
Renee Murray, ISS Technology Consultant
Tangela Harrion, ISS Technology Consultant
Anthony Hardaway, ISS Technology Consultant
Paula Conn, ISS Technology Consultant
Chris Grimmer, ISS Technology Consultant
Donna Hamilton, ISS Technology Consultant
Teresa Washington, ISS Technology Consultant
Patti Irgens, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Kenny Wilson, ISS Technology Consultant
Jill Chastant, ISS Technology Consultant
Kay-Lynn Meador, ISS Technology Consultant
Ben Garrett, ISS Technology Consultant
Debra Brown, IT Planning Coordinator
Kevin Gray, IT Planning Coordinator
Caren Brister, Strategic Communications
AliceClaire Thompson, Strategic Communications
Gina Sullivan, Internal Services Division
Leslie Swilley, Internal Services Division
Jeff Jennings, Data Center Infrastructure Manager
Gary LeBlanc, Infrastructure Planning Architect

Others Present:

Scott Clements, Mississippi Department of Education

Bobby Massey, Mississippi Department of Education
Rita Rutland, Mississippi Division of Medicaid
Becky Thompson, Mississippi Department of Finance and Administration
Cindy Crocker, Mississippi Department of Finance and Administration
David Pitcock, Mississippi Department of Finance and Administration
David Sliman, University of Southern Mississippi
Sheri Rawls, University of Southern Mississippi
Mike Rackley, Mississippi State University
Roger Smith, Mississippi State University
Rene Hunt, Mississippi State University
Audrey McAfee, Mississippi Department of Corrections
Gwendolynn Santos, Mississippi Department of Corrections
Charlie Case, Mississippi Secretary of State's Office
Tim Ross, Presidio
Karen Newman, The Clay Firm
Kris Gautier, AT&T
Mike Kling, Cisco
Alan Hasling, Microsoft
Brad Stromp, Dell
Mark McLemore, EMC
Rich Denson, HP

Rodney Pearson called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on February 20, 2014.

On motion by Shane Loper and second by Tom Wicker that the minutes of the February 20, 2014 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 8: Tangela Harrion, Rene Hunt, and Mike Rackley, Chief Information Officer presented the recommendation for Project No. 41155 for the continuation of the Agreement with Mythics Inc. for an Oracle Software Licenses and Services Agreement for **MISSISSIPPI STATE UNIVERSITY (MSU)**. The staffs of ITS and MSU jointly recommend approval of the continuation of this Agreement with Mythics, Inc. through June 30, 2019, in an amount not to exceed \$1,861,258.05 for support on Oracle software licenses and services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,881,770.51.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the agenda item.

Agenda Item No. 9: Teresa Washington and Roger Smith, Senior Computer Specialist, presented Project No. 41117, requesting approval for the sole-source acquisition of an expansion of the existing high performance computing system from Cray, Inc. for **MISSISSIPPI STATE UNIVERSITY (MSU)**. The staffs of ITS and MSU jointly recommend Cray, Inc. as the sole-source provider of an expansion of the existing high performance computing system, at a total 3-year life cycle cost of \$2,499,908.00.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the agenda item.

Agenda Item No. 2: Kay-Lynn Meador, Scott Clements, Director of Child Nutrition, and Bobby Massey, Chief Information Officer, presented an overview and request to issue RFP No. 3749-40773 for the acquisition of a Child Nutrition management application for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly request approval to advertise and publish RFP No. 3749-40773 for the acquisition of a Child Nutrition management application for MDE.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Chris Grimmer and Rita Rutland, Chief Systems Information Officer presented Project No. 41115, requesting approval of an exemption for the **MISSISSIPPI DIVISION OF MEDICAID (MDOM)** to request proposals for the acquisition of independent verification and validation (IV & V) consulting services. The staffs of ITS and MDOM jointly recommend approval of the exemption request at a total estimated 1-year lifecycle cost of \$850,000.00. MDOM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Kenny Wilson, Cindy Crocker, MAGIC Project Director, and Becky Thompson, DFA Deputy Director, presented an overview and request to issue Letter of Configuration (LOC) Number 41190, based on General RFP No. 3742, for the acquisition of professional services to supplement the training of State employees on Mississippi's

Accountability System for Government Information and Collaboration (MAGIC) for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly request approval to publish LOC No. 41190 for the acquisition of professional services to supplement end-user training of State employees on MAGIC for DFA.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Ben Garrett, Cindy Crocker, MAGIC Project Director, and Becky Thompson, DFA Deputy Director, presented an overview and request to issue Letter of Configuration (LOC) Number 40607, based on General RFP No. 3742, for the acquisition of professional services to assist in supporting ongoing MAGIC operations following Phase I Go-Live for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and the DFA jointly request approval to publish LOC No.40607 for the acquisition of professional services to assist in supporting ongoing MAGIC operations following Phase I Go-Live for DFA.

On motion by Shane Loper and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Patti Irgens, Cindy Crocker, MAGIC Project Director, and Becky Thompson, DFA Deputy Director, presented the recommendation for Project No. 41100 for the continuation of the Agreement with Resolve Tech Solutions, Inc. for Advanced Business Application Programming (ABAP) development and support for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of the continuation of these Agreements with Resolve Tech

Solutions, Inc. through September 30, 2015, in an amount not to exceed \$1,060,800.00 for ABAP development and support. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,560,000.00.

On motion by Shane Loper and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Ben Garrett, David Sliman, Chief Systems Information Officer, and Sheri Rawls, USM's Learning Enhancement Center Director presented the recommendation for Project No. 40758 for the continuation of the Agreement with Blackboard, Inc. for acquisition of licensing, hosting, and services related to the Blackboard Learning Management System the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)**. The staffs of ITS and USM jointly recommend approval of the continuation of this Agreement with Blackboard, Inc. through September 30, 2019, in an amount not to exceed \$2,596,009.73. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,106,612.69.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 10: Jill Chastant, Audrey McAfee, MIS Director, and Gwendolynn Santos presented the recommendation for Project No. 41041 for the continuation of the Agreement with Appriss, Inc. for maintenance and support services for an additional 4.5 years for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommend approval of the continuation of this Agreement with Appriss, Inc. through December 31, 2018, in an amount not to exceed \$3,232,277.79 for maintenance and support services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is

\$7,936,421.61.

On motion by Shane Loper and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 11 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 12 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, April 17, 2014.

On motion by Tom Wicker and second by Shane Loper that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, March 20, 2014.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, March 20, 2014.

June Songy - per diem and expenses for 1 day;

Board Meeting, March 20, 2014.

Keith Van Camp - per diem and expenses for 1 day;

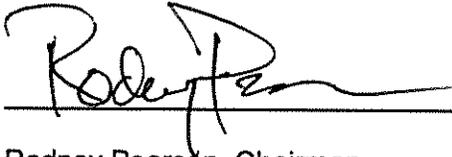
Board Meeting, March 20, 2014.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, March 20, 2014.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Rodney Pearson.

A handwritten signature in black ink, appearing to read "Rodney Pearson", written over a horizontal line.

Rodney Pearson, Chairman

A handwritten signature in black ink, appearing to read "Tom Wicker", written over a horizontal line.

Tom Wicker, Vice-Chairman