

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES  
BOARD MEETING AGENDA**

Location: ITS Board Room  
ITS Office Building  
3771 Eastwood Drive  
Jackson, Mississippi 39211

Date: Thursday, February 20, 2014

Time: 11:00 A.M.

Agenda:

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of January 16, 2014 minutes

**Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemptions, and Planned Purchase Requests is as follows:**

- Agenda Item No. 2: Chris Grimmer and Kathy Gates, Chief Information Officer will present Project No. 41106, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI (UM)** to conduct multiple procurements for the acquisition of an enterprise resource planning (ERP) system infrastructure upgrade with enterprise reporting tools. The staffs of ITS and UM jointly recommend approval of the exemption request at a total estimated 2-year lifecycle cost of \$2,938,000.00. UM will conduct multiple procurements in accordance with all statutory requirements for such acquisitions.
- Agenda Item No. 3: Donna Hamilton, Jim Willis, Assistant State Traffic Engineer, and Ray Barksdale, Chief Information Officer, will present an overview and request to issue RFP No. 3755-41020 to upgrade or replace the Safety Analysis Management System and Crash Editing Tool for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly request approval to advertise and publish RFP No. 3755-41020 to upgrade or replace the Safety Analysis Management System and Crash Editing Tool for MDOT.

**Projects for Approval of the Recommended Selection/Award are as follows:**

- Agenda Item No. 4: Teresa Washington and Mike Rackley, Chief Information Officer, will present the recommendation for RFP No. 3452-40749 for the continuation of the Agreement with Blackboard Inc. for licensing and related services for **MISSISSIPPI STATE UNIVERSITY (MSU)**. The staffs of ITS and MSU jointly recommend approval of the continuation of this Agreement with Blackboard through June 30, 2018, in an amount not to exceed \$1,210,458.00 for licensing and related services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$2,355,287.50.

- Agenda Item No. 5: Teresa Washington and Curtis Thornhill, Chief Information Systems Officer, will present the Recommendation for RFP Nos. 3492-40450 and 3493-40450 for the continuation of the Agreements with Active Outdoors for the Hunt/Fish Point-of-Sale application and Park Reservation system for the **MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS (MDWFP)**. The staffs of ITS and MDWFP jointly recommend approval of the continuation of these Agreements with Active Outdoors through March 31, 2017, in an amount not to exceed \$1,192,459.00 for transaction fees for the Hunt/Fish Point-of-Sale application and Park Reservation system. With this continuation, the revised total not-to-exceed lifecycle cost of these projects is \$10,501,374.00.
- Agenda Item No. 6: Jill Chastant and Mark Allen, CSIO, will present an evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) Number 40657 issued January 6, 2014, based on General RFP No. 3707, for statewide equipment maintenance for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend selection of Business Communications, Inc. as the lowest vendor responding to LOC No. 3707-40657, to provide statewide equipment maintenance for MDHS at a total three-year life cycle cost of \$1,089,813.89.
- Agenda Item No. 7: Tangela Harrion, John Davis, Deputy Administrator, and Cathy Sykes, Director of Field Operations, will present the evaluation and recommendation of proposals received in response to RFP No. 3738-40839 seeking a qualified vendor to provide a Central Receipting and Disbursement Unit for the Division of Field Operations for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The Best and Final Offer responses were due February 14, 2014. A recommendation will be forthcoming at the Board Meeting.
- Agenda Item No. 8: Debra Spell, Dale Smith, Chief Operating Officer, and Mohammed Jalaluddin, Director, Office of Technology Innovation, will present the recommendation for Project No. 40897 for an increase to the Agreement with TATA American International Corporation, D/B/A TCS America to provide Phase II Tax System support for the Unemployment Insurance System (UI) for **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staffs of ITS and MDES jointly recommend approval of the increase to the Agreement with TATA American International Corporation, D/B/A TCS America through September 30, 2017, in an amount not to exceed \$2,764,574.57 to provide Phase II Tax System support for the Unemployment Insurance System. With this increase, the revised total not-to-exceed lifecycle cost for this project is \$89,638,402.90.
- Agenda Item No. 9: Donna Hamilton, Dale Smith, Chief Operating Officer, and Mohammed Jalaluddin, Director, Office of Technology Innovation, will present the recommendation for Project No. 40883 for a Change Order to the Agreement with VSS, LLC, to purchase software and services for the implementation of a Business Intelligence System, Data Archival, and Security Upgrades to enhance the Unemployment Insurance System (UI) for **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staffs of ITS and MDES jointly request approval of this Change Order Request in the amount of \$428,960.00 to implement a Business Intelligence System, Data Archival, and Security Upgrades. With this

continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,333,738.55.

**Other Items being presented are as follows:**

- Agenda Item No. 10: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.
- Agenda Item No. 11: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, March 20, 2014.
- Approval of Per Diem
- Adjournment

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Craig P. Orgeron, Ph.D.