

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

November 19, 2009

The Mississippi Department of Information Technology Services Board met in the 5th floor Conference Room of the Robert G. Clark, Jr. Building, 301 North Lamar Street, Jackson, Mississippi 39201, on Thursday, November 19, 2009, at 11:00 A.M. to discuss Information Technologies efficiencies for state government.

Members Present:

Thomas A. Wicker, Chairman

Lynn C Patrick, Vice-Chairman

John Hairston

Rodney Pearson

Members Not Present:

Derek Gibbs

Staff Members Present:

David L. Litchliter, Executive Director

Lynn Ainsworth, ISS Deputy Division Director

Martha Pemberton, ISS Division Director

Craig Orgeron, Strategic Services Division Director

Michele Blocker, Internal Support Services Division Director

Others Present:

Mark Garriga, Butler Snow

Bill Roach, Wireless Communications Commission

No actions were taken by the Board during this session.

The Mississippi Department of Information Technology Services Board reconvened in the 4th floor Class Room of the Robert G. Clark, Jr. Building, 301 North Lamar Street, Jackson, Mississippi 39201, on Thursday, November 19, 2009, at approximately 1:00 P.M.

Members Present:

Thomas A. Wicker, Chairman

Lynn C Patrick, Vice-Chairman

John Hairston

Rodney Pearson

Members Not Present:

Derek Gibbs

Staff Members Present:

David L. Litchliter, Executive Director

Martha Pemberton, ISS Division Director

Lynn Ainsworth, ISS Deputy Division Director

Donna Rogers, Special Assistant Attorney General

Craig Orgeron, Strategic Services Division Director

Michele Blocker, Internal Support Services Division Director

Cheryl Yelverton, ISS Technology Consultant
Melinda Simmons, ISS Technology Consultant
Ravaughn Robinson, ISS Technology Consultant
Rita Rutland, ISS Technology Consultant
Gary LeBlanc, ISS Technology Consultant
Jeff Jennings, Telecomm Services Division

Others Present:

Mark Garriga, Butler Snow
Bill Roach, Wireless Communication Commission
John Cacomanolis, Grain Communications
Will Vise, Towers of Mississippi
Taylor Robinson, Vulcan Company
David Grain, Grain Communications (via telephone)

David Grain and John Cacomanolis addressed the Board until 2:05 P.M. regarding Grain Communications of Mississippi, LLC's request for review of the Executive Director's decision in the protest by Grain Communications of Mississippi, LLC of the award of RFP No. 3603 for the acquisition of build-to-suit radio tower construction services for the **MISSISSIPPI WIRELESS COMMUNICATION COMMISSION**. Tom Wicker thanked the presenters for their information and stated that a timely written decision or request for more information would be forthcoming.

No actions were taken by the Board during this session.

The Mississippi Department of Information Technology Services Board reconvened in the 4th floor Class Room of the Robert G. Clark, Jr. Building, 301 North Lamar Street, Jackson, Mississippi 39201, on Thursday, November 19, 2009, at approximately 2:15 P.M.

Members Present:

Thomas A. Wicker, Chairman

Lynn C Patrick, Vice-Chairman

John Hairston

Rodney Pearson

Members Not Present:

Derek Gibbs

Legislative Advisor Present:

Senator Sampson Jackson, II

Staff Members Present:

David L. Litchliter, Executive Director

Martha Pemberton, ISS Division Director

Lynn Ainsworth, ISS Deputy Division Director

David Johnson, Accounting Manager

Roger Graves, Telecomm Services Division Director

Jimmy Webster, Information Security Division Director

Craig Orgeron, Strategic Services Division Director

Mitchell Bounds, Data Services Division Director

Michele Blocker, Internal Support Services Division Director

Donna Rogers, Special Assistant Attorney General

Cheryl Yelverton, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Jane Woosley, ISS Technology Consultant

Melinda Simmons, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Ravaughn Robinson, ISS Technology Consultant

Rita Rutland, ISS Technology Consultant

Tina Wilkins, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Anthony Hardaway, ISS Technology Consultant

Jeff Jennings, Telecomm Services Division

Others Present:

Senator David Blount

Gayle Price, AT&T

Mark Garriga, Butler Snow

Lee Ann Mayo, Capitol Resources

Joel Yelverton, Yelverton Consulting and Pileum

Bill Roach, Wireless Communication Commission

Joe Surkin, Mississippi State Department of Health

Marc Wilson, Mississippi State Department of Health

Agenda Item No. 1: Tom Wicker called the meeting to order and directed the Board's attention to

the first agenda item, approval of the minutes from the ITS Board Meeting on October 29, 2009.

On motion by John Hairston and second by Lynn Patrick that the minutes of the October 29, 2009 meeting be approved:

Motion carried; unanimously.

Agenda Item No. 2: Joe Surkin, Director of MEDSS/PHIN, presented the request for Project No. 38430 for the continuation of the Agreement with Orion Health, Inc., to acquire additional consulting services to complete implementation of Phase 1, the automated electronic collection and transmission of hospital discharge data for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. MSDH requests approval of the continuation of this Agreement with Orion Health, Inc., in an amount not to exceed \$362,425.00, for up to an additional 2,071 hours of consulting services to complete the implementation of Phase 1, the automated electronic collection and transmission of hospital discharge data. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,092,425.00.

On motion by Tom Wicker and second by John Hairston that the staff recommendation be approved, requiring MSDH to submit copies of all federal grant reports to ITS:

Motion carried; unanimously.

Agenda Item No. 3: Tom Wicker called the Board's attention to the third agenda item, review and consideration of the appeal of the ITS Executive Director's decision in the protest by Grain Communications of Mississippi, LLC of the award of RFP No. 3603 for the acquisition of build-to-suit radio tower construction services for the **MISSISSIPPI WIRELESS COMMUNICATION COMMISSION (WCC)**.

On motion by John Hairston and second by Lynn Patrick that a decision regarding the appeal be deferred to the Board's December 17, 2009 meeting:

Motion carried; unanimously.

Tom Wicker directed the staff to notify Towers of Mississippi of a deadline of close-of-business on Monday, November 23, 2009, for submitting any written response to the information presented during the Protest Conference; and a deadline of close-of-business on Tuesday, December 1, 2009, for submitting any written response to any information presented by Towers of Mississippi.

The Board acknowledged Agenda Item No. 4 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

On motion by Rodney Pearson and second by Lynn C Patrick that the following per diem and expenses be approved:

John Hairston - per diem and expenses for 1 day;

Board Meeting, November 19, 2009.

Lynn Patrick - per diem and expenses for 1 day;

Board Meeting, November 19, 2009.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, November 19, 2009.

Tom Wicker - per diem and expenses for 3 days;

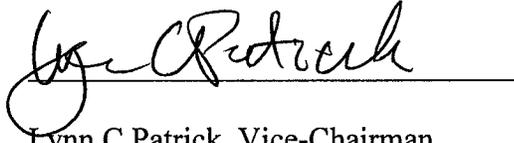
Senate Appropriations Sub-Committee Hearings November 5, 2009, and November 6, 2009, and Board Meeting, November 19, 2009.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Tom Wicker.

A handwritten signature in black ink, appearing to read 'Tom Wicker', written over a horizontal line.

Tom Wicker, Chairman

A handwritten signature in black ink, appearing to read 'Lynn C Patrick', written over a horizontal line.

Lynn C Patrick, Vice-Chairman