

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, December 20, 2012

Time: 11:00 A.M.

Agenda:

- Call to Order
- Pledge of Allegiance to the United States Flag, led by Mark Scutch with daughter Sophia
- Introduction of Guests
- Agenda Item No. 1: Approval of November 29, 2012 minutes

Project for Preliminary Approval of Technology Plan and Procurement Approach, Exemptions, and Planned Purchase Requests are as follows:

- Agenda Item No. 2: Stephen Houston and Marc Wilson, Chief Systems Information Officer, will present the recommendation for Project No. 40202, submitted under the ITS Planned Purchases Procedure for Fiscal Year 2013 by the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH) Health Informatics**. The staffs of ITS and MSDH jointly recommend approval of the planned purchases request to purchase a three-year Enterprise Agreement using the Microsoft Express Products List from CDW-G, at a cost not to exceed \$1,942,455.96 during Fiscal Years 2013-2015.

Project for Approval of the Recommended Selection/Award is as follows:

- Agenda Item No. 3: Teresa Washington and Rita Rutland, Chief Systems Information Officer, will present the evaluation and recommendation of proposals received in response to RFP No. 3686-39801 for the acquisition of professional services to implement a Service Oriented Architecture (SOA) based Nationwide Health Information Network (NHIN) Platform for the **OFFICE OF THE GOVERNOR – DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend the selection of Willow Healthcare Consulting LLC, as lowest and best vendor responding to RFP No. 3686, to provide professional services to implement a Service Oriented Architecture (SOA) based Nationwide Health Information Network (NHIN) Platform, at a total 5-year life cycle cost of \$1,240,200.00.

- **Agenda Item No. 4:** Teresa Washington and Will Simpson, Interim Chief Systems Information Officer, will present Project No. 40048, the evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) No. 40048-3671 issued October 23, 2012, for the acquisition of professional services to manage and support the EBT/e-Payment Systems for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend the selection of Ciber, Inc. as lowest and best vendor responding to LOC No. 40048, for the acquisition of professional services to manage and support the EBT/e-Payment Systems, at a total 3-year lifecycle cost of \$1,173,000.00.
- **Agenda Item No 5:** Donna Hamilton and Christian Pruett, Assistant Executive Director for eLearning and Instructional Technology, will present the evaluation and recommendation of RFP No. 3692-39877 for the acquisition of a Learning Management System for the **MISSISSIPPI COMMUNITY COLLEGE BOARD (MCCB)**. The staffs of ITS and MCCB jointly recommend the selection of Instructure, Inc. as lowest and best vendor responding to RFP No. 3692, to provide a hosted Learning Management System, at a total 5-year lifecycle cost of \$4,285,209.60.

Other Items being presented are as follows:

- **Agenda Item No. 6:** *Acknowledgment of Information Technology Positions by Agency and Occupational Analysis Reports as of October 31, 2012.*
- **Agenda Item No. 7:** Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.
- **Agenda Item No 8:** Verification of Quorum for next ITS Board Meeting scheduled for Thursday, January 17, 2013.
- **Approval of Per Diem**
- **Adjournment**



Craig P. Orgeron, Ph.D.