

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

May 24, 2013

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Friday, May 24, 2013, at 11:00 a.m.

Members Present:

Derek Gibbs, Chairman

Rodney Pearson, Vice-Chairman

D. Shane Loper

Lynn C. Patrick

Thomas A. Wicker

Legislative Advisors Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director

Donna Rogers, Special Assistant Attorney General

Jay White, Information Security Division Director

Laura Pentecost, Data Services Division Director

Drew Schimmel, Special Assistant Attorney General

Tina Wilkins, ISS Technology Consultant

Anthony Hardaway, ISS Technology Consultant

Renée Murray, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Donna Hamilton, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Chris Grimmer, ISS Technology Consultant

Teresa Washington, ISS Technology Consultant

Ben Garrett, ISS Technology Consultant

Leslie Swilley, Internal Services Division

Gina Sullivan, Internal Services Division

Erin Hamilton, Data Services Division

Others Present:

Melissa May, Mississippi Department of Education

Mohammed Jalaluddin, Mississippi Department of Employment Security

Denise Jones, Mississippi Department of Transportation

Ray Barksdale, Mississippi Department of Transportation

Scot Ehgott, Mississippi Department of Transportation

Jim Willis, Mississippi Department of Transportation

Mike Stokes, Mississippi Department of Transportation

Joe Surkin, Mississippi State Department of Health

Tammy Clark, Mississippi State Department of Health

John Scott, State Veterans Affairs Board

Jay Eads, Mississippi Department of Insurance

Jim Wilkerson, HDI Solutions, LLC

Mark McLemore, EMC

Chad Curtis, Presidio

Ed Gogoh, Presidio

Janice Fitzgerald, CSpire

Jennifer Hinman, CSpire

Kris Gautier, AT&T

Mike Kling, Cisco

Taylor Strickland, Strickland Communications Consultants

Quentin Whitwell, The Talon Group

Derek Gibbs called the meeting to order, and introduced Erin Hamilton to lead the Pledge of Allegiance to the United States Flag. Erin led the audience in the Pledge of Allegiance. Guests introduced themselves.

Agenda Item No. 1: Derek Gibbs directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on April 26, 2013.

On motion by Lynn Patrick and second by Tom Wicker that the minutes of the April 26, 2013 meetings be approved as written:

Motion carried; unanimously, with Rodney Pearson abstaining from the vote.

Agenda Item No. 2: Teresa Washington and Melissa May, Office Director, Bureau of Compliance and Reporting, presented the recommendation for RFP No. 3692-40391 for the acquisition of the Canvas K-12 Learning Management System for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend the selection of Instructure Inc. to provide the Canvas K-12 Learning Management System at a total 5-year life cycle cost of \$1,309,900.00.

On motion by Lynn Patrick and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Debra Spell and Mohammed Jalaluddin, Director, Office of Technology Innovation, presented the recommendation for Project No. 40554 for the continuation of the Agreement with TATA American International Corporation, D/B/A TCS America to provide support for the Unemployment Insurance System (UI) for **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staffs of ITS and MDES jointly recommend approval of the continuation of this Agreement with TATA American International Corporation. D/B/A TCS America through December 31, 2015, in an amount not to exceed \$4,282,302.46 to

provide support for the Unemployment Insurance System. With this continuation, the revised total not-to-exceed lifecycle cost for this project is \$86,873,828.33.

On motion by Tom Wicker and second by Shane Loper that the Agreement with TATA American International Corporation, D/B/A TCS America be continued through December 31, 2014, in an amount pro-rated from the fixed cost for support activities from the staff recommendation for a longer term, to provide support for the Unemployment Insurance System:

Motion carried; unanimously.

Agenda Item No. 4: Ben Garrett and Denise Jones, Deputy Director of Information Systems, presented Project No. 40441 requesting approval of an exemption for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)** to acquire a Traffic Incident Management module for their existing Advanced Transportation Management System (ATMS). The staffs of ITS and MDOT jointly recommend approval of the exemption request to acquire the Traffic Incident Management module at a total 2-year estimated lifecycle cost of \$1,094,987.00.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Donna Hamilton, Tammy Clark, and Joe Surkin, Acquisition and Consolidation Director, presented the recommendation for RFP No. 3682-40426/40506 for a Change Order to the Agreement with Pace Performance Group, LLC, to plan and manage the enterprise deployment of SharePoint 2013, SQL Server 2012, Microsoft Project Server, Team

Foundation Server, Dynamics AX, and Customer Relation Management and for a Change Order for services to deploy the PACE Immunization Program Intelligence Module (IPIM) and the Vaccine Accountability System, for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval of a Change Order Request in the amount of \$99,900.00, to plan and manage the enterprise deployment of SharePoint 2013, SQL Server 2012, Microsoft Project Server, Team Foundation Server, Dynamics AX, and Customer Relation Management. With this Change Order, the revised total lifecycle cost of this project is \$1,058,700.00. The staffs of ITS and MSDH jointly recommend approval of a Change Order Request in the amount of \$668,872.00, to provide services to deploy the PACE Immunization Program Intelligence Module (IPIM) and the Vaccine Accountability System. With this Change Order, the revised total life cycle cost of this project is \$1,727,572.00. On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 6 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

Agenda Item No. 7: Consideration by the ITS Board of the Review Request from HDI Solutions, LLC of the ITS Executive Director's decision in the protest by HDI Solutions, LLC of the award of RFP No. 3695-39947 for the acquisition of a statewide Uninsured Motorist Management System for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)** in cooperation with the **MISSISSIPPI COMMISSIONER OF INSURANCE** and the

MISSISSIPPI DEPARTMENT OF REVENUE (DOR).

Tom Wicker stated there was a need to go into closed session to determine the need for executive session.

On motion by Tom Wicker and second by Lynn Patrick that the ITS Board convene in closed session to determine the need for executive session:

Motion carried; unanimously.

The determination for executive session was discussed in closed session, and on motion by Tom Wicker and second by Lynn Patrick that the ITS Board convene in executive session to discuss prospective litigation:

Motion carried; unanimously.

The ITS Board returned to open session. Derek Gibbs called the session to order and announced that pursuant to Mississippi Code 25-41-7(4)(b), the ITS Board would convene in executive session to discuss prospective litigation. Derek Gibbs further announced the motion to convene in executive session was made by Tom Wicker with a second by Lynn Patrick during the closed session, and that the motion carried with a unanimous vote.

The ITS Board convened in executive session.

Members Present:

Derek Gibbs, Chairman

Rodney Pearson, Vice-Chairman

D. Shane Loper

Lynn C. Patrick

Thomas A. Wicker

Legislative Advisors Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Donna Rogers, Special Assistant Attorney General

Drew Schimmel, Special Assistant Attorney General

Tina Wilkins, ISS Technology Consultant

Renée Murray, ISS Technology Consultant

No actions were taken during executive session.

On motion by Rodney Pearson and second by Shane Loper that the ITS Board conclude executive session and return to open session:

Motion carried; unanimously.

The ITS Board returned to open session and Derek Gibbs called the session to order.

On motion by Tom Wicker and second by Lynn Patrick that the ITS Board finds that the procurement for RFP 3695-39947 was properly conducted, that the process was open and fair and that each responding bidder was afforded a level playing field in competing for the contract, and that all of the issues presented in HDI's request for review of the decision of the Executive Director with respect to its protest of the award of the RFP are without merit; therefore, the ITS Board denies the protest presented by HDI Solutions, LLC, and affirms the decision of the ITS Executive Director, consistent with the ITS Board's written decision considered in Executive Session, with the ITS staff being directed to publish this outcome as outlined in the ITS Protest Policy and Procedures:

Motion carried; unanimously.

The Board discussed Agenda Item No. 8 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, June 20, 2013.

On motion by Rodney Pearson and second by Lynn Patrick that the following per diem and expenses be approved:

Derek Gibbs - per diem and expenses for 1 day;

Board Meeting, May 24, 2013.

Shane Loper - per diem and expenses for 1 day;

Board Meeting, May 24, 2013.

Lynn Patrick - per diem and expenses for 1 day;

Board Meeting, May 24, 2013.

Rodney Pearson - per diem and expenses for 1 day;

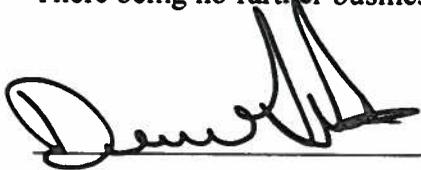
Board Meeting, May 24, 2013.

Tom Wicker - per diem and expenses for 1 day;

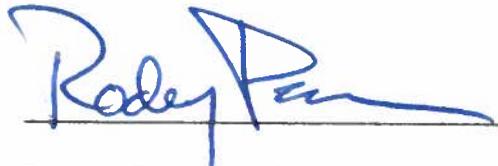
Board Meeting, May 24, 2013.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Derek Gibbs.



Derek Gibbs, Chairman



Rodney Pearson, Vice-Chairman