

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES  
BOARD MEETING AGENDA**

Location: ITS Board Room  
ITS Office Building  
3771 Eastwood Drive  
Jackson, Mississippi 39211

Date: Thursday, October 27, 2011

Time: 11:00 A.M.

Agenda:

- Call to Order
- Pledge of Allegiance to the United States Flag, led by Lori Rutland
- Introduction of Guests
- Agenda Item No. 1: Approval of September 29, 2011 minutes.

**Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemptions, and Planned Purchase Requests are as follows:**

- Agenda Item No. 2: Gary LeBlanc and Mike Bullard, Information Systems Manager, will present an overview and request to issue Letter of Configuration (LOC) No. 39546 for the acquisition of virus removal and remediation services, remote terminal and PC management upgrade, and a core network infrastructure upgrade for **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly request approval to publish LOC No. 39546 for the acquisition of virus removal and remediation services, remote terminal and PC management upgrade, and a core network infrastructure upgrade for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES**.

**Projects for Approval of the Recommended Selection/Award and updates to previously approved projects are as follows:**

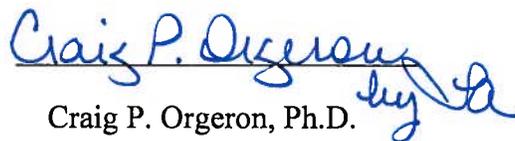
- Agenda Item No. 3: Teresa Washington and Christian Pruett, Assistant Executive Director for eLearning and Instructional Technology, will present the recommendation for Project No. 39494, requesting approval for an increase to the initial exemption request for Strategic Planning and Student Evaluation of Instruction modules for the **STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES (SBCJC)**. The staffs of ITS and SBCJC jointly recommend approval of this \$985,000.00 increase to the original

exemption request, for a revised not-to-exceed total estimated 4-year lifecycle cost of \$1,465,000.00.

- Agenda Item No. 4: Ravaughn Robinson and Curtis Thornhill, Information Systems Director, will present the recommendation for RFP No. 3493-36272 for the continuation of the Agreement with ReserveAmerica for a Parks Reservation and Point of Sale (POS) system for the **MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS (MDWFP)**. The staffs of ITS and MDWFP jointly recommend approval of the continuation of this Agreement with ReserveAmerica through March 31, 2014 in an amount not to exceed \$733,000.00 for transaction fees for park reservations. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$2,565,500.00.

**Other Items being presented are as follows:**

- Agenda Item No. 5: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.
- Agenda Item No. 6: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, November 17, 2011.
- Approval of Per Diem
- Adjournment

  
Craig P. Orgeron, Ph.D.