

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: Fourth Floor Class Room
Robert G. Clark, Jr. Building
301 North Lamar Street
Jackson, MS 39201-1495

Date: Thursday, March 25, 2010

Time: 1:30 P.M.

Agenda Items:

Agenda Item No. 1: Approval of February 25, 2010 minutes.

**** Projects for Preliminary Approval of Technology Plan and Procurement Approach are as follows:**

Agenda Item No. 2: Debra Spell will present an overview and request to issue RFP No. 3629-38622 for the acquisition of services to establish, operate, and manage a New Hire Directory for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly request approval to advertise and publish RFP No. 3629-38622 for the acquisition of services to establish, operate, and manage a New Hire Directory.

Agenda Item No. 3: Withdrawn

Agenda Item No. 4: Donna Hamilton and Cille Litchfield, Deputy Executive Director, will present an overview and request to increase the amount of the protest bond and to issue RFP No. 3626-38626 for the acquisition of implementation services for Enterprise Resource Planning (ERP) Software for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly request approval to increase the amount of the protest bond from \$250,000.00 to \$3,000,000.00 for RFP No. 3626-38626 and approval to advertise and publish RFP No. 3626-38626 for the acquisition of implementation services for ERP Software.

Agenda Item No. 5: Ravaughn Robinson and Henk de Weerd, Chief Technical Officer, will present an overview and request to issue RFP No. 3617-38453 for the acquisition of an Avaya core

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upgrade initiative for the existing Avaya telephone system for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The Staffs of ITS and UMMC jointly request approval to advertise and publish RFP No. 3617-38453 for the acquisition of an Avaya core upgrade initiative for the current Avaya telephone system.

**** Projects for Approval of the Recommended Selection/Award are as follows:**

Agenda Item No. 6: Teresa Washington and Cille Litchfield, Deputy Executive Director, will present the recommendation for RFP No. 3205-38605 for the continuation of the Agreement with Cogsdale Holdings, Ltd. to extend WebProcure into the deployment cycle of Mississippi's Accountability System for Government Information and Collaboration (MAGIC) for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of the continuation of the Agreement with Cogsdale Holdings, Ltd. through June 30, 2013, in an amount not to exceed \$1,265,024.00, to extend WebProcure into the deployment cycle of MAGIC. With this continuation, the revised total lifecycle cost of this project is not to exceed \$4,012,061.00.

Agenda Item No 7. Martha Pemberton and Cory Wilson, Chief of Staff, will present the recommendation for RFP No. 3443-38634 for the continuation of the Agreement with Election Systems & Software, Inc. (ES&S) for voting machine and election support for the **SECRETARY OF STATE'S OFFICE (SOS)**. The staffs of ITS and SOS jointly recommend approval of the continuation of this Agreement with Election Systems & Software, Inc. through December 31, 2011, and at the option of SOS, through December 31, 2012, in an amount not to exceed \$2,720,877.59 for the additional voting machine and election support through December 31, 2012.

Agenda Item No. 8: Martha Pemberton, and Bill Roach, Executive Officer, will present the recommendation for RFP No. 3603-38656 for Amendment #1 to the Agreement with Towers of Mississippi II for Build-to-Suit Tower Construction Services for the **MISSISSIPPI WIRELESS COMMUNICATION COMMMISSION (WCC)**. The staffs of ITS and WCC jointly recommend approval of Amendment #1 in an amount not to exceed \$2,052,500.00, for due diligence, and site location and leasing services for MSWIN Phase 2 and Phase 3 sites.

**** Other Items being presented are as follows:**

Agenda Item No. 9: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.

Approval of per diem and adjournment.



David L. Litchliter