

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

November 17, 2011

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, November 17, 2011, at 11:00 a.m.

Members Present:

John Hairston, Chairman

Rodney Pearson

Thomas A. Wicker

Members Not Present:

Derek Gibbs, Vice-Chairman

Lynn C Patrick

Legislative Advisors Present:

Senator Sampson Jackson

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, Internal Services Division Director

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director
Donna Nead Rogers, Special Assistant Attorney General
Jay White, Information Security Division Director
Mike Hatch, Data Services Deputy Division Director
Roger Graves, Telecomm Services Division Director
David Johnson, ITS Business Manager
Tina Wilkins, ISS Technology Consultant
Gary LeBlanc, ISS Technology Consultant
Ravaughn Robinson, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Donna Hamilton, ISS Technology Consultant
Tangela Harrion, ISS Technology Consultant
Renee Murray, ISS Technology Consultant
Rhonda Allen, Strategic Services Division
Jeff Jennings, Telecomm Services Division
Gary Turner, Telecomm Services Division
Glenn Hinkle, Telecomm Services Division
Leslie Swilley, Internal Services Division

Others Present:

Jim Borsig, Mississippi Institutions of Higher Learning
Chris Christmas, Mississippi Department of Human Services
Jackie Surrell, Mississippi Department of Human Services
Barry Bounds, Mississippi Department of Human Services

Valeria O’Neal, Mississippi Department of Human Services

Tim Ragland, Mississippi Department of Human Services

Kent Replagle, Sourcing Advisory Services

Les Druitt, Sourcing Advisory Services

Robert Massey, Mississippi Department of Education

Willie Brown, Jackson State University

Karen Newman, The Clay Firm

Michael Davis, University of Mississippi Medical Center

Julie Smith, University of Mississippi Medical Center

Janice Collins, University of Mississippi Medical Center

Ken Guidry, BCS

Kris Gautier, AT&T

John Hairston called the meeting to order. In commemoration of Veterans Day, he recognized ITS employees having served in the United States military, including Gary Turner, US Air Force; Paul Neumann, US Air Force; Glenn Hinkle, US Navy; Mike Voorhis, US Army; Roger Graves, US Army; Chris Nix, US Army; Craig Orgeron, US Air Force; Jeff Jennings, US Army; and Mark Scutch, US Army. Roger Graves highlighted the military service of those present, including Jeff Jennings, Gary Turner, and Glenn Hinkle, all of whom served during war times. John Hairston asked for others present who served in the US military to introduce themselves. Those present included Senator Sampson Jackson, US Army; Representative Gary V. Staples, US Navy; and Barry Bounds, US Army.

Roger Graves, Jeff Jennings, Gary Turner and Glenn Hinkle led the audience in the Pledge of

Allegiance to the United States Flag.

Guests introduced themselves.

Agenda Item No. 1: John Hairston directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on October 27, 2011.

On motion by Tom Wicker and second by Rodney Pearson that the minutes of the October 27, 2011 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Ravaughn Robinson and Julie Smith, UMMC, presented an overview and request to issue Letter of Configuration (LOC) No. 39582-3645 for the acquisition of temporary staffing services for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** – Department of Information Systems (DIS). The staffs of ITS and UMMC jointly request approval to publish LOC No. 39582-3645 for the acquisition of temporary staffing services for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** – Department of Information Systems (DIS).

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Ravaughn Robinson and Jim Borsig, IHL Associate Commissioner for External Relations and Public Policy, presented the recommendation for Project No. 2911-39545 for the continuation of the Agreement with SunGard Higher Education for software support and consulting/training services for the **MISSISSIPPI INSTITUTIONS OF HIGHER**

LEARNING (IHL), on behalf of the six universities that use these services. The staffs of ITS and IHL jointly recommend approval of the continuation of the Agreement with SunGard Higher Education through November 30, 2013, in an amount not to exceed \$900,000.00 for consulting and training services as needed for the universities using Banner. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$4,107,004.00.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Tangela Harrion and Bobby Massey, MDE Infrastructure Manager, presented the evaluation and recommendation of proposals received in response to RFP No. 3672-39175 for the acquisition of statewide network and technical support services for local school districts for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend the selection of Ciber, Inc., as the lowest and best Vendor responding to RFP No. 3672, to provide statewide network and technical support services for local school districts for a three-year fixed-price lifecycle cost of \$1,337,208.00, including \$1,157,208.00 in services and \$180,000.00 for travel.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Tangela Harrion and Chris Christmas, MDHS, presented the recommendation for Project No. 39298, for the continuation of the Agreement with BCS Systems, Inc. for application support services for state office and county office scanning for the

MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS). The staffs of ITS and MDHS jointly recommend approval of the continuation of this Agreement with BCS Systems, Inc. through October 31, 2014, in an amount not to exceed \$885,000.00, including \$510,000.00 in support services and \$375,000.00 for prepaid support units. With this continuation, the revised total lifecycle cost of this project is \$7,286,297.26.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Tangela Harrion and Tim Ragland, MDHS Chief Information Officer, presented the recommendation for Project No. 39531, for the continuation of the Agreement with Ciber, Inc. for consulting services for the EBT/e-Payment Systems for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)** Divisions of Child Support Services and Economic Assistance. The staffs of ITS and MDHS jointly recommend approval of the continuation of this Agreement with Ciber, Inc. through December 31, 2012, in an amount not to exceed \$351,000.00 for the services of a Senior Systems Business Analyst and a Senior Systems Programmer/Analyst for the EBT/ePayment Systems. With this continuation, the revised total lifecycle cost of this project is \$1,930,500.00.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 8 regarding verification of Quorum for the next ITS Board Meeting scheduled for Thursday, December 15, 2011.

On motion by Rodney Pearson and second by Tom Wicker that the following per diem and expenses be approved:

John Hairston - per diem and expenses for 1 day;

Board Meeting, November 17, 2011.

Rodney Pearson - per diem and expenses for 1 day;

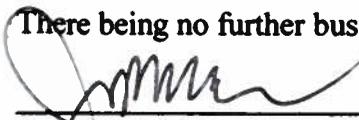
Board Meeting, November 17, 2011.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, November 17, 2011.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by John Hairston.



John Hairston, Chairman



Derek Gibbs, Vice-Chairman