

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES  
BOARD MEETING AGENDA**

**Location:** ITS Board Room  
ITS Office Building  
3771 Eastwood Drive  
Jackson, Mississippi 39211

**Date:** Thursday, January 17, 2013

**Time:** 11:00 A.M.

**Agenda:**

- Call to Order
- Pledge of Allegiance to the United States Flag, led by Terri Heidelberg
- Introduction of Guests
- Agenda Item No. 1: Approval of December 20, 2012 minutes

**Project for Approval of the Recommended Selection/Award is as follows:**

- Agenda Item No. 2: Ben Garrett and Gary Rawson will present the recommendation for Project No. 40240 for the continuation of the Agreement with BroadMap, LLC for broadband mapping, deployment, adoption consulting and services for one year for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval of the continuation of the Agreement with BroadMap, LLC through December 31, 2013 in an amount not to exceed \$422,820.00, to extend broadband mapping, deployment, adoption consulting and services for one year. With this amendment, the revised total lifecycle cost of this project is \$2,382,243.00.

**Other Items being presented are as follows:**

- Agenda Item No. 3: Anthony Hardaway and Debra Spell will present an overview of the Microsoft contracting process and request for the Board to recommend a course of action moving forward for approval of planned purchases for Microsoft acquisitions. The staff of ITS recommends approval by the ITS Board of one of the following models for future use of the Microsoft Express Products List (EPL) 3640:

**Model 1:** Continue to use the current approval model, whereby the award of RFP No. 3640 was approved by the ITS Executive Director, use of the award by individual customers over \$250,000 but less than \$1,000,000 is approved by the ITS Executive Director, and use of the award by individual customers over \$1,000,000 is approved by the ITS Board.

**Model 2:** Have the ITS Board approve the use of RFP No. 3640 by individual customers in accordance with the EPL 3640 Instructions for Use document without further approval by the ITS Board.

- **Agenda Item No. 4:** Jimmy Webster will present the *FY12 Annual Report*. The staff of ITS recommends approval to publish the *FY12 Annual Report*.
- **Agenda Item No. 5:** Jimmy Webster will present the *2012-2013 State of Mississippi Infrastructure and Architecture Plan*. The staff of ITS recommends approval to publish the *2012-2013 State of Mississippi Infrastructure and Architecture Plan*.
- **Agenda Item No. 6:** Acknowledgment of *IT Resources in State Government: A RoadMap* and IT Consulting Services Reports for July 1, 2012 through December 31, 2012.
- **Agenda Item No. 7:** Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.
- **Agenda Item No 8:** Verification of Quorum for next ITS Board Meeting scheduled for Thursday, February 21, 2013.
- **Approval of Per Diem**
- **Adjournment**

Craig P. Orgeron  
Craig P. Orgeron, Ph.D. 