

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, May 26, 2011

Time: 1:30 P.M.

Agenda Items:

Agenda Item No. 1: Approval of April 28, 2011 minutes.

**** Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemptions, and Planned Purchase Requests are as follows:**

Agenda Item No. 2: Charles Enicks, Chief Information Officer, will present Project No. 39291, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of Managed Document Output Services. UMMC requests approval of this exemption at a total estimated maximum 5-year life cycle cost of \$10,800,000.00. It is UMMC's intent to solicit proposals that will reduce the overall cost for this term with innovative solutions. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

**** Projects for Approval of the Recommended Selection/Award and updates to previously approved projects are as follows:**

Agenda Item No. 3: Teresa Washington will present Project No. 39276, requesting approval for the sole-source acquisition of the Ad Astra Scheduling Suite software, with associated installation, training, strategic scheduling checkups, and software maintenance and support for the **MISSISSIPPI INSTITUTIONS OF HIGHER LEARNING (IHL)**. The staffs of ITS and IHL jointly recommend Ad Astra as the sole-source provider of the Ad Astra Scheduling Suite, to provide software, installation, training, strategic scheduling checkups, and software maintenance and support, at a total 3-year lifecycle cost of \$1,198,920.00.

Agenda Item No. 4: Teresa Washington will present the recommendation for RFP No. 3524-39226 for the continuation of the Agreement with Buford Goff & Associates, Inc., for quality assurance consulting services for the implementation of a statewide wireless communications system for the **MISSISSIPPI WIRELESS COMMUNICATION COMMISSION (WCC)**, Mississippi

Wireless Information Network (MSWIN) project. The staffs of ITS and the WCC jointly recommend approval of the continuation of this agreement with Buford Goff & Associates through June 30, 2013, in an amount not to exceed \$1,199,520.00 plus travel expenses, for up to an additional 6,720 hours of quality assurance consulting services for the implementation of a statewide wireless communications system. With this continuation, the revised total lifecycle cost of this project is \$3,666,220.00.

Agenda Item No. 5: Teresa Washington will present the recommendation for RFP No. 3464-39212 for the continuation of the Agreement with JSI Communications for two telecommunications technicians for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval of the continuation of this Agreement with JSI Communications through August 24, 2013, in an amount not to exceed \$291,200.00 for two telecommunications technicians. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$728,000.00.

Agenda Item No. 6: Paula Conn will present the recommendation for RFP No. 3489-39267 for the continuation of the Agreement with Cellular South for statewide voice and data cellular services for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES** on behalf of the State of Mississippi. The staff of ITS recommends approval of the continuation of this Agreement with Cellular South through June 25, 2014 for statewide cellular voice and data services.

**** Other Items being presented are as follows:**

Agenda Item No. 7: Approval of new Executive Director of ITS, subject to Senate confirmation.

Agenda Item No. 8: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.

Agenda Item No. 9: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, June 23, 2011.

Approval of per diem and adjournment.



David L. Litchliter

