

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

December 16, 2010

The Mississippi Department of Information Technology Services Board met in the 4th floor Class Room of the Robert G. Clark, Jr. Building, 301 North Lamar Street, Jackson, Mississippi 39201, on Thursday, December 16, 2010, at 2:30 P.M.

Members Present:

Derek Gibbs

Rodney Pearson

Thomas A. Wicker

Members Not Present:

Lynn C. Patrick, Chairman

John Hairston, Vice-Chairman

Staff Members Present:

David Litchliter, ITS Executive Director

Michele Blocker, Internal Services Division Director

Lynn Ainsworth, Information Systems Services Division Deputy Director

Craig Orgeron, Strategic Services Division Director

Donna Nead Rogers, Special Assistant Attorney General

Roger Graves, Telecomm Services Division Director

Jimmy Webster, Information Security Division Director

Mitchell Bounds, Data Services Division Director

David Johnson, ITS Business Manager

Tina Wilkins, ISS Technology Consultant

Jane Woosley, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Ravaughn Robinson, ISS Technology Consultant

Rick Grant, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Tangela Harrion, ISS Technology Consultant

Bo Dickerson, ISS Technology Consultant

Cheryl Yelverton, ISS Technology Consultant

Renee Murray, ISS Technology Consultant

Others Present:

Cille Litchfield, Mississippi Department of Finance and Administration

Becky Thompson, Mississippi Department of Finance and Administration

JJ Dunn, Mississippi Department of Finance and Administration

Clay Johnston, Mississippi Department of Public Safety

Mark Allen, Mississippi Department of Public Safety

Jason Jennings, Mississippi Department of Public Safety

Tim Ragland, Mississippi Department of Human Services

Mike Gallarno, Mississippi Department of Human Services

Cheryl Joiner, Mississippi Department of Human Services

Cindy Greer, Mississippi Department of Human Services
Valeria O'Neal, Mississippi Department of Human Services
Mike Roberts, Mississippi Department of Transportation
Clint Johnson, Mississippi Department of Transportation
Kris Gautier, AT&T
Shirley Smith, Mississippi Department of Public Safety
Karen Newman, The Clay Firm
John Simpson, Mississippi Department of Transportation
Joel Yelverton, Yelverton Consulting
Robert Chandler, NICUSA
Winn McInnis, NICUSA
Dana Rowzee, NICUSA
Janice Fitzgerald, Cellular South

Agenda Item No. 1: Tom Wicker called the meeting to order and directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on November 18, 2010. On motion by Derek Gibbs and second by Tom Wicker that the minutes of the November 18, 2010 meeting be approved as written:
Motion carried; unanimously.

Agenda Item No. 2: Gary LeBlanc presented an overview and request to issue RFP No. 3641-38942 for the modernization of the current commercial driver license (CDL) and non-commercial (DL) driver license system for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY**

(MDPS). The staffs of ITS and MDPS jointly request approval to advertise and publish RFP No. 3641-38942 for the modernization of the current commercial driver license and non-commercial driver license system for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. On motion by Rodney Pearson and second by Derek Gibbs that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Ravaughn Robinson and Clay Johnston, IT Director, presented Recommendation for RFP No. 3236-38970 for a Change Order to the Agreement with L-1 Identity Solutions, Inc., for enhancements to the existing driver license kiosks and for the production of Commercial Driver Licenses for non-U.S. citizens for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and MDPS jointly recommend approval of this Change Order Request in the amount of \$63,600.00, to provide enhancements to the existing driver license kiosks and for the production of Commercial Driver Licenses for non-U.S. Citizens. With this Change Order, the revised total lifecycle cost of this project is \$20,980,427.00.

On motion by Tom Wicker and second by Derek Gibbs that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 4: Debra Spell presented the evaluation and recommendation for proposals received in response to RFP No. 3583-37921 for the acquisition of services to analyze the current Mississippi Automated Child Welfare Information System (MACWIS) and make recommendations for its replacement/enhancement for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend the selection of Walter R. McDonald,

Inc. as the lowest and best Vendor responding to RFP No. 3583-37921, to provide services to analyze the current Mississippi Automated Child Welfare Information System (MACWIS) and make recommendations for its replacement/enhancement at a total life cycle cost of \$1,063,780.00.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Renee Murray presented the evaluation and recommendation of proposals received in response to RFP No. 3564-37577 for the acquisition of E-Government applications and services in support of state government in Mississippi for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY (ITS)** in conjunction with the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend the selection of NICUSA, Inc. as lowest and best vendor responding to RFP No. 3564-37577 for the acquisition of E-Government applications and services in support of state government in Mississippi for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY (ITS)** in conjunction with the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**.

On motion by Rodney Pearson and second by Derek Gibbs that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Bo Dickerson and John Simpson, Chief Information Officer, presented information requested by the ITS Board during the July 2010 meeting regarding workstation

inventory replacement for Project No. 38886 for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**.

Agenda Item No. 7: Craig Orgeron presented the *Mississippi Strategic Master Plan for Information Technology*. The staff of ITS is requesting Board approval to proceed with the publication of this document.

On motion by Derek Gibbs and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

On motion by Rodney Pearson and second by Derek Gibbs that the following per diem and expenses be approved:

Derek Gibbs - per diem and expenses for 1 day;

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Rodney Pearson - per diem and expenses for 1 day;

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Tom Wicker - per diem and expenses for 1 day;

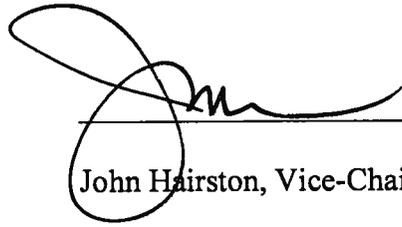
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Motion carried; unanimously.

There being no further business, the meeting was adjourned by Tom Wicker.



Lynn C Patrick, Chairman



John Hairston, Vice-Chairman