

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

March 22, 2012

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, March 22, 2012, at 11:00 a.m.

#### **Members Present:**

Lynn C Patrick

Rodney Pearson

Thomas A. Wicker

#### **Members Not Present:**

John Hairston, Chairman

Derek Gibbs, Vice-Chairman

#### **Staff Members Present:**

Craig Orgeron, ITS Executive Director

Michele Blocker, Internal Services Division Director

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director

Donna Nead Rogers, Special Assistant Attorney General

Jay White, Information Security Division Director

Laura Pentecost, Data Services Division Director

Roger Graves, Telecomm Services Division Director

David Johnson, ITS Business Manager

Stephen Houston, ISS Technology Consultant

Creston Burse, ISS Technology Consultant

Renee Murray, ISS Technology Consultant

Tina Wilkins, ISS Technology Consultant

Ravaughn Robinson, ISS Technology Consultant

Lori Rutland, Telecomm Services Division

Leslie Swilley, Internal Services Division

**Others Present:**

Charlie Enicks, University of Mississippi Medical Center

Ellen Swoger, University of Mississippi Medical Center

Julie Smith, University of Mississippi Medical Center

Stacy Baldwin, University of Mississippi Medical Center

Tim Ragland, Mississippi Department of Human Services

Emma Green, Mississippi Department of Human Services

Mike Bullard, Mississippi Department of Human Services

Valeria O'Neal, Mississippi Department of Human Services

Charles Case, Mississippi Secretary of State's Office

Renea Haycraft, Mississippi Secretary of State's Office

Health Hillman, Mississippi Secretary of State's Office

Madalan Lennep, Mississippi Secretary of State's Office

Terrell Knight, CSpire Wireless

Jennifer Hinman, CSpire Wireless

Mark Hollingsead, Ciber

Jim Finley, The Growth Coach

Avery Jones, RedLaser Technology

Adrian Jones, RedLaser Technology

Dwight Manning, BCI

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Rodney Pearson called the meeting to order, and introduced Lori Rutland to lead the Pledge of Allegiance to the United States Flag. Lori Rutland led the audience in the Pledge of Allegiance. Guests introduced themselves.

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Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on February 16, 2012.

On motion by Lynn Patrick and second by Tom Wicker that the minutes of the February 16, 2012 meeting be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Ravaughn Robinson, Charlie Enicks and Ellen Swoger, UMMC, presented Project No. 39661, requesting approval to extend the special exemption for technology projects for specialized clinical systems that relate to direct patient care through June 30, 2013, for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend the extension of this special exemption for technology projects for

specialized clinical systems that relate to direct patient care through June 30, 2013, with quarterly written updates on procurement activities related to this special exemption to be submitted to the ITS Board.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Ravaughn Robinson, Charlie Enicks and Ellen Swoger, UMMC, presented Project No. 39771, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of ancillary systems, technology, and/or services pertaining to Indirect Patient Care. The staffs of ITS and UMMC jointly recommend approval of the exemption request at a total 5-year lifecycle cost not to exceed \$5,589,361.00 for the acquisition of ancillary systems, technology, and/or services pertaining to Indirect Patient Care. UMMC is soliciting proposals in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Ravaughn Robinson, Charlie Enicks and Ellen Swoger, UMMC, presented an update to the exemption for Project No. 39712, for the acquisition of an Enterprise Health Care Information System for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**.

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Agenda Item No. 5: Heath Hillman, Assistant Secretary of State for Elections, and Charlie Case, Integrated Elections Systems Director, presented Project No. 39749, requesting approval of an exemption for the **OFFICE OF THE SECRETARY OF STATE (SOS)** to request proposals for the acquisition of a multi-year support level agreement to continue support, enhancements, and service for the existing Statewide Election Management System (SEMS). The staffs of ITS and SOS jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$2,529,541.00. SOS will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Lynn Patrick and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6: Ravaughn Robinson, Tim Ragland and Mike Bullard, MDHS, presented the recommendation for Project No. 39634 for the continuation of the Agreement with Business Communications Inc. for statewide hardware maintenance for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of this Agreement with BCI through January 15, 2014, in an amount not to exceed \$827,925.00 for statewide hardware maintenance. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,899,097.06.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed Agenda Item No. 8 regarding verification of Quorum for the next ITS Board Meeting scheduled for Thursday, April 19, 2012.

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On motion by Tom Wicker and second by Lynn Patrick that the following per diem and expenses be approved:

Lynn Patrick - per diem and expenses for 1 day;

Board Meeting, March 22, 2012.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, March 22, 2012.

Tom Wicker - per diem and expenses for 2 days;

Legislative Meeting, February 17, 2012, and

Board Meeting, March 22, 2012.

Motion carried; unanimously.

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The Mississippi Department of Information Technology Services Board reconvened in the Executive Conference Room of the ITS Office Building at 12:20 p.m. for a planning session.

Members Present:

Lynn C. Patrick

Rodney Pearson

Thomas A. Wicker

**Members Not Present:**

John Hairston, Chairman

Derek Gibbs, Vice-Chairman

**Staff Member Present:**

Craig Orgeron, ITS Executive Director

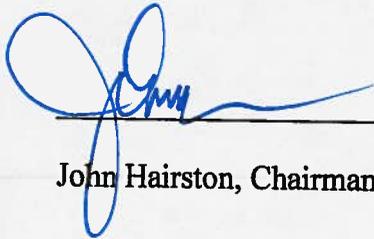
Michele Blocker, Internal Services Division Director

Lynn Ainsworth, Information System Services (ISS) Division Director

Jimmy Webster, Strategic Services Division Director

Rodney Pearson call the meeting to order and the staff gave project status updates.

There being no further business, the meeting was adjourned by Rodney Pearson.



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John Hairston, Chairman

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Derek Gibbs, Vice-Chairman