

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

October 27, 2011

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, October 27, 2011, at 11:00 a.m.

Members Present:

John Hairston, Chairman

Lynn C Patrick

Rodney Pearson

Thomas A. Wicker

Members Not Present:

Derek Gibbs, Vice-Chairman

Legislative Advisors Present:

Senator Sampson Jackson

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, Internal Services Division Director

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director

Donna Nead Rogers, Special Assistant Attorney General

Jay White, Information Security Division Director

Laura Pentecost, Data Services Division Director

Roger Graves, Telecomm Services Division Director

David Johnson, ITS Business Manager

Gary LeBlanc, ISS Technology Consultant

Ravaughn Robinson, ISS Technology Consultant

Teresa Washington, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Donna Hamilton, ISS Technology Consultant

Tangela Harrion, ISS Technology Consultant

Renee Murray, ISS Technology Consultant

Lori Rutland, Telecomm Services Division

Leslie Swilley, Internal Services Division

Others Present:

Rilla Jones, Northeast Mississippi Community College

Christian Pruett, Mississippi Community College Board

Jennifer Hinman, CSpire

Barry Bounds, Mississippi Department of Human Services

Curtis Thornhill, Mississippi Department of Wildlife, Fisheries and Parks

Michael Bolden, Mississippi Department of Wildlife, Fisheries and Parks

Jeff Mann, Curam Software

Valeria O'Neal, Mississippi Department of Human Services

Tim Ragland, Mississippi Department of Human Services

David Quinn, Mississippi Department of Human Services

Michael Bullard, Mississippi Department of Human Services

Karen Newman, The Clay Firm

Hans Hughes, Oracle

Dan Kinnick, Oracle

Kris Gautier, AT&T

John Hairston called the meeting to order. Lori Rutland led those present in the Pledge of Allegiance to the United States Flag, and guests introduced themselves.

Agenda Item No. 1: John Hairston directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on September 29, 2011.

On motion by Tom Wicker and second by Rodney Pearson that the minutes of the September 29, 2011 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Gary LeBlanc, Tim Ragland, IT Director, and Mike Bullard, Information Systems Manager, presented an overview and request to issue Letter of Configuration (LOC) No. 39546 for the acquisition of virus removal and remediation services, remote terminal and PC management upgrade, and a core network infrastructure upgrade for **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly request approval to publish LOC No. 39546 for the acquisition of virus removal and remediation services, remote terminal and PC management upgrade, and a core network infrastructure

upgrade for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES**.

On motion by Lynn Patrick and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Teresa Washington, Rilla Jones, Northeast Mississippi Community College, and Christian Pruett, Assistant Executive Director for eLearning and Instructional Technology, presented the recommendation for Project No. 39494, requesting approval for an increase to the initial exemption request for Strategic Planning and Student Evaluation of Instruction modules for the **MISSISSIPPI COMMUNITY COLLEGE BOARD (MCCB)**. The staffs of ITS and MCCB jointly recommend approval of this \$985,000.00 increase to the original exemption request, for a revised not-to-exceed total estimated 4-year lifecycle cost of \$1,465,000.00.

On motion by Rodney Pearson and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Ravaughn Robinson, Michael Bolden, Director of Administrative Services, and Curtis Thornhill, Information Systems Director, presented the recommendation for RFP No. 3493-36272 for the continuation of the Agreement with ReserveAmerica for a Parks Reservation and Point of Sale (POS) system for the **MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS (MDWFP)**. The staffs of ITS and MDWFP jointly recommend approval of the continuation of this Agreement with ReserveAmerica through March 31, 2014 in an amount not to exceed \$733,000.00 for transaction fees for park reservations. With

this continuation, the revised total not-to-exceed lifecycle cost of this project is \$2,565,500.00.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 5 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 6 regarding verification of Quorum for the next ITS Board Meeting scheduled for Thursday, November 17, 2011, and the change of the regular meeting date for ITS Board Meetings to the 3rd Thursday of the month.

On motion by Rodney Pearson and second by Lynn Patrick that the following per diem and expenses be approved:

John Hairston - per diem and expenses for 1 day;

Board Meeting, October 27, 2011.

Lynn Patrick - per diem and expenses for 1 day;

Board Meeting, October 27, 2011.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, October 27, 2011.

Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in the Executive Conference Room on the 3rd Floor of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, October 27, 2011, at noon for project updates.

Members Present:

John Hairston, Chairman

Lynn C Patrick

Rodney Pearson

Thomas A. Wicker

Members Not Present:

Derek Gibbs, Vice-Chairman

Legislative Advisors Present:

Senator Sampson Jackson

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, Internal Services Division Director

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director

Donna Nead Rogers, Special Assistant Attorney General

John Hairston called the meeting to order.

No actions were taken by the Board, and the meeting was adjourned by John Hairston.

There being no further business, the meeting was adjourned by John Hairston.



John Hairston, Chairman



Derek Gibbs, Vice-Chairman