

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES  
BOARD MEETING AGENDA**

Location: Fourth Floor Class Room  
Robert G. Clark, Jr. Building  
301 North Lamar Street  
Jackson, MS 39201-1495

Date: Thursday, September 24, 2009

Time: 1:30 P.M.

Agenda Items:

Agenda Item No. 1: Approval of August 27, 2009 minutes.

**\*\* Projects for Approval of the Recommended Selection/Award are as follows:**

Agenda Item No. 2: Teresa Washington and Cille Litchfield, Deputy Executive Director, will present the recommendation for RFP No. 3508-38349 for the continuation of the Agreement with Ciber, Inc., to complete the construction project management components for the Bureau of Building, Grounds, and Real Property Management (BoB), implement the facilities management component for the Office of Capitol Facilities, and plan and execute the migration of the Buildings & Real Estate Information Collaborative Knowledge Solution (BRICKS) to the ITS Data Center for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of the continuation of this Agreement with Ciber, Inc. through June 30, 2012, in an amount not to exceed \$390,000.00 to complete the construction project management components for BoB, implement the facilities management component for Capitol Facilities, and plan and execute the migration of BRICKS to the ITS Data Center. With this continuation, the revised total lifecycle cost of this project is not to exceed \$877,500.00.

Agenda Item No. 2.5: Melinda Simmons and Cille Litchfield, Deputy Executive Director, will present the request to increase protest bond amount for project 37635-3598 for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)** acquisition of Enterprise Resource Planning (ERP) Software. The staffs of DFA and ITS jointly request an increase in the protest bond amount from the \$250,000.00 default to \$3,000,000.00 for RFP No. 3598-37635.

*Revised 9/24/2009*

Agenda Item No. 3: Ravaughn Robinson and Henk de Weerd, Chief Technical Officer, will present the recommendation for Project No. 38390, requesting approval of a Desktop Virtualization initiative for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**, using a combination of procurement vehicles including UMMC's authority to enter into group purchasing arrangements and the ITS EPL Planned Purchases Procedure. The staffs of ITS and UMMC jointly recommend approval of this Desktop Virtualization initiative at a total 3-year lifecycle cost not to exceed \$4,537,518.00, using a combination of procurement vehicles including UMMC's authority to enter into group purchasing arrangements and the ITS EPL Planned Purchases Procedure.

**\*\* Other Items being presented are as follows:**

Agenda Item No. 4: Debra Brown will present the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS) 2009 – 2010** Infrastructure and Architecture Plan.

Agenda Item No. 5: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.

Approval of per diem and adjournment.



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David L. Litchliter