

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, September 20, 2012

Time: 11:00 A.M.

Agenda:

- Call to Order
- Pledge of Allegiance to the United States Flag, led by Lisa Kuyrkendall
- Introduction of Guests
- Agenda Item No. 1: Approval of August 16, 2012 minutes

Project for Preliminary Approval of Technology Plan and Procurement Approach, Exemptions, and Planned Purchase Requests are as follows:

- Agenda Item No. 2: Teresa Washington and Tim Ragland, Chief Information Systems Officer, will present the overview and request to issue Letter of Configuration (LOC) No. 40048 for the acquisition of professional services to manage and support the EBT/e-Payment Systems for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly request approval publish LOC No. 40048 for the acquisition of professional services to manage and support the EBT/e-Payment Systems for MDHS.
- Agenda Item No. 3: Teresa Washington and Veronica Lockett, Systems Manager, WIC IT, will present the overview and request to proceed with Project No. 40084 for the acquisition of hardware and software for the implementation of the SPIRIT WIC Clinical System for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)** and request for delegating to the ITS Executive Director approval of the awards. The staffs of ITS and MSDH jointly request approval to proceed with Project No. 40084 for the acquisition of hardware and software for the implementation of the SPIRIT WIC Clinical System. In addition, the staffs of ITS and MSDH jointly request that each of the resulting procurement awards be delegated to the ITS Executive Director at an amount not to exceed \$1,117,813.95.
- Agenda Item No. 4: Stephen Houston and Karolyn Bridges Jordan, Project Manager Officer, will present an overview and request to issue RFP No. 3699-39773 for the

acquisition of a web-based Medicaid system to perform administrative activities in schools for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly request approval to advertise and publish RFP No. 3699-39773 for the acquisition of a web-based Medicaid system to perform administrative activities in schools for MDE.

- **Agenda Item No. 5:** Stephen Houston and Ray Barksdale, Chief Information Officer, will present the recommendation for Project No. 40129 submitted under the ITS Planned Purchases Procedure for Fiscal Year 2013 by the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly recommend approval of the planned purchases request to purchase hardware, software, and support from the IT Hardware, Software, Microsoft, and Intergraph Express Products Lists at a cost not to exceed \$2,707,554.29.

Project for Approval of the Recommended Selection/Award is as follows:

- **Agenda Item No. 6:** Donna Hamilton and Becky Thompson, Deputy Executive Director, will present the recommendation for RFP No. 3542-39804 for a Change Order to the Agreement with Salvaggio, Teal, and Associates, to extend the Independent Verification and Validation (“IV&V”) services for the MAGIC Project for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of this Change Order Request in the amount of \$1,800,000.00, to provide Independent Verification and Validation services for the MAGIC project. With this Change Order, the revised total life cycle cost of this project is \$9,149,881.35.

Other Items being presented are as follows:

- **Agenda Item No. 7:** Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.
- **Agenda Item No 8:** Verification of Quorum for next ITS Board Meeting scheduled for Thursday, October 18, 2012.
- Approval of Per Diem
- Adjournment


Craig P. Orgeron, Ph.D. 