

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

April 19, 2012

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, April 19, 2012, at 11:00 a.m.

#### Members Present:

John Hairston, Chairman

Lynn C Patrick

Rodney Pearson

Thomas A. Wicker

#### Members Not Present:

Derek Gibbs, Vice-Chairman

#### Legislative Advisors Present:

Senator Sampson Jackson, II

#### Legislative Advisors Not Present:

Representative Gary V. Staples

#### Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, Internal Services Division Director

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Donna Nead Rogers, Special Assistant Attorney General

Jay White, Information Security Division Director

Laura Pentecost, Data Services Division Director

Roger Graves, Telecomm Services Division Director

David Johnson, ITS Business Manager

Stephen Houston, ISS Technology Consultant

Creston Burse, ISS Technology Consultant

Tangela Harrion, ISS Technology Consultant

Teresa Washington, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Tina Wilkins, ISS Technology Consultant

Ravaughn Robinson, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Donna Hamilton, ISS Technology Consultant

Leslie Swilley, Internal Services Division

Gina Sullivan, Internal Services Division

Tammie Johnson, Data Services Division

Kemper Porter, Data Services Division

Steve Patterson, Data Services Division

Jerry Guillory, Data Services Division

Others Present:

Representative Scott DeLano

Bradley Johnson

David Sliman, University of Southern Mississippi

Marc Wilson, Mississippi State Department of Health

Susan Wilks, Mississippi Department of Revenue

Jennifer Summerlin, Mississippi Department of Revenue

Cindy Wood, Mississippi Department of Revenue

Jeffrey Bynum, Mississippi Department of Revenue

James Dunaway, Mississippi State Hospital

Clay Johnston, Mississippi Department of Public Safety

Jason Jennings, Mississippi Department of Public Safety

Claudia Garrett, Mississippi Department of Public Safety

Luke McAlpin, Mississippi Department of Public Safety

Janice Fitzgerald, CSpire Wireless

Jennifer Hinman, CSpire Wireless

Karen Newman, The Clay Firm

Jason Cox, IBM

Greg Hoes, Kronos

Kristin Hinton, Venture

Kris Gautier, AT&T

Steve Montgomery, Oz Systems

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John Hairston called the meeting to order, and introduced Bradley Johnson to lead the Pledge of Allegiance to the United States Flag. Bradley Johnson led the audience in the Pledge of Allegiance.

Guests introduced themselves.

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Agenda Item No. 1: John Hairston directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on March 22, 2012.

On motion by Tom Wicker and second by Rodney Pearson that the minutes of the March 22, 2012 meeting be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: David Sliman, Interim Chief Information Officer and Director of Technology Infrastructure, presented Project No. 39835 requesting approval of an exemption for the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)** to request proposals for the acquisition of maintenance and support for Oracle PeopleSoft Module Software. The staffs of ITS and USM jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$2,550,000.00. USM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Lynn Patrick and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Tangela Harrion and Marc Wilson, Chief Information Officer, presented

the evaluation and recommendation of proposals received in response to RFP No. 3675-39279 for the acquisition of a web-based newborn screening and birth defect surveillance registry system for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend the selection of Natus Medical Incorporated, as lowest and best vendor responding to RFP No. 3675, to provide a web-based newborn screening and birth defect surveillance registry system, at a total 5-year life cycle cost of \$1,115,000.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Tangela Harrion and Susan Wilks, Chief Systems Information Officer, presented the evaluation and recommendation of proposals received in response to RFP No. 3674-39398 for the acquisition of software and services to upgrade/modernize the Deposit Remittance Data Capture Environment for the **MISSISSIPPI DEPARTMENT OF REVENUE (DOR)**. The staffs of ITS and DOR jointly recommend the selection of Fairfax Imaging, Inc. as lowest and best vendor responding to RFP No. 3674, to provide software and services to upgrade/modernize the Deposit Remittance Data Capture Environment, at a total 5-year life cycle cost of \$1,182,628.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Teresa Washington and Susan Wilks, Chief Systems Information Officer,

presented the recommendation for RFP No. 3392-39705 for the continuation of the Agreement with Openshaw Media Group for hosting and maintenance of an ASP (application service provider) solution for Internet filing of sales tax, use tax, and withholding tax, and the electronic payment of taxes using ACH debit for the **MISSISSIPPI DEPARTMENT OF REVENUE (DOR)**. The staffs of ITS and DOR jointly recommend approval of the continuation of this Agreement with OMG through September 30, 2013, in an amount not to exceed \$517,200.00 for Click2File hosting and maintenance. With this continuation, the revised not-to-exceed lifecycle cost of this project is \$3,597,200.12.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6: Teresa Washington and James Dunaway, Mississippi State Hospital MIS Director, presented the recommendation for RFP No. 3441-39472 for the acquisition of a time, attendance, and scheduling system for the **MISSISSIPPI DEPARTMENT OF MENTAL HEALTH (MDMH)**. The staffs of ITS and MDMH jointly recommend the selection of Kronos Incorporated to provide a time, attendance, and scheduling system at a total 2-year lifecycle cost of \$1,752,021.99.

On motion by Lynn Patrick and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 7: Debra Spell presented the recommendation for Project No. 38394

requesting approval for the sole-source acquisition of services to develop and implement a State-to-State Driver License Verification system (S2S) from the American Association of Motor Vehicle Administration (AAMVA) for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and MDPS jointly recommend AAMVA as the sole-source provider of a State-to-State Driver License Verification system at a total lifecycle cost of \$28,516,445.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 8: Debra Spell presented the evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) Number 39517 issued March 15, 2012, based on General RFP No. 3670 for mainframe upgrades for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS) AND THE MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The ITS staff recommends the selection of Mainline Information Systems as lowest and best Vendor responding to this LOC, to provide two upgrade/replacement mainframes at a total three-year life-cycle cost of \$2,188,938.64.

On motion by Rodney Pearson and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 9 regarding the summary of equipment, software and

services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed Agenda Item No. 10 regarding verification of Quorum for the next ITS Board Meeting scheduled for Thursday, May 17, 2012.

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On motion by Rodney Pearson and second by Tom Wicker that the following per diem and expenses be approved:

John Hairston - per diem and expenses for 1 day;

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Lynn Patrick - per diem and expenses for 1 day;

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Rodney Pearson - per diem and expenses for 1 day;

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Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

There being no further business, the meeting was adjourned by John Hairston.

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John Hairston, Chairman

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Derek Gibbs, Vice-Chairman